

PLEASE BRING THIS AGENDA WITH YOU

This meeting will be preceded by a short Service in St Margaret's Lothbury, at 11.30am. Members will wear gowns on this occasion.

The Lord Mayor will take the Chair at ONE of the clock in the afternoon precisely.



## COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on **THURSDAY** next, the 21st day of April, 2022.

Members of the public can observe the public part of this meeting by following the link:  
<https://youtu.be/ADHS-wO4k1o>

JOHN BARRADELL,  
*Town Clerk & Chief Executive.*

*Guildhall,  
Monday 11th April 2022*

Sir Peter Estlin

Baroness Patricia Scotland

}

*Aldermen on the Rota*



## 1 Introduction of Newly-Elected Members

<b>Name</b>	<b>Ward</b>
Stephen Goodman	Aldersgate
Deborah Oliver	Aldersgate
Anett Rideg	Aldersgate
Naresh Sonpar	Aldersgate
Timothy McNally	Aldgate
David Sales	Aldgate
Mandeep Thandi	Aldgate
Shailendra Umradia	Aldgate
Ian Bishop-Laggett	Bassishaw
Madush Gupta	Bassishaw
Nighat Qureishi	Billingsgate
Luis Tilleria	Billingsgate
Emily Benn	Bread Street
Shahnan Bakth	Broad Street
Antony Manchester	Broad Street
James Bromiley-Davis	Candlewick Ward
Martha Grekos	Castle Baynard
John Griffiths	Castle Baynard
Alpa Raja	Castle Baynard
Glen Witney	Castle Baynard
Jamel Banda	Cordwainer
Joanna Abeyie	Cornhill
Anne Corbett	Cripplegate
Elizabeth King	Cripplegate
Frances Leach	Cripplegate
Paul Singh	Cripplegate
Ceri Wilkins	Cripplegate
Brendan Barns	Farringdon Within
John Foley	Farringdon Within
Florence Keelson-Anfu	Farringdon Within
Eamonn Mullally	Farringdon Within
Timothy Butcher	Langbourn
Anthony Fitzpatrick	Lime Street
Irem Yerdelen	Lime Street
Aaron D'Souza	Tower
Jason Groves	Tower
Jaspreet Hodgson	Vintry
Alethea Silk	Walbrook

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2 **The new Chief Commoner to take his seat**

3 **Apologies**

4 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**

5 **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 10 March 2022.

**For Decision**  
(Pages 13 - 48)

6 **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent engagements.

7 **Policy Statement**

To receive a statement from the Chair of the Policy and Resources Committee.

8 **Bill for Act of Common Council**

To:-

- Clarify the nationality requirement for Aldermen.

(Third reading).

Together with a report of the Policy and Resources Committee thereon.

**For Decision**  
(Pages 49 - 62)

9 **Appointment of Committees**

To appoint the Committees until the first meeting of the Court in April 2023 and to agree the terms of reference and constitution for each Committee.

(A list of the proposed appointments, terms of reference including proposed amendments, and constitutions has been separately circulated).

(Unless otherwise stated the requirement for certain Committees to have a Member with fewer than five or ten years' service on the Court, at the time of their appointment, is fulfilled by the existing membership).

(Supporting statements in respect of the contested vacancies outlined below are set out immediately following the White Paper, at pages 109 to 132).

Nominations received for vacancies of varying terms:-

*Where appropriate:-*

*\* denotes a Member standing for re-appointment;*

*# denotes a Member with fewer than five years' service on the Court;*

(A) **Policy and Resources Committee** (six vacancies).

(Contest)

**Nominations received:-**

Munsur Ali

Deputy Randall Anderson

Nicholas Bensted-Smith

\*Tijs Broeke

Sophie Fernandes

Jason Groves

Deputy Ann Holmes

Natasha Lloyd-Owen

Paul Martinelli

\*Andrew McMurtrie

Benjamin Murphy

Deputy Brian Mooney

Deputy Graham Packham

Deputy Susan Pearson

Judith Pleasance

Ian Seaton

Oliver Sells

Luis Tilleria

Deputy James Thomson

James Tumbridge

\*Mark Wheatley

Dawn Wright

(B) **Audit & Risk Management Committee** (five vacancies).

(Contest)

**Nominations received:-**

\*Alexander Barr

Tim Butcher

Aaron D'Souza

John Griffiths

Alderman Bronek Masojada

Judith Pleasance

\*Ruby Sayed

Paul Singh

Naresh Sonpar

Luis Tilleria

Shailendra Umradia

(C) **City of London Police Authority Board** (three vacancies).

(Contest)

**Nominations received:-**

\*Tijs Broeke

\*Alderman Emma Edhem

- Jason Groves  
Helen Fentimen  
Deborah Oliver  
Deputy Nighat Qureishi  
Alethea Silk  
Luis Tilleria  
Shailendra Umrada  
Ceri Wilkins
- (D) **Education Board** (three vacancies).  
(Contest)  
**Nominations received:-**  
\*Deputy Shravan Joshi  
\*Ruby Sayed  
Mandeep Thandi  
Luis Tilleria
- (E) **Board of Governors of the Guildhall School of Music & Drama** (three vacancies).  
(No contest)  
**Nominations received:-**  
\*George Abrahams  
Emily Benn  
John Foley
- (F) **Gresham Committee (City Side)** (three vacancies).  
(Contest)  
**Nominations received:-**  
Tijs Broeke  
Brendan Barns  
Sophie Fernandes  
Timothy McNally  
\*Wendy Mead  
Deputy Henry Pollard  
Deputy Philip Woodhouse
- (G) **Corporate Services Committee** (seven vacancies).  
(Contest)  
**Nominations received:-**  
#Anthony Fitzpatrick  
#Florence Keelson-Anfu  
Gregory Lawrence  
\*Deputy Edward Lord  
Catherine McGuinness  
#Timothy McNally  
Deputy Alastair Moss  
#Anett Rideg  
Oliver Sells  
#Mandeep Thandi  
#Luis Tilleria

- (H) **Open Spaces, City Gardens and West Ham Park Committees** (four vacancies on each Committee).  
(Contest)  
**Nominations received:-**  
James Bromiley-Davis  
\*Deputy Graeme Doshi-Smith  
\*Alderman Ian Luder  
Eamonn Mullally  
Benjamin Murphy  
Luis Tilleria
- (I) **Epping Forest & Commons Committee** (four vacancies).  
(No contest)  
**Nominations received:-**  
George Abrahams  
\*Caroline Haines  
Jaspreet Hodgson  
\*Benjamin Murphy
- (J) **Hampstead Heath, Highgate Wood & Queen's Park Committee** (seven vacancies).  
(No contest)  
**Nominations received:-**  
Tim Butcher  
John Foley  
Alethea Silk
- (K) **Barbican Residential Committee** (six vacancies).  
(no contest)  
**Nominations received:-**  
Deputy John Fletcher  
John Foley  
\*Deputy Susan Pearson  
\*Mark Wheatley
- (L) **Barbican Centre Board** (two vacancies).  
(Contest)  
**Nominations received:-**  
Deputy Ann Holmes  
Anett Rideg  
\*Alderman Sir William Russell  
Irem Yerdelen
- (M) **Bridge House Estates Board** (three vacancies).  
(Contest)  
**Nominations received:-**  
Matthew Bell  
Deputy Simon Duckworth  
#John Griffiths  
#Elizabeth King  
#Timothy McNally

- Wendy Mead  
 #Deborah Oliver  
 #Deputy Nighat Qureishi  
 Deputy James Thomson
- (N) **Board of Governors of the City of London School for Girls** (four vacancies - at least one of which must be filled by an Alderman).  
 (Contest)  
**Nominations received:-**  
 Jamel Banda  
 Emily Benn  
 Jaspreet Hodgson  
 Deputy Ann Holmes  
 Alderman Robert Howard
- (O) **Board of Governors of the City of London Freeman's School** (six vacancies – at least one of which must be filled by an Alderman).  
 (No contest)  
**Nominations received:-**  
 Jamel Banda  
 Alderman David Graves  
 Alderman Robert Howard
- (P) **Licensing Committee** (seven vacancies).  
 (Contest)  
**Nominations received:-**  
 \*Caroline Addy  
 Brendan Barns  
 Anthony Fitzpatrick  
 Martha Grekos  
 \*Deputy Graham Packham  
 David Sales  
 Luis Tilleria  
 Ceri Wilkins
- (Q) **Health & Social Care Scrutiny Committee** (four vacancies).  
 (No contest)  
**Nominations received:-**  
 \*Deputy Christopher Boden  
 David Sales
- (R) **Health & Wellbeing Board** (one vacancy).  
 (No contest)  
**Nominations received:-**  
 \*Deputy Randall Anderson
- (S) **Pension Committee** (eight vacancies).  
 (No contest)  
**Nominations received:-**  
 Shahnan Bakth  
 Tim Butcher  
 Alderman Ian Luder



Deputy Henry Pollard  
 David Sales  
 Alderman Sir David Wootton

(T) **Digital Services Committee** (eight vacancies).  
 (Contest)

**Nominations received:-**

Deputy Rehana Ameer  
 Deputy Randall Anderson  
 #Tim Butcher  
 #Aaron D'Souza  
 Alderman Sir Peter Estlin  
 #Deputy Madush Gupta  
 Alderman Tim Hailes  
 #Florence Keelson-Anfu  
 #Eamonn Mullally  
 Judith Pleasance  
 #Deputy Nighat Qureishi  
 #Paul Singh  
 #Mandeep Thandi  
 #Luis Tilleria  
 #Shailendra Umradia  
 James Tumbridge  
 #Dawn Wright

(U) **Markets Board** (fifteen vacancies).  
 (No contest)

**Nominations received:-**

Deputy Mark Bostock  
 Deputy Henry Colthurst  
 Alderman & Sheriff Alison Gowman  
 Deputy Edward Lord  
 Catherine McGuinness  
 Wendy Mead  
 Deputy Brian Mooney  
 Deputy Henry Pollard  
 Ian Seaton  
 James Tumbridge  
 Deputy Philip Woodhouse  
 Alderman Sir David Wootton  
 Gregory Lawrence

*In determining arrangements for the markets Board, the court resolved that tenants should not be able to serve. The court is invited to consider whether it feels the intent of this decision was to incorporate those who hold corporate tenancies, or who are directors or employees of companies who hold tenancies or licenses.*

(V) **Livery Committee** (three vacancies).  
 (contest)

**Nominations received:-**

Nicholas Bensted-Smith

Deputy Keith Bottomley  
 Deputy Ann Holmes  
 \*Deputy Shravan Joshi  
 Timothy McNally  
 Deputy Henry Pollard  
 Paul Singh  
 Shailendra Umradia  
 Irem Yerdelen

- (W) **Board of Governors of the City of London School** (one vacancy – at least one of which must be filled by an Alderman).  
 (No contest)

**Nominations received:-**

The Rt Hon The Lord Mayor, Vincent Keaveny

**For Decision**  
 (Pages 63 - 132)

10 **Policy and Resources Committee**

To consider proposals relating to the process by which the Committee's Deputy and Vice Chairs are appointed.

**For Decision**  
 (Pages 133 - 138)

- 11 **Planning and Transportation Committee and Policy and Resources Committee**  
 To consider proposals relating to governance arrangements for the Barbican Podium Works project.

**For Decision**  
 (Pages 139 - 146)

- 12 **Hospitality Working Party of the Policy and Resources Committee**  
 To consider a recommendation concerning the provision of hospitality.

**For Decision**  
 (Pages 147 - 148)

13 **Audit & Risk Management Committee**

To consider the appointment of an External Member to the Committee.

**For Decision**  
 (Pages 149 - 152)

14 **Bridge House Estates Board**

To consider reports of the Bridge House Estates Board, as follows:-

- (A) Transitional Investment Strategy** – to consider the adoption of a transitional investment strategy for Bridge House Estates.

**For Decision**

**(B) Grants Committee Arrangements** – to consider proposals concerning the Board's Grants Committee.

**For Decision**  
(Pages 175 - 182)

15 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

**For Decision**  
(Pages 183 - 188)

16 **Motions**

**By Alderman Timothy Hailes**

To consider a Motion, submitted by Alderman Tim Hailes, in relation to traffic orders in the City.

**For Decision**  
(Pages 189 - 190)

17 **Questions**

18 **Ballot Results**

The Town Clerk to report the outcome of the ballots taken at the last Court:

*Where appropriate:-*

*\* denotes a Member standing for re-appointment;*

*★ denotes appointed.*

1 Six Members to the **Honourable The Irish Society.**

	<b>Votes</b>
Peter Gordon Bennett	56 ★
John Douglas Chapman	30
Mary Durcan	56 ★
Shravan Joshi, M.B.E.	56 ★
Deputy John Scott, J.P.	34
Oliver Sells, Q.C.	36 ★
*Deputy Philip John Woodhouse	47 ★
Dawn Linsey Wright	55 ★

2 One Member to the **Dr Johnson's House Trust.**

	<b>Votes</b>
John Douglas Chapman	30
Jeremy Paul Mayhew, O.B.E.	45 ★

**For Information**

# 12

## 19 **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

**For Information**  
(Pages 191 - 192)

## 20 **Resolutions on Retirements, Congratulatory Resolutions, Memorials.**

## 21 **Docquets for the Hospital Seal.**

## 22 **Awards and Prizes**

### **MOTION**

## 23 **By the Chief Commoner**

That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972 or which fall under paragraph 100A(2) of the Local Government Act 1972 relating to confidential information that would be disclosed in breach of an obligation of confidence by a department of Her Majesty's Government?":-

**For Decision**

## 24 **Non-Public Minutes**

To agree the non-public minutes of the meeting of the Court held on 10 March 2022.

**For Decision**  
(Pages 193 - 196)

## 25 **Hospitality Working Party of the Policy and Resources Committee**

To note action taken under urgency procedures in relation to the provision of hospitality.

**For Information**  
(Pages 197 - 198)



# KEAVENY, MAYOR

## COURT OF COMMON COUNCIL

10th March 2022  
MEMBERS PRESENT

### ALDERMEN

Sir Charles Edward Beck Bowman (Alderman)	Timothy Russell Hailes (Alderman)	Ian Luder (Alderman)
John Garbutt (Alderman)	Robert Picton Seymour Howard (Alderman)	Sheriff Nicholas Stephen Leland Lyons (Alderman)
Sheriff Alison Gowman (Alderman)	The Rt Hon. The Lord Mayor Vincent Keaveny (Alderman)	Professor Michael Raymond Mainelli (Alderman)
Prem Goyal (Alderman)	Alastair John Naisbitt King DL (Alderman)	Bronek Masojada (Alderman)
David Andrew Graves (Alderman)	Susan Langley (Alderwoman)	Sir Andrew Charles Parmley, (Alderman)

### COMMONERS

George Christopher Abrahams	Thomas Cowley Clementi	Angus Knowles-Cutler	Stephen Douglas Quilter
Caroline Kordai Addy	Simon D'Olier Duckworth, Deputy	Gregory Alfred Lawrence	Deputy Richard David Regan
Munsur Ali	Peter Gerard Dunphy, Deputy	Tim Levene	James de Sausmarez
Rehana Banu Ameer, Deputy	Mary Durcan	Vivienne Littlechild	Ruby Sayed
Randall Keith Anderson, Deputy	John Ernest Edwards	Edward Lord, Deputy	John George Stewart Scott, Deputy
Alexander Robertson Martin Barr	Kevin Malcolm Everett, Deputy	Paul Nicholas Martinelli	Ian Christopher Norman Seaton
Douglas Barrow	Anne Helen Fairweather	Andrew Paul Mayer	Oliver Sells QC
Matthew Bell	Sophie Anne Fernandes	Jeremy Mayhew	Dr Giles Robert Evelyn Shilson, Deputy
John Bennett	John William Fletcher, Deputy	Catherine McGuinness	Jeremy Lewis Simons
Peter Gordon Bennett	Marianne Bernadette Fredericks, Deputy	Andrew Stratton McMurtrie	Tom Sleigh
Nicholas Michael Bensted-Smith	Caroline Wilma Haines	Wendy Mead	James Michael Douglas
Christopher Paul Boden, Deputy	Graeme Harrower	Brian Desmond Francis Mooney, Deputy	Thomson, Deputy
Mark Bostock, Deputy	Christopher Michael Hayward, Deputy	Alastair Michael Moss, Deputy	John Tomlinson, Deputy
Keith David Forbes Bottomley, Deputy	Tom Hoffman, Deputy	Barbara Patricia Newman, Deputy	James Richard Tumbridge
David John Bradshaw, Deputy	Ann Holmes, Deputy	Graham Packham, Deputy	Mark Raymond Peter Henry
Tijs Broeke	Michael Hudson	Susan Jane Pearson, Deputy	Delano Wheatley
Michael John Cassidy, Deputy	Wendy Hyde	John Petrie	Philip Woodhouse, Deputy
Roger Arthur Holden Chadwick, Deputy	Jamie Ingham Clark, Deputy	Judith Pleasance	Dawn Linsey Wright
John Douglas Chapman	Shravan Jashvantrai Joshi, Deputy	Jason Paul Pritchard	

1. Apologies      The apologies of those Members unable to attend this meeting of the Court were noted.
  
2.                    There were no additional declarations.  
Declarations
  
3. Minutes        *Resolved* – That the minutes of the last Court are correctly recorded.

## 4. Mayoral Engagements

After reflecting on the ongoing Russian aggression in Ukraine, the Right Honourable the Lord Mayor reported on his recent overseas visits to USA, Mexico, Dublin, and local engagements in Manchester and Liverpool,

## 5. Policy Statement

The Policy Chair delivered a statement regarding support for Ukraine, condemning the Russian invasion. She summarised the practical measures taken by the City Corporation, including visual, economic and regulatory. The Chair expressed support for the urgent motion to be brought forward by the Deputy Chairman.

A question was raised about whether the City Corporation would use its influence to ensure the most rigorous sanctions possible in response to the actions of the Russian Government against Ukrainian people. It was hoped that all Members could have had the opportunity to sign the motion, but they did not.

The Chair confirmed that the City and others were liaising with Government Regulators and Financial Professional Services on additional measures. These sectors were working hard to implement sanctions being brought in at pace by the Government. The City continues to work with all agencies, including Financial Action Task Force, but recognised that there was always more to be done. These sectors continued to work with Government on the design and implementation of further sanctions. The Chair concluded by stating that unity amongst the Court on this matter was important and asked everyone to support the urgent motion to be put before them.

Following a further question, the Chair of Policy confirmed that it is the Russian aggressors that the City was opposing in this war, not the Russian people.

*At this point in proceedings, the Court's leave was obtained to consider item 17.*

## 17. Motions

Hayward, C.;  
Dunphy, P.,  
Deputy

*Motion* – “This Court of Common Council of the City of London Corporation condemns in the strongest possible terms the unprovoked attack and invasion of the sovereign Nation of Ukraine by Russia. It pledges to stand united with the people of Ukraine in their fight for liberation from the invading power.

The City of London Corporation further fully supports the actions of Her Majesty's Government in their imposition of wide-ranging sanctions against Russia and welcomes the swift and effective implementation of these sanctions by City businesses.

We reiterate our commitment to the highest standards of integrity and transparency from all financial and professional services businesses. Alongside City businesses, we totally condemn any engagement with money obtained from illegal sources anywhere in the world”.

Christopher Hayward introduced the urgent motion and explained there had not been sufficient time to seek support from all Members in its signing. He went on to express outrage at the action taken by Russian Government, and the solidarity with Ukraine that could be demonstrated through support for the motion. The situation was an unprovoked and unjustified attack, with many innocent lives already destroyed by military weapons.

Deputy Peter Dunphy seconded the motion, welcoming the comments from the Lord Mayor and Chair of Policy on the actions the City intends to take. The City was in a unique position, it had limited direct responsibility for financial regulation but there was a tremendous pool of resources between officers, Members, and the City of London Police as leaders on Economic Crime in the UK. Now was not the time to debate wider international policy, but to focus on the situation in Ukraine.

Deputy Tom Hoffman wished to commit further financial support for humanitarian relief efforts in Ukraine.

*Amendment* – to insert a fourth paragraph: “Further, the City Corporation resolves to donate a total of £250,000, to be met from the unallocated balances within the Finance and Policy & Resources Committee Contingency Funds for 2021/22, to the Disaster Emergency Committee in support of humanitarian relief efforts in Ukraine.”

This amendment was seconded by the Chairman of Finance, Deputy Ingham Clark, who confirmed that the figure of £250,000 had been arrived at by pooling the funds available. It would be in addition to £25,000 already donated to Unicef in response to the present crisis in Ukraine.

Christopher Hayward confirmed that he wished to accept the amendment.

Upon the Amendment being put, the Lord Mayor declared it to be carried, unanimously.

*Hoffman, T,  
Deputy.;  
Ingham Clark,  
J.I, Deputy*

Clarification was sought on comments previously made on behalf of the Corporation about refraining from intervening in foreign policy, and

Concern was raised over the support for Ukraine and alleged inaction in respect of other breaches of human rights in the world.

Further comments were made on the deeply troubling nature of some media commentary on the invasion of Ukraine and the restrictions on movement of black and Asian students in the area. Clarification was sought on why the City was condemning this particular crisis over any other.

A Common Councillor pointed out that the Livery Committee had been actively providing support in respect of the situation in Ukraine.

Randall Anderson suggested that an amendment be put, to include reference to welcoming refugees from Ukraine, which was seconded by Marianne Fredericks.

*Amendment* – To insert after the second paragraph “However, it urges the Government to go further with expanded sanctions. It also urges the Government to greatly improve the processes for accepting refugees from Ukraine.”

Upon the Amendment being put, the Lord Mayor declared it to be carried.

The Court was reminded that the Policy & Resources Committee had already been

mandated to produce an ethical engagement, ethical investment and ethical procurement policy, which would return to the Court for consideration in due course.

A Member requested that sponsorship of Ukrainian refugees be explored, as it had been for Afghan refugees who had been supported within the City.

Closing the debate, Christopher Hayward welcomed the two amendments, the spirit of the debate and the support for the motion.

Anderson, R.;  
Fredericks,  
M.

*Resolved unanimously* – That this Court of Common Council of the City of London Corporation condemns in the strongest possible terms the unprovoked attack and invasion of the sovereign Nation of Ukraine by Russia. It pledges to stand united with the people of Ukraine in their fight for liberation from the invading power.

The City of London Corporation further fully supports the actions of Her Majesty's Government in their imposition of wide-ranging sanctions against Russia and welcomes the swift and effective implementation of these sanctions by City businesses.

However, it urges the Government to go further with expanded sanctions. It also urges the Government to greatly improve the processes for accepting refugees from Ukraine.

We reiterate our commitment to the highest standards of integrity and transparency from all financial and professional services businesses. Alongside City businesses, we totally condemn any engagement with money obtained from illegal sources anywhere in the world.'

Further, the City Corporation resolves to donate a total of £250,000, to be met from the unallocated balances within the Finance and Policy & Resources Committee Contingency Funds for 2021/22, to the Disaster Emergency Committee in support of humanitarian relief efforts in Ukraine

6. Bill for Act  
of Common  
Council

**(A) Bill for an Act of Common Council: Supplementary arrangements for the Presiding Officer at a Wardmote**

A Bill for an Act of Common Council, intended to introduce more flexibility into the arrangements for presiding at a Wardmote by allowing a Lord Mayor's Aldermanic Representative to preside where none of the traditional presiding officers are available, was presented to the Court for its third reading, together with a report of the Policy and Resources Committee thereon.

*Resolved* – That proposals to make supplementary arrangements for the presiding officer at a wardmote be approved; and, the draft Bill for an Act of Common Council to effect these changes be approved, as set out in the Appendix to this report.



**(B) Bill for an Act of Common Council: To Clarify the nationality requirement for Aldermen**

A Bill for an Act of Common Council, intended to clarify the nationality requirement for Aldermen by removing the erroneous reference in Acts of Common Council suggesting that there is a pre-existing requirement for Aldermen to be British subjects and making the current position clear that Aldermanic candidates must either be British, Irish, or citizens of a Commonwealth country was presented to the Court for its first and second reading, together with a report of the Policy and Resources Committee thereon.

*Resolved* – That the report be agreed to and that the Bill be read a first and second time.

7. **FINANCE COMMITTEE**

**(Deputy Jamie Ingham Clark)**

15 February 2022

**(A) City Fund 2022/23 Budget Report and Medium-Term Financial Strategy**

The Court considered a Report presenting the overall financial position of the City Fund (i.e. the City Corporation's finances relating to Local Government, Police and Port Health services).

The Chairman spoke to introduce the budget, together with the City Cash budget at item 7(B), as well as clarifying a number of elements.

Concern was raised by a Member in respect of the proposal to not increase the core Council Tax level; the City's medium-term financial outlook was, as per the wording in the Report, on "a knife-edge", with the upcoming loss of the Business Rates Growth Fund, and significant changes from the Fair Funding settlement compounding the risks. The decision not to increase, would in addition, send an unhelpful signal to central government that the City's finances were, over the medium-term, in a better shape than was the case. Whilst currently the projections indicated a small surplus over 2022/23, it was incumbent upon the Court to use this opportunity to reinforce the City's finances and "fix the roof whilst the sun was shining", given the likelihood of further demands throughout this year and other cost pressures which need to be taken into account, including the national insurance surcharge and increased audit fees. The Member added that whilst increasing Council Tax would not deliver huge sums immediately, over five years an increase of 1.99% would result in a cumulative income of £2.1m, which would have a material and positive impact on the City's financial sustainability over the medium-term. The Member therefore moved to amend the recommendation concerning the Core Council Tax to increase it by 1.99%.

*Luder, I.,  
Alderman;  
Tomlinson, J.*

*Amendment* – That the Core Council Tax increase by 1.99%.

Several Members spoke in support of the amendment, with one emphasising that,

whilst it was important to shield poorer residents from increases, those with broader shoulders can and should pay a greater contribution. It was also vital to recognise that a failure to increase Council Tax now could very well lead to the need to increase it by a greater sum (with the potential for the need to hold a local referendum) further down the line in order to “catch up”.

The Deputy Chairman of the Finance Committee spoke in opposition to the amendment; he highlighted that the current total UK wide tax take and the size of state as a proportion of national income was at a level not seen in the last 50 years; he emphasised the need to increase the downward pressure on costs, “cutting our cloth”, and raising productivity in the public sector as far more desirable solutions at this point than raising further taxes.

The Chairman added that the maximum the City would be able to raise through an increase to core Council Tax in 2022/23 would be circa £140K, which would not make a material difference to the City’s finances; however, he emphasised that the Finance Committee and officers were not complacent, and, in keeping the finances under close and constant review were fundamentally committed to ensuring the sustainability of the City’s finances over the medium-term.

Upon the amendment being put, the Lord Mayor declared it to be lost.

*Resolved* – That the report be agreed to and the Court do pass a Resolution in the following terms:-

- Note the overall budget envelopes, this incorporates additional one-off funding from Government of £1.88m and retained business rates growth of £27m in 2022/23. For Police, an increase of additional grant to support the officer uplift plus £6.1m mitigations combined with £2.3m Business Rate Premium reinstated – noting this leaves the Police budget in deficit for 2022/23.
- Continue to monitor COVID income risk during 2022/23 and maintain a COVID contingency fund, not releasing £30m of general fund reserves for major project spend – to be reassessed in December 2023.
- Approve the overall financial framework and the revised Medium-Term Financial Strategy (paragraph 24).
- Approve the Treasury Management Strategy Statement and Annual Investment Strategy for 2022/23, including the treasury indicators.
- Approve the City Fund Net Budget Requirement of £167.3m (paragraph 57)

### **Key decisions:**

The key decisions are in setting the levels of Non-Domestic Rates and Council Tax:

### **Business Rates**

- To approve an increase of 0.4p in the £ in Business Rate Premium

(paragraph 39), in line with your Finance Committee's support for this increase at its meeting on 15th February.

- Set a Non-Domestic Rate multiplier of 52.4p and a Small Business Non-Domestic Rate Multiplier Rate of 51.1p for 2022/23.
- Note that, in addition, the GLA is levying a Business Rate Supplement in 2022/23 of 2.0p in the £ on properties with a rateable value of £70,000 and above (paragraph 61).
- Delegate to the Chamberlain the award of discretionary rate reliefs under Section 47 of the Local Government Finance Act 1988 (paragraphs 60).

### **Council Tax**

- To approve an increase in the Adult Social Care Precept of 1.00% (paragraph 36).
- To otherwise consider whether to freeze council tax (paragraph 38).
- Determine the amounts of Council Tax for the three areas of the City (the City, the Middle Temple and the Inner Temple to which are added the precept of the Greater London Authority (GLA) - appendix A.
- Determine that the relevant (net of local precepts and levies) basic amount of Council Tax for 2022/23 will not be excessive in relation to the requirements for referendum.
- Determine, the current 100% discount awarded to unoccupied and unfurnished and uninhabitable dwellings is continued at zero (0%) for the financial year 2022/23 and future years.
- Determine that the premium levied on long-term empty property for 2022/23 and future years of 100% and 200% is continued and that for properties that have been empty for over ten years, a premium of 300% is levied.
- It is recommended that, having regard to the government guidance issued, the Chamberlain be given the discretion, delegated to the Head of Shared Services, to reduce or waive the long-term empty premium charge in exceptional circumstances.
- Approve that the cost of highways, street cleansing, waste collection and disposal, drains and sewers, and road safety functions for 2022/23 be treated as special expenses to be borne by the City's residents outside the Temples (appendix A).
- Should a general increase of 1.99% be agreed in addition to the 1% Social Care Levy, the information contained in Appendix I will need to be agreed. This appendix will supersede appendix A and H.

### **Capital Expenditure**

- Approve the Capital Strategy (appendix E).

- Approve the Capital Budgets for City Fund and the allocation of central funding from the appropriate reserves to meet the cost of the 2022/23 new bids– release of funding being subject to approval at the relevant gateway and specific agreement of the Resource Allocation Sub Committee at gateway 4(a) (paragraph 67).
- Approve the continuation of the allocation of central funding in 2022/23 to provide internal loan facilities for police and the HRA, currently estimated at £4.9m and £19.0m respectively (paragraph 70).
- Approve the Prudential Code indicators (appendix C).
- Approve the authorised limit for external debt (which is the maximum the City Fund may have outstanding by way of external borrowing) at £216.6m for 2022/23; and the Minimum Revenue Provision (MRP) for 2022/23 at £1.2m (MRP policy is included within appendix D – Treasury Management Strategy Statement and Investment Strategy Statement 2022/23 – sub appendix 2).

### **Treasury Management Strategy Statement and Investment Strategy Statement 2022/23 (Appendix D)**

- Approve the addition of multi-asset funds to the list of permitted non-specified investments subject to an overall limit of £50m (Appendix D, sub appendix 3). The Corporation is expected to maintain significant surplus cash balances for the foreseeable future. Multi-asset funds enable the Corporation to mitigate the gradual erosion of the real value of these long-term cash balances from the effects of inflation.
- Approve the new policy for managing environmental, social and governance (ESG) risks within treasury investment activity (Appendix D, paragraph 5.4).

### **Chamberlain's Assessment**

- Take account of the Chamberlain's assessment of the robustness of estimates and the adequacy of reserves and contingencies (paragraphs 78-81 and appendices B and G respectively).

### **(B) 2021/22 City's Cash Budgets and Medium-Term Financial Plan**

The Court considered a report of the Finance Committee presenting the overall financial position of City's Cash.

*Resolved* – That Members of the Court of Common Council:-

1. Note the latest revenue budgets for 2021/22 (paragraphs 19 to 22).
2. Agree the 2022/23 revenue budgets, including the following measures:
  - Note the **overall budget envelope** for City Cash.
  - Approve the overall financial framework and the revised Medium-Term Financial Strategy (paragraphs 2-18).

- **Unfunded additional revenue bids:** To be avoided during 2022/23 - 2025/26 with a zero-based budget review to take place to reprioritise spend in line with new Corporate priorities.
  - Carry forwards from 2021/22 to be minimised, however where significant pressures have been highlighted by departments these are reviewed in light of on-going challenges.
3. Approve the 2022/23 Capital and Supplementary Revenue Project Budgets for City's Cash amounting to £20.4m (paragraph 27).
  4. Approve the allocation of central funding of up to £9.0m for City's Cash to meet the cost of the 2022/23 capital schemes. Release of such funding being subject to approval at the relevant gateway and specific agreement of the Resource Allocation Sub-Committee at Gateway 4(a). In addition, a contingency is held under the capital programme up to £1.0m - given the pressures on construction and labour inflation rising up to 15% (paragraph 30).
  5. Delegate authority to the Chamberlain to determine the final financing of capital and supplementary revenue project expenditure.

## 8. BRIDGE HOUSE ESTATES BOARD

**(Deputy Dr Giles Robert Evelyn Shilson)**

16 February 2022

The Court considered a report of the Bridge House Estates Board presenting the overall financial position of Bridge House Estates.

A question was raised regarding the timeline of replacing the temporary security barriers on the bridges, with permanent structures. The Chairman confirmed that there were security implications in publishing when the removal of temporary barriers would take place but confirmed that the Bridge House Estates Board were in consultation with relevant stakeholders.

A Member asked whether further consideration could be given by the Board on the commitment of further funds for Ukrainian refugees. The Chairman committed to taking this proposal back to the Board.

*Resolved* – That, Members of the court of Common Council, acting for the City Corporation as the charity trustee of Bridge House Estates and solely in the charity's best interests:

- a) Note the latest revenue forecast for 2021/22 (paragraphs 8 to 11);
- b) Approve the 2022/23 revenue budget and Medium-Term Financial Plan for period 2023/24 – 2025/26 (paragraphs 12 to 15);

- c) Approve the creation of a designated fund for the Climate Action Strategy, with £15m to be moved to this fund from Unrestricted Income Funds. The amount held within this designated fund to be reviewed on an annual basis with permitted spend in any year to be within the full balance available in the designated fund (paragraph 15(m));
- d) Approve a level of £55m of free reserves to be maintained over and above the agreed minimum policy of £35m across the period of the Medium-Term Financial Plan as a mitigation against the uncertain period in which the charity is operating (paragraph 16);
- e) Approve the 2022/23 capital and supplementary revenue project budgets, which have been included within the calculations for reserves (paragraph 20);
- f) Approve that all departments within the City Corporation managing budgets on behalf of BHE prepare these for 2023/24 under a zero-based budgeting basis (paragraph 22); and
- g) Note that a revised Medium-Term Financial Plan for the charity will be developed, once the power for total return accounting for endowed charities is granted by Supplemental Royal Charter, currently under final approval by the Privy Council's Office (paragraph 19).

### **(B) Bridge House Estates (BHE) – Petition for Grant of Supplemental Royal Charter**

In 2018 the City Corporation initiated a strategic review of the governance and administration of Bridge House Estates (BHE) with a view to ensuring *inter alia* that the charity was well-run and operating effectively, consistent with the City Corporation's duties as charity Trustee. Following specialist charity law advice and upon the advice of the City Remembrancer, the City Remembrancer led discussions with the Privy Council Office on the grant of a Supplemental Royal Charter to amend the BHE governing documents to provide greater clarity, support good governance, and provide further and more modern powers and flexibilities in relation to the administration of the charity. Following those discussions, it was now proposed that the City Corporation formally petition the Privy Council for a new Supplemental Royal Charter for the charity.

The Court, in its capacity as Trustee of BHE and on the recommendation of the BHE Board, was asked to approve a draft petition and draft Supplemental Charter in respect of BHE in the form appended to the printed and circulated report thereon, for presentation to Her Majesty The Queen in Council.

*Resolved* – That the Members of the Court of Common Council, acting for the City Corporation as the charity trustee of Bridge House Estates and solely in the charity's best interests:

1. Petition Her Majesty The Queen in Council for a Supplemental Charter in the form attached to this resolution, subject to such changes as the Privy

- Council may require; and
2. Authorise the City Remembrancer to make the petition to the Privy Council and to agree any changes in matters of form that the Privy Council may require on behalf of the City Corporation as Trustee.

## 9. POLICY AND RESOURCES COMMITTEE

**(Deputy Catherine McGuinness)**

28 February 2022

The Court considered a report of the Policy & Resources Committee proposing changes to the Standing Orders.

The following amendments to the report's recommendations were proposed by Christopher Hayward:-

*Amendment* – Recommendation 1. to be replaced by:-

- “1. the Court approves the wording of the amendments in Appendix 1 except those amendments to Standing Order 30 that provide for the abolition of the posts of the two Vice Chairs of the Policy and Resources Committee;*
- 2. the Court approves the amendments recommended by the Policy and Resources Committee in Table 2, and instructs the Town Clerk to draft the wording for the Court's approval in a future meeting; and*
- 3. the Court defers consideration of the amendments described in Table 3 to a future meeting to enable them to be debated fully, which will not be practicable in view of the packed agenda for today's meeting.”*

Christopher Hayward, as the Mover of the Amendment, spoke to introduce the proposal and outline the rationale associated with it. He started by commenting on the divided views of the Court with respect to changes presented to Standing Order 30, which had been previously agreed in principle by the Court. Members on both sides have shared strongly held views, to uphold the decision in December would cause issues of internal governance that should not prevent the rest of the changes from being made. It was hoped that the next Policy Chair would utilise other Members with specialist knowledge and interest as Policy Leads, following a transparent process. This would be an effective way to broaden Member involvement and engagement across the Court.

Christopher Hayward explained that the changes in Table 2 should be supported, requesting that these be drafted and brought back to the Court for final approval. He concluded with the request to defer items in Table 3, requesting that they be brought back for full debate at a future meeting.

Deputy James Thomson, as the seconder of the Amendment, expressed his support.

Members debated the amendment and whether previous Policy Chairs had expressed a preference over the correct model for the Deputy Chairman and Vice Chairmen with views expressed on both sides of the debate.

It was also requested that thought be given to a suggestion that the report in its entirety be deferred until after the elections, possibly for consideration in an informal setting, to allow new Members to provide comment.

Closing the debate, the Mover of the amendment suggested that the matter had already been discussed at length over a long period of time. He recognised there were views on both sides of the debate concerning Standing Order 30 and suggested that the support be expressed by way of vote on the amendment, hoping that it unify the Court.

Upon the amendment being put, the Lord Mayor declared it to be carried.

A question was put to the Chair of Policy regarding the matter being brought back to an informal meeting. It was felt that there had already been significant debate on the matter and that the matters outlined in recommendation 2 and 3 would be put to the appropriate fora in due course.

The report as amended being then before the Court, the Lord Mayor declared it to be carried.

*Resolved* – That Members of the Court of Common Council:-

1. approve the wording of the amendments in Appendix 1 except those amendments to Standing Order 30 that provide for the abolition of the posts of the two Vice Chairs of the Policy and Resources Committee;
2. approve the amendments recommended by the Policy and Resources Committee in Table 2, and instructs the Town Clerk to draft the wording for the Court's approval in a future meeting; and
3. defer consideration of the amendments described in Table 3 to a future meeting to enable them to be debated fully, which will not be practicable in view of the packed agenda for today's meeting.

10. **HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE.**

**(Brian Mooney, Deputy, Chief Commoner)**

15 February 2022

**Applications for Hospitality**

**(a) Central London Bench Reception**

It was proposed that the City Corporation host an early evening reception for the Central London Bench in the Grand Hall at the Central Criminal Court on



Wednesday 5<sup>th</sup> October 2022.

The City Corporation has hosted an annual reception for the Central London Bench at the Old Bailey since 2018. The event aims to further relations between the City of London Corporation and the Central London Bench.

This event would support the following Corporate Plan outcomes: to tackle terrorism, violent and acquisitive crime, fraud, cyber-crime and anti-social behaviour and facilitate justice (outcome 1a); to advocate and facilitate greater levels of giving time, skills, knowledge, advice and money (outcome 5d); and to promote regulatory confidence founded on the rule of law (outcome 6a).

It was, therefore, **recommended**, that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within approved parameters.

*Resolved* – that hospitality be granted for an early evening reception with arrangements to be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

#### **(b) Emergency Services Day Flag Raising and Reception**

It was proposed that the City Corporation host a flag raising ceremony and breakfast reception on Friday 9<sup>th</sup> September 2022 to mark Emergency Services Day.

Emergency Services Day was a nationally recognised annual event that takes place on 9<sup>th</sup> September each year to show public support for those who work and volunteer in the emergency services. It promotes using emergency services responsibly and encourages people to consider the many volunteering opportunities available.

The event would support the following Corporate Plan outcomes: to prepare our response to natural and made-made threats (outcome 1a); to tackle terrorism, violent and acquisitive crime, fraud, cyber-crime and anti-social behaviour and facilitate justice (outcome 1b); to protect consumers and users of buildings, streets and public spaces (outcome 1c); and to safeguard children, young people and adults at risk (outcome 1d).

It was, therefore, **recommended** that hospitality be granted for a flag-raising ceremony followed by light refreshments and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within approved parameters.

*Resolved* – That hospitality be granted for a flag raising ceremony followed by light refreshments with arrangements made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within approved parameters.

#### **(c) London Port Health Authority 150<sup>th</sup> Anniversary Reception**

It was proposed that the City Corporation host an evening reception on 6<sup>th</sup> September 2022 to mark the 150<sup>th</sup> anniversary of the London Port Health Authority.

The Mayor and Commonality and Citizens of the City of London were first constituted as the Port Sanitary Authority for the Port of London under the Public Health Act 1872. The reception would provide an opportunity to demonstrate the City Corporation's commitment to the work of the Authority and London's wellbeing and environment while maintaining and promoting international trade.

The event would support the following Corporate Plan outcomes: to protect consumers and users of buildings, streets and public spaces (outcome 1c); to attract and retain investment and promote exports of goods and services across multiple global markets (outcome 6d); and to influence UK and global policy and regulation and international agreements to protect the environment (outcome 11d).

It was, therefore, **recommended** that hospitality be granted for an evening reception and that arrangements are made under the auspices of the Port Health and Environmental Services Committee; the costs to be met from City's Cash within approved parameters.

*Resolved* – That hospitality be granted for an evening reception with arrangements made under the auspices of the Port Health and Environmental Services Committee; the costs to be met from City's Cash with approved parameters.

**(d) Private View for the launch of the Guildhall Art Gallery Exhibition 'Inspired!'**

It was proposed that the City Corporation host a private view in Guildhall Art Gallery to mark the launch of the exhibition 'Inspired!' on Thursday 21<sup>st</sup> April 2022.

The Exhibition 'Inspired!' would be on display from 8<sup>th</sup> April until 11<sup>th</sup> September 2022 in Guildhall Art Gallery and would be the first major exhibition following the Gallery's three-month closure for a sprinkler replacement project. Works featured in the exhibition would be drawn from the Gallery's permanent collection. The exhibition would examine ways in which visual arts, particularly the Victorian narrative painters, have been inspired by the literary arts and also music.

The event would support the following Corporate Plan outcomes: to provide access to world-class heritage, culture and learning to people of all ages, abilities and backgrounds (outcome 3b); to promote the City, London and the UK as attractive and accessible places to live, learn, work and visit (outcome 8a); and to protect, curate and promote world-class heritage assets, cultural experiences and events (outcome 10d).

It was, therefore, **recommended** that hospitality be granted for an early evening private view and that arrangements are made under the auspices of the Culture, Heritage and Libraries Committee; costs to be met from City's Cash within approved parameters.

*Resolved* – That hospitality be granted for an early evening private view with arrangements made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash within approved parameters.

**(e) Early evening reception prior to the Centre for Young Musicians' 50<sup>th</sup> Anniversary Gala Concert**

It was proposed that the City Corporation host an early evening reception prior to the Centre for Young Musicians' 50<sup>th</sup> Anniversary gala concert at the Barbican Centre on Wednesday 25<sup>th</sup> May 2022.

The Centre for Young Musicians was founded in 1970 and was a division of the Guildhall School of Music and Drama. 2020 marked the Centre's 50<sup>th</sup> Anniversary and a planned gala concert and reception had to be cancelled owing to Covid restrictions that were in place at the time.

The occasion would provide an opportunity to highlight the City Corporation's role as a leading provider of culture within London and the UK as well as its commitment to the Centre, the London School Symphony Orchestra and the Guildhall School of Music and Drama.

The event would support the following Corporate Plan outcomes: to provide access to world class-heritage, culture and learning to people of all ages, abilities and backgrounds (outcome 3b); to promote the City, London and the UK as attractive and accessible places to live, learn, work and visit (outcome 8a); and to protect, curate and promote world-class heritage assets, cultural experiences and events (outcome 10d).

It was, therefore, **recommended** that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Board of Governors of the Guildhall School of Music and Drama; the costs to be met from City's Cash within approved parameters.

*Resolved* – That hospitality be granted for an early evening reception with arrangements made under the auspices of the Board of Governors of the Guildhall School of Music and Drama; the costs to be met from City's Cash within approved parameters.

**(f) Memorial Reception for Archbishop Desmond Tutu**

It was proposed that the City Corporation host a memorial reception at Guildhall on the evening of Tuesday 21<sup>st</sup> June 2022.

The Most Reverend Desmond Tutu, Archbishop Emeritus of Cape Town, died in December 2021 and a Memorial Service was planned to take place at Westminster Abbey on 9<sup>th</sup> June 2022. Archbishop Tutu received the Honorary Freedom of the City in 2013. It was proposed that the City Corporation hosts an evening reception to provide an opportunity to celebrate the life of Archbishop Tutu and reflect the City Corporation's commitment to promoting a diverse and inclusive society.

The event would support the following Corporate Plan outcomes: to promote and champion diversity, inclusion and the removal of institutional barriers and structural inequalities (outcome 2a); and to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a).

It was, therefore, **recommended** that hospitality be granted for an evening reception and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within approved parameters.

*Resolved* – That hospitality be granted for an evening reception with arrangements made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

**(g) Early evening reception following Pride Flag Raising**

It was proposed that the City Corporation host an early evening reception on Monday 27<sup>th</sup> June 2022 following the Pride Flag raising at Guildhall to mark the Pride in London Festival. 2022 marks the 50<sup>th</sup> anniversary of the first UK Gay Pride Rally which was held in London.

The Pride in London Parade was the UK's largest LGBT+ event. The 2020 and 2021 Parades were cancelled as a result of the Covid pandemic; however, the Pride Flag was raised at Guildhall and other City Corporation buildings to demonstrate support for the LGBT+ community. The occasions were marked by small ceremonies in Guildhall Yard.

The event would support the following Corporate Plan outcomes: to promote and champion diversity, inclusion and the removal of institutional barriers and structural inequalities (outcome 2a); and to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a).

It was, therefore, **recommended** that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

*Resolved*, That hospitality be granted for an early evening reception with arrangements made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

**(h) Early evening reception for the "Safe to Be Me: A Global Equality Conference"**

It was proposed that the City Corporation host an early evening reception on Wednesday 29<sup>th</sup> June 2022 to welcome delegates to the "Safe to Be Me: A Global Equality Conference" to London.

The UK Government would host its first global LGBT+ conference later this year. The "Safe to be Me: A Global Equality Conference" aims to bring together governments, business, civil society and parliamentarians to share best practice, develop policy, and take action to improve the safety and wellbeing of LGBT+ people throughout the world. The conference would take place in London from 29<sup>th</sup> June to 1<sup>st</sup> July 2022, coinciding with the 50<sup>th</sup> anniversary of the first official Pride rally held in London. It was proposed that the City Corporation host an early evening reception on the first day of the conference to welcome delegates to London.

The event would support the following Corporate Plan outcomes: to promote and champion diversity, inclusion and the removal of institutional barriers and structural inequalities (outcome 2a); to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a); and to strengthen local, regional, national and international relationships to secure new opportunities for business, collaboration and innovation (outcome 7b).

It was, therefore, **recommended** that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash within agreed parameters.

*Resolved* – That hospitality be granted for an early evening reception with arrangements made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash within approved parameters.

**(i) Performance by the Commonwealth Youth Choir and Orchestra**

It was proposed that the City Corporation host a performance by the Commonwealth Youth Choir and Orchestra in the Great Hall followed by an early evening reception in the Old Library on Thursday 14<sup>th</sup> July 2022.

The Commonwealth Youth Choir was established in 2010 with a mission to “engage-educate-empower”. Through the Commonwealth Music Partnership it aims to link musicians, choirs, orchestras and music schools in all 54 nations of the Commonwealth and provide opportunities for fully funded international exchanges, education and collaboration.

The event would support the following Corporate Plan outcomes: to promote effective progression through fulfilling education and employment (outcome 3c); to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a); and to advocate and facilitate greater levels of giving time, skills, knowledge, advice and money (outcome 5d).

It was, therefore, **recommended** that hospitality be granted and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

*Resolved* – That hospitality be granted for an early evening reception following a performance by the Commonwealth Youth Choir with arrangements made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within approved parameters.

**(j) Early Evening Reception to celebrate Diwali**

It was proposed that the City Corporation host an early evening reception in the Crypts to celebrate Diwali on Friday 28<sup>th</sup> October 2022.

Diwali was the five-day Hindu, Sikh and Jain festival of lights, celebrated every autumn. The reception would provide an opportunity for the City Corporation to celebrate the contribution of the British Indian community and would also present

an opportunity to develop further the City's relationship with the Hindu Council UK.

The event would support the following Corporate Plan outcomes: to promote and champion diversity, inclusion and the removal of institutional barriers and structural inequalities (outcome 3a); to provide access to world-class heritage, culture and learning to people of all ages, abilities and backgrounds (outcome 3b); and to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a).

It was, therefore, **recommended** that hospitality be granted for an early evening reception to celebrate Diwali and that arrangements are made under the auspices of the Hospitality Working Party; costs to be met from City's Cash within agreed parameters.

*Resolved* – That hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash withing approved parameters.

#### **(k) Industry and Parliament Trust Programme 2022**

It was proposed that the City Corporation hosts in 2022 a series of approximately six parliamentary meetings in association with the Industry and Parliament Trust (IPT).

IPT was a non-partisan registered charity, based in Parliament, that provides a platform for engagement between parliamentarians and UK business. It was supported by cross-party representation of senior parliamentarians. The City Corporation's relationship with IPT has resulted in meetings arranged each year to discuss a range of issues relevant to the City. Meetings are planned in liaison with City Corporation departments to reflect City Corporation priorities.

These events would support the following Corporate Plan outcomes: to influence UK and global policy and regulation and international agreements to protect and grow the UK economy (outcome 6b); and to preserve and promote the City as the world-leading global centre for financial and professional services, commerce and culture (outcome 7c).

It was, therefore, **recommended** that hospitality be granted for a series of parliamentary meetings and that arrangements are made under the auspices of the Hospitality Working Party; costs to be met from City's Cash within agreed parameters.

*Resolved* – That hospitality be granted for a series of parliamentary meetings with arrangements made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within approved parameters.

#### **(l) Report of Urgent Action Taken: International Women's Day networking breakfast and panel discussion**

In accordance with Standing Order No. 19, urgent authority was sought to the City Corporation hosting a networking breakfast and panel discussion on Friday 4<sup>th</sup> March 2022 to mark International Women's Day.

International Women's Day celebrates the social, economic, cultural and political achievements of women. It aims to raise awareness about women's equality, lobby for accelerated gender parity, and raise funds for women focused charities.

Urgent approval was sought and granted to the City Corporation hosting a panel discussion and networking breakfast. The event was intended to provide an opportunity to highlight the City Corporation's commitment to promoting diversity and inclusion in the City and the UK.

Following the decision of Hospitality Working Party at its meeting on 20<sup>th</sup> January 2022 to approve the application for hospitality, it became apparent that waiting until the next formal Court of Common Council meeting to be held on 10<sup>th</sup> March 2022 would not allow for the necessary arrangements to proceed and the event to take place.

*Resolved* – That the action taken under urgency procedures be noted.

11. **Annual On-Street Parking Accounts 2020/21 and Related Funding of Highway Improvements and Schemes**

The Court received a report advising of action taken in respect of any deficit or surplus in its On-Street Parking Account for 2020/21. This information was required to be reported to the Mayor of London.

The report informed Members that:

- the surplus arising from on-street parking activities in 2020/21 was £10.138m;
- a total of £5.712m was applied in 2020/21 to fund approved projects; and
- the surplus remaining on the On-Street Parking Reserve at 31st March 2021 was £47.125m, which will be wholly allocated towards the funding of various highway improvements and other projects over the medium term.

*Resolved* - That the contents of the report be noted and its submission to the Mayor of London be approved.

12. **ESTABLISHMENT COMMITTEE**

**(Tracey Graham)**

19 January 2022

The Court considered a Report presenting the organisational design of the Environment Department and the creation of two new roles

The Deputy Chair spoke to introduce the Report and stressed that, given the particular breadth and scale of the Environment Department, Honourable Members

will appreciate that there is a lot which sits behind these proposals. Indeed, the full report to the Establishment Committee contained some 55 separate appendices.

Therefore, where the report refers to the overall structure having been approved by the various committees, it does in fact mean that each committee approved each of the relevant sections appropriate to them – which, given the size of the department, varied significantly from area to area.

As a consequence, in some areas, such as Epping Forest, only phase 1 of the TOM proposals have been progressed so far. It was important to make this clear for the record so as to avoid any potential risk of confusion or misunderstanding.

The two posts presented here have been approved by the relevant service committees and endorsed by the Establishment Committee. They are important pieces in the structure of the new Department.

*Resolved* – That Members of the Court of Common Council:-

- a) Approve the creation of a new Strategic Director of Natural Environment at Grade J; and
- b) Approve the creation of a new Assistant Director Policy and Projects post at Grade I.

13. **BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC AND DRAMA**

**(Graham Packham)**

21 February 2022

**Amendments to Instrument and Articles of Government**

The Board of Governors of the Guildhall School of Music and Drama had recently reviewed its governance arrangements and made various proposals arising from the City of London Corporation's Governance Review and the Target Operating Model comprising changes to its composition and quorum and a request to appoint a second Deputy Chair from amongst its external co-opted Members consistent with the governance model adopted by other committees. The Establishment and Policy & Resources Committees considered and approved these proposals in January 2022 and consequential amendments were now required to be incorporated formally within the School's Instrument and Articles of Government

*Resolved* – That the proposed amendments to the Instrument and Articles of Government be approved, as set out in the appendix to this report.

14. **Freedom of the City**  
 The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned, persons who had made applications to be admitted to the Freedom of the City by Redemption:-



<b>James William Adams</b> <i>Steven John Turner</i> <i>Simon Peter McIlwaine</i>	a Student <i>Citizen and Framework Knitter</i> <i>Citizen and Clockmaker</i>	Upminster, Essex	
<b>Victoria Louise Adams</b> <i>John Gavin</i> <i>Guy Leppard</i>	an Insurance Broker Manager <i>Citizen and Information Technologist</i> <i>Citizen and Information Technologist</i>	Welling, Kent	
<b>David Malcolm Bailey</b> <i>Calogero Alu</i> <i>Russell Chweidan</i>	a Company Chairman <i>Citizen and Baker</i> <i>Citizen and Baker</i>	Billericay, Essex	
<b>Andrew Lester Ball</b> <i>Eric Charles Dodd</i> <i>Timothy St John David Stuart</i>	a Managing Director	City of London	
<b>Michael Barrington-Hibbert</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Amanda Josephine Keaveny</i>	a Leadership Development Company CEO  <i>Citizen and Fletcher</i>	Woodbridge, Suffolk	
<b>Alexander William Aldridge Bartram</b> <i>Edward Wright</i> <i>David John Westgate</i>	an Investment Banker  <i>Citizen &amp; Poulter</i> <i>Citizen and Plaisterer</i>	Earls Court, London	
<b>Matthew Betts</b>  <i>Rupert William Uloth</i> <i>James Michael Douglas Thomson</i>	a Beadle of a Livery Company  <i>Citizen and Grocer</i> <i>Citizen and Grocer</i>	Wolverhampton, Midlands	West
<b>Thomas Joseph Francis Brannigan</b> <i>John Charles Jordan</i> <i>Richard Gary Stephen Miller</i>	a Music Retail Director, retired  <i>Citizen and Glover</i> <i>Citizen and Glover</i>	Shoeburyness, Essex	
<b>Jacob Madway Bressman</b>  <i>John Welch</i> <i>Robert Andrews</i>	a Civil Servant  <i>Citizen and Pattenmaker</i> <i>Citizen and Gold &amp; Silver Wyre</i> <i>Drawer</i>	Rockville, Maryland, United States	
<b>Lorraine Brook</b> <i>Ald. Ian David Luder, Ald.</i> <i>Ald. Sir David Wootton, Kt.</i>	a Local Government Officer <i>Citizen and Cooper</i> <i>Citizen and Fletcher</i>	Roydon, Essex	
<b>Stephen Bryan</b> <i>Jonathan Martin Averbs</i> <i>David Andrew Harry McGregor</i> <i>Smith, CBE</i>	a Senior Authorised Officer <i>Citizen and Fletcher</i> <i>Citizen and Cook</i>	Chelmsford, Essex	
<b>Andrew Stuart Buchanan</b>  <i>Phillip John Davis</i>  <i>Alan Roughan</i>	a City of London Police Officer <i>Citizen and Hackney Carriage</i> <i>Driver</i> <i>Citizen and Hackney Carriage</i> <i>Driver</i>	Chiselhurst, Kent	
<b>Martin Sean Buckle</b>	an Accountant	Toronto,	Ontario,

			Canada
<i>John Welch</i>	<i>Citizen and Pattenmaker</i>		
<i>Robert Andrews</i>	<i>Citizen and Gold &amp; Silver Wyre Drawer</i>		
<b>Sam Christopher Carr- Archer</b>	a Software Product Owner	Bicester, Oxfordshire	
<i>Jonathan Martin Averbs</i>	<i>Citizen and Fletcher</i>		
<i>Geoffrey Spurrier</i>	<i>Citizen and Mason</i>		
<b>Sharad Chandak</b>	a Banker	Westminster, London	
<i>The Rt. Hon The Lord Mayor</i>			
<i>Deputy Catherine Sidony</i>	<i>Citizen and Solicitor</i>		
<i>McGuinness</i>			
<b>John Freeman Collins, OBE</b>	a Solicitor	Robertsbridge, East Sussex	
<i>The Rt. Hon The Lord Mayor</i>			
<i>Amanda Josephine Keaveny</i>	<i>Citizen and Fletcher</i>		
<b>Matthew Robert Collins</b>	a Tax Associate	Bow, London	
<i>Jonathan Martin Averbs</i>	<i>Citizen and Fletcher</i>		
<i>Geoffrey Spurrier</i>	<i>Citizen and Mason</i>		
<b>Richard William Condon</b>	an Ophthalmic Surgeon, retired	Leatherhead, Surrey	
<i>Michael Ernest Garrett, MBE</i>	<i>Citizen and Water Conservator</i>		
<i>John Robert Cowie</i>	<i>Citizen and Scientific Instrument Maker</i>		
<b>Lucy Ann Craig</b>	a Health and Safety Manager	Harpenden, Hertfordshire	
<i>Timothy Luke Fitzgerald- O'Connor</i>	<i>Citizen and Gold &amp; Silver Wyre Drawer</i>		
<i>Malcolm Alastair Craig</i>	<i>Citizen and Gold &amp; Silver Wyre Drawer</i>		
<b>Kerry-Anne Dignam</b>	an Administrator	Mottingham, London	
<i>The Rt. Hon The Lord Mayor</i>			
<i>Vincent Dignam</i>	<i>Citizen and Carman</i>		
<b>Maureen Teresa Dignam</b>	a Senior Operations Manager	Mottingham, London	
<i>The Rt. Hon The Lord Mayor</i>			
<i>Vincent Dignam</i>	<i>Citizen and Carman</i>		
<b>Brendan Kelly Dixon</b>	a Wealth Management Company Director	Ealing, London	
<i>The Rt. Hon The Lord Mayor</i>			
<i>Vincent Dignam</i>	<i>Citizen and Carman</i>		
<b>Ruth Dombey, OBE</b>	a Councillor	Sutton, London	
<i>Deputy Catherine Sidony McGuinness</i>	<i>Citizen and Solicitor</i>		
<i>Christopher Michael Hayward, CC</i>	<i>Citizen and Pattenmaker</i>		
<b>Dhiren Rajendra Doshi-Smith</b>	an Information Technology Professional	Loughton, Essex	
<i>Graeme Martyn Doshi-Smith, CC</i>	<i>Citizen and Information Technologist</i>		
<i>Henry James Arthur Smith</i>	<i>Citizen and Constructor</i>		

<b>Paul Anthony Dudley</b>	a Local Government Officer	Chesham, Buckinghamshire	
<i>Alexander Barr, CC</i> <i>Ald. Prem Babu Goyal, OBE</i>	<i>Citizen and Ironmonger</i> <i>Citizen and Goldsmith</i>		
<b>John Robert James Eastwood</b>	a Clean Energy Company Director	Southwark	
<i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	<i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>		
<b>Graham Thomas Elms</b>	a Train Service Manager, retired	Raynes Park	
<i>Donald Henry McGarr</i> <i>Dr David Nunn</i>	<i>Citizen and Basketmaker</i> <i>Citizen and Apothecary</i>		
<b>Martin Esposito</b>	a Freelance Consultant	Rickmansworth, Hertfordshire	
<i>Michael Vaughan Cooper</i> <i>Wg Cdr Edna Felicity Partridge</i>	<i>Citizen and Butcher</i> <i>Citizen and Founder</i>		
<b>Richard Frederick Everton</b>	a Broadcast Television Engineer	Fitzrovia	
<i>Garry Wykes</i> <i>John Jefferson Skarratt</i>	<i>Citizen and Joiner &amp; Ceiler</i> <i>Citizen and Joiner &amp; Ceiler</i>		
<b>Ben Adam Fitzpatrick</b>	a Railway Engineer	Bromham, Bedfordshire	
<i>Susan Mary Harrison</i> <i>Basil Roy Hodgson</i>	<i>Citizen and Educator</i> <i>Citizen and Stationer &amp; Newspaper Maker</i>		
<b>Charles Hubert Gallagher</b>	a Builder	Gerrards Buckinghamshire	Cross,
<i>The Rt. Hon The Lord Mayor</i> <i>Amanda Josephine Keaveny</i>	<i>Citizen and Fletcher</i>		
<b>Patricia Agnes Gallagher</b>	a Housewife	Gerrards Buckinghamshire	Cross,
<i>The Rt. Hon The Lord Mayor</i> <i>Amanda Josephine Keaveny</i>	<i>Citizen and Fletcher</i>		
<b>Claire Patricia Marie Isabelle Giraud</b>	a Senior Public Health Practitioner	Mile End, London	
<i>Matthew Leigh Preston Bell, CC</i> <i>Marianne Bernadette Fredericks, CC</i>	<i>Citizen and Common Councillor</i> <i>Citizen and Baker</i>		
<b>Georgia Gould</b>	a Councillor	Camden, London	
<i>Deputy Catherine Sidony</i> <i>McGuinness</i> <i>Christopher Michael Hayward, CC</i>	<i>Citizen and Solicitor</i> <i>Citizen and Pattenmaker</i>		
<b>Elizabeth Anne Grumitt</b>	a Livery Company Assistant Beadle	Chiswick, London	
<i>Rupert William Uloth</i> <i>James Michael Douglas Thomson</i>	<i>Citizen and Grocer</i> <i>Citizen and Grocer</i>		
<b>Father Robert Timothy Halshaw</b>	a Clerk in Holy Orders	Millom, Cumbria	
<i>Roland Hayes</i> <i>Gerg Craig Waller</i>	<i>Citizen and Woolman</i> <i>Citizen and Woolman</i>		

<b>David Sean Hitchcock</b> <i>Calogero Alu</i> <i>Russell Chweidan</i>	an Accountant <i>Citizen and Baker</i> <i>Citizen and Baker</i>	Islington, London
<b>Matthew Matias Alexander Hope</b> <i>The Rt. Hon The Lord Mayor</i> <i>Amanda Josephine Keaveny</i>	a Solicitor <i>Citizen and Fletcher</i>	Blackheath, London
<b>Alan Kruise Houmann</b> <i>Deputy Catherine Sidony McGuinness</i> <i>Ald. Sir David Wootton, Kt.</i>	a Banker <i>Citizen and Solicitor</i> <i>Citizen and Fletcher</i>	Tower Hamlets, London
<b>Edward James Hussey</b>  <i>Malcolm Alastair Craig</i>  <i>Timothy Luke Fitzgerald-O'Connor</i>	a Consultant & Facilitator  <i>Citizen and Gold &amp; Silver Wyre</i> <i>Drawer</i> <i>Citizen and Gold &amp; Silver Wyre</i> <i>Drawer</i>	Bishops Stortford, Hertfordshire
<b>Peter Anthony Johnson</b>  <i>Dr David Michael Johnson</i> <i>Dr Marily Anne Wedgwood-Johnson</i>	an Information Technologist, retired <i>Citizen and Engineer</i> <i>Citizen and Framework Knitter</i>	Exeter, Devon
<b>Helen Josephine Jones</b>  <i>Graeme Martyn Doshi-Smith, CC</i> <i>Henry James Arthur Smith</i>	an International Sales Manager, retired <i>Citizen and Information Technologist</i> <i>Citizen and Constructor</i>	Woodbridge, Suffolk
<b>Dr Mark Phillip Jones</b> <i>Michael Ernest Garrett, MBE</i> <i>John Robert Cowie</i>	a General Practitioner <i>Citizen and Water Conservator</i> <i>Citizen and Scientific Instrument</i> <i>Maker</i>	Epsom, Surrey
<b>Emmet Britton Keeffe</b>  <i>Ald. William Anthony Bowater</i> <i>Russell</i> <i>Ald. Sir Charles Edward Beck Bowman</i>	an Information Technology Company Chairman <i>Citizen and Haberdasher</i> <i>Citizen and Grocer</i>	Radstock, Somerset
<b>Alexander John Lethem</b> <i>Timothy Luke Fitzgerald-O'connor</i>  <i>Malcolm Alastair Craig</i>	an Energy Bid Manager <i>Citizen and Gold &amp; Silver Wyre</i> <i>Drawer</i> <i>Citizen and Gold &amp; Silver Wyre</i> <i>Drawer</i>	Acton, London
<b>Simon Robert Levine</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Amanda Josephine Keaveny</i>	a Solicitor & Global Chief Executive Officer  <i>Citizen and Fletcher</i>	Radlett, Hertfordshire
<b>Bryan Charles Longman</b> <i>David Robert Attwood</i> <i>Alan Victor George Croucher</i>	an Operations Manager <i>Citizen and Plumber</i> <i>Citizen and Tyler &amp; Bricklayer</i>	Great Totham, Essex
<b>Hermann Cornelius Luitingh</b>	a Barrister	Vancouver, Columbia, Canada

<i>Keith Richard Stevens</i>	<i>Citizen and Management Consultant</i>	
<i>Dmytro Tupchiienko</i>	<i>Citizen and Stationer &amp; Newspapermaker</i>	
<b>David Charles Lyon</b>	a Marketing Manager	Twickenham, Middlesex
<i>Richard Leslie Springford</i>	<i>Citizen and Carman</i>	
<i>Dr Iain Reid</i>	<i>Citizen and Ironmonger</i>	
<b>Sajid Iqbal Mahmood</b>	a Professional Cricketer (retired)	Bolton, Greater Manchester
<i>Deputy Andrien Meyers</i>	<i>Citizen and Goldsmith</i>	
<i>James Henry George</i>	<i>Citizen and Skinner</i>	
<b>Devon Eugene Malcolm</b>	a Cricket Match Referee	Spratton, Northamptonshire
<i>Ald. William Anthony Bowater</i>	<i>Citizen and Haberdasher</i>	
<i>Russell</i>		
<i>Deputy Andrien Meyers</i>	<i>Citizen and Goldsmith</i>	
<b>Richard James Mansfield</b>	a Sports Group Director	Ashford, Middlesex
<i>Deputy Andrien Meyers</i>	<i>Citizen and Goldsmith</i>	
<i>Ald. Prem Babu Goyal, OBE.</i>	<i>Citizen and Goldsmith</i>	
<b>David James Marks</b>	a Higher Education Planning Director	Tower Hamlets, London
<i>Graeme Martyn Doshi-Smith, CC</i>	<i>Citizen and Information Technologist</i>	
<i>Henry James Arthur Smith</i>	<i>Citizen and Constructor</i>	
<b>Edward Meacham</b>	a Turf Company Director	Leigh On Sea, Essex
<i>John Nicholas Woolf</i>	<i>Citizen and Tax Adviser</i>	
<i>John Paul Rochford</i>	<i>Citizen and Gardener</i>	
<b>Muhi Uddin Muhammad Mikdad</b>	an Office Administrator	Tower Hamlets, London
<i>Ann-Marie Jefferys</i>	<i>Citizen and Glover</i>	
<i>Anne Elizabeth Holden</i>	<i>Citizen and Basketmaker</i>	
<b>Lisa Miller</b>	an Executive Assistant	Westcliff-on-Sea, Essex
<i>Rupert William Uloth</i>	<i>Citizen and Grocer</i>	
<i>James Michael Douglas Thomson</i>	<i>Citizen and Grocer</i>	
<b>Joyce Abla Mooney</b>	a Hospitality Consultant	Horsham, West Sussex
<i>William Joseph Browning</i>	<i>Citizen and Glass Seller</i>	
<i>Michael Peter Cawston</i>	<i>Citizen and Tyler &amp; Bricklayer</i>	
<b>Sean Patrick Mooney</b>	a Hospitality Manager	Horsham, West Sussex
<i>William Joseph Browning</i>	<i>Citizen and Glass Seller</i>	
<i>Michael Peter Cawston</i>	<i>Citizen and Tyler &amp; Bricklayer</i>	
<b>Matthew James Newman</b>	an Insurance Underwriter	Fulham, London
<i>Donald Howard Coombe, MBE</i>	<i>Citizen and Poulter</i>	
<i>David Peter Coombe</i>	<i>Citizen and Poulter</i>	
<b>Oliver Charles Worthington Oates</b>	a Chartered Accountant	Battersea, London
<i>Jonathan Martin Averbs</i>	<i>Citizen and Fletcher</i>	
<i>Geoffrey Spurrier</i>	<i>Citizen and Mason</i>	
<b>Teresa Ann Jude O'Neill, OBE</b>	a Councillor	Bexleyheath, Kent

<i>Deputy Catherine Sidony</i>	<i>Citizen and Solicitor</i>	
<i>McGuinness</i>		
<i>Christopher Michael Hayward,</i>	<i>Citizen and Pattenmaker</i>	
<i>CC</i>		
<b>Minas Psychoulis</b>	a Consultant Gynaecologist	Epsom, Surrey
<i>Michael Ernest Garrett, MBE</i>	<i>Citizen and Water Conservator</i>	
<i>John Robert Cowie</i>	<i>Citizen and Scientific Instrument Maker</i>	
<b>His Excellency Vadym Prystaiko</b>	The Ambassador of Ukraine	Holland Park, London
<i>The Rt. Hon The Lord Mayor</i>		
<i>Deputy Catherine Sidony</i>	<i>Citizen and Solicitor</i>	
<i>McGuinness</i>		
<b>Darren Rodwell</b>	a Councillor	Dagenham, London
<i>Deputy Catherine Sidony</i>	<i>Citizen and Solicitor</i>	
<i>McGuinness</i>		
<i>Christopher Michael Hayward,</i>	<i>Citizen and Pattenmaker</i>	
<i>CC</i>		
<b>Peter Sander</b>	a Playground Equipment Company Director	Colchester, Essex
<i>David Robert Attwood</i>	<i>Citizen and Plumber</i>	
<i>Alan Victor George Croucher</i>	<i>Citizen and Tyler &amp; Bricklayer</i>	
<b>Joseph Louis David Shearer</b>	a Chartered Certified Accountant	Little Clacton, Essex
<i>David James Sales</i>	<i>Citizen and Insurer</i>	
<i>Philip Splett</i>	<i>Citizen and Butcher</i>	
<b>Dr Mary Kathleen Sherry</b>	an Occupational Physician	Wandsworth, London
<i>Wendy Mead, OBE, CC</i>	<i>Citizen and Glover</i>	
<i>Patricia Agnes Campfield, MBE</i>	<i>Citizen and Wheelwright</i>	
<b>Heath Price Tarbert</b>	a Chief Legal Officer	Kenilworth, Illinois, USA
<i>Deputy Catherine Sidony</i>	<i>Citizen and Solicitor</i>	
<i>McGuinness</i>		
<i>Jeremy Paul Mayhew, OBE, CC</i>	<i>Citizen and Loriner</i>	
<b>James Richard Terzian</b>	a Business Relationships Company Director	Santa Barbara, California, USA
<i>John Petrie, OBE, CC</i>	<i>Citizen and Draper</i>	
<i>Stephen John Klimczuk</i>	<i>Citizen and World Trader</i>	
<b>Alexander William Watson</b>	a General Practitioner	Epsom, Surrey
<i>Michael Ernest Garrett, MBE</i>	<i>Citizen and Water Conservator</i>	
<i>John Robert Cowie</i>	<i>Citizen and Scientific Instrument Maker</i>	
<b>Alice Emma Yexley</b>	an Office Coordinator	Brentwood, Essex
<i>Trevor Dawson Yexley</i>	<i>Citizen and Security Professional</i>	
<i>Stephen Emmins</i>	<i>Citizen and Security Professional</i>	
<b>John Forbes Kerry</b>	a Special Envoy	Washington DC, USA
<i>The Rt. Hon. The Lord Mayor</i>		
<i>Deputy Catherine Sidony</i>	<i>Citizen and Solicitor</i>	
<i>McGuinness</i>		

**Daniel Lopez** a Technology Company CEO East Sheen, London  
*Deputy Catherine Sidony* Citizen and Solicitor  
*McGuinness*  
*Christopher Michael Hayward* Citizen and Pattenmaker

**Tina Allison** a Chartered Certified Accountant Banstead, Surrey  
*Deputy Robert James Ingham* Citizen and Clothworker  
*Clark*  
*Jeremy Mayhew OBE, CC* Citizen and Loriner

Read.

*Resolved* – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

15. Irish  
Society

- (A) The Court proceeded to appoint six Members on **The Honourable The Irish Society**, for three-year terms expiring in March 2025.

*\*denotes a Member standing for re-appointment.*

**Nominations received:-**

Peter Bennett  
 John Chapman  
 Mary Durcan  
 Shravan Joshi, M.B.E.  
 Deputy John Scott, J.P.  
 Oliver Sells, Q.C.  
 \*Deputy Philip Woodhouse  
 Dawn Wright

Read.

The Court proceeded, in accordance with Standing Order No.10, to ballot on the foregoing contested vacancies.

The Lord Mayor appointed the Chief Commoner and the Chairman of the Finance Committee, or their representatives, to be the scrutineers of the ballots.

*Resolved* – That the votes be counted at the conclusion of the Court and the results printed in the Summons for the next meeting.

- (B) The Court noted that Alderman Sir William Russell would continue to serve as Governor of The Honourable The Irish Society, having previously been appointed for a three-year term, expiring in March 2024.
- (C) The Court endorsed the appointment of Alderman Robert Howard as one of the appointed Aldermen on The Honourable The Irish Society, for a term expiring in

March 2025, in the room of Alderman & Sheriff Nicholas Lyons.

- (D) The Court noted that Alderman Gregory Jones Q.C. would continue to serve as one of the appointed Aldermen on The Honourable The Irish Society, having previously been appointed for a term expiring in March 2023.

16.  
Appointments

The Court proceeded to consider following appointments to Outside Bodies:  
*\*denotes a Member standing for re-appointment.*

**(A)** Four Members on **Christ's Hospital**, for four-year terms expiring in March 2026.

**Nominations received:-**

\*Deputy Kevin Malcolm Everett

Read.

Whereupon the Lord Mayor declared Deputy Kevin Everett to be appointed to Christ's Hospital.

**(B)** One Member on the **City & Metropolitan Welfare Charity**, for a four-year term expiring in March 2026.

**Nominations received:-**

\*Henry Nicholas Almroth Colthurst

Read.

Whereupon the Lord Mayor declared Henry Colthurst to be appointed to the City & Metropolitan Welfare Charity.

**(C)** Three Members on the **Guild Church Council of St Lawrence Jewry**, for a one-year term expiring in March 2023.

**Nominations received:-**

\*Deputy Roger Arthur Holden Chadwick, O.B.E.

\*Simon D'Olier Duckworth, O.B.E., D.L.

\*Alderman Gregory Percy Jones, Q.C.

Read.

Whereupon the Lord Mayor declared Deputy Roger Chadwick, Simon Duckworth, and Alderman Gregory Jones to be appointed to the Guild Church Council of St Lawrence Jewry.

**(D)** One Member on the **Thames Festival Trust**, for a three-year term expiring in March 2025

**Nominations received:-**

\*Deputy John George Stewart Scott, J.P.

Read.



Whereupon the Lord Mayor declared Deputy John Scott to be appointed to the Thames Festival Trust.

**(E)** Two Members on the **Mitchell City of London Charity & Educational Foundation**, for a five-year term expiring in March 2027 and the balance of a term expiring in March 2023.

**Nominations received:-**

\*Marianne Bernadette Fredericks

Read.

Whereupon the Lord Mayor declared Marianne Fredericks to be appointed to the Mitchell City of London Charity & Educational Foundation.

**(F)** One Member on **Dr Johnson's House Trust**, for the balance of a term expiring in December 2022.

**Nominations received:-**

John Douglas Chapman  
Jeremy Paul Mayhew, O.B.E.

Read.

The Court proceeded, in accordance with Standing Order No.10, to ballot on each of the foregoing contested vacancies.

The Lord Mayor appointed the Chief Commoner and the Chairman of the Finance Committee, or their representatives, to be the scrutineers of the ballots.

*Resolved* – That the votes be counted at the conclusion of the Court and the results printed in the Summons for the next meeting.

18. Questions

**Representation of women at within civic life in the City**

Anne Fairweather asked a question of the Chair of the Policy and Resources Committee, seeking information on initiatives to help increase the number of women involved in civic life in the City.

Responding, the Chair said that this was an issue on which she and Ms Fairweather shared a particular interest. The focus for the 2022 elections has been on opening up participation to people of all backgrounds, including those from under-represented groups. The City of London Corporation had engaged in its largest-ever programme of digital engagement to promote the election and encourage potential candidates to stand, with adverts seen by approximately half a million City workers. Eligible voters were also contacted by post and by email. Informational events for potential candidates were also held, to which women leaders across the City were invited. A number of new candidates standing in the 2022 election were women, including women of colour, although the Chair

expressed her disappointment that the total number of women standing remained lower than she would have hoped for.

In terms of initiatives to help improve the issue, the Chair said that she felt this area would be best explored by the new Equalities, Diversity and Inclusion Sub Committee, which was being established following this Court's consideration of the Governance Review recommendations in December. The new sub-committee will take on responsibilities from the Member Diversity Steering Group, including "the consideration and making of recommendations to help promote the merits of standing for office as an Alderman or Common Councillor, to enhance the diversity of the Court of Common Council to represent better its constituency.

The Chair felt that the new sub-committee was a natural home for discussion of these issues, and she was confident that it will review and address the matter of diversity on the Court in all forms.

Tijs Broeke asked a supplementary question of the Chair of the Policy and Resources Committee, asking if she would recommend to her successor that the new sub-committee take on the issue of candidate diversity as a matter of urgency.

The Chair responded to say that she was happy to encourage the new sub-committee and her successor as the Chair of the Policy and Resources Committee. She also said that she hoped the new sub-committee would work to increase depictions of woman around the City.

Rehana Ameer asked a supplementary question of the Chair of the Policy and Resources Committee, seeking further information on how the City Corporation is working to have representation from the various diverse groups to show that the City is an inclusive and global city. In reply, the Chair referred back to the work that had been done to broaden diversity in elections, and reiterated that this was an area for the new sub-committee to work on.

Alderman Ian Luder asked a supplementary question of the Chair of the Policy and Resources Committee, asking if the Chair agreed that, while there was still work to be done, that there were several wards with a majority of female candidates standing was a success that should not be underplayed. The Chair replied that while she was happy to be corrected on these figures, the proportion of female candidates was still a concern.

### **Statues Working Group Proposals**

Doug Barrow asked a question of the Chair of the Policy and Resources Committee, seeking information on the work that had been done to implement the recommendations of the Statues Working Party. These questions covered the arrangement of temporary explanatory plaques for the Beck and Cass statues in the Guildhall, the actions regarding references to the implications of Slavery and the City's involvement in historic slaver, and the introduction of resources offering education on slavery into the City's schools.

Responding, the Chair sympathised with the Member's regret that action to implement the recommendations of the Statues Working Party had not been taken as quickly as might have been hoped, but hoped that he understand that in order to

get things right, it sometimes takes a little longer.

In relation to the question on signage, the Chair informed Members that the temporary signage for the statue of Sir William Beckford had been approved and installed in the Guildhall, with text providing information on the statues and informing readers of the City Corporation's agreed approach. The Chair said that she had also been assured that similar signage would be installed for the statue of Sir John Cass for the following week.

The Chair also provided Members with an update on the plans for the permanent plaques: a youth panel and an integrated intergenerational panel, with representation from the youth panel, were being formed; these panels would feed into the creation of appropriate permanent wording for the final installation.

Answering the question on speeches, the Chair agreed that there was scope for further work, and hoped that Mr Barrow's question would serve as a helpful reminder for members and speechwriters to incorporate this subject in the future. The Lord Mayor had referenced the City's involvement with historic slavery, and the implications of slavery, in his speech introducing Professor Olusoga's Tacitus Lecture, and the Chair expected that the installation of new signage and the creation of the panels would provide greater impetus.

Regarding the question on the implementation of the Working Party's resolution on introducing virtual educational resources, the Chair confirmed that the City Corporation was already financing this through the 'Find Fusion' online resources. There had also been considerable teacher and governor professional development, including training in post-colonial curriculum and in "Difficult Conversations" training. The Chair said that this was a nascent piece of work, and that there will be much more to do going forward.

In reference to the questions from both Anne Fairweather and Doug Barrow, the Chair provided Members with further information on the work done to highlight the stories of woman and diversity in the City.

During 2019 and 2020, the City Corporation commissioned new research to explore hidden histories of women in the City and identify significant individuals with inspiring stories who contributed to the Square Mile over the centuries.

The research highlighted the role of incredible women from different ethnicities who helped to shape the City's history in a positive way. These women include Phillis Wheatley, the first African American author of a published book and Mary Filis, a black Tudor seamstress.

This work demonstrates the many people who the City can celebrate to increase representation and diversity throughout our storytelling of the City of London.

In the City, there were also landmarks that remind us of the Transatlantic Slave Trade and the context in which people from different ethnicities had to endure. The Gilt of Cain is one of these, a powerful sculpture that was unveiled by the Archbishop Desmond Tutu in 2008 to commemorate the abolition of the

transatlantic slave trade in 1807.

The Chair said that she hoped these responses provided Members with assurance that work was being undertaken to implement the recommendations of the Statues Working Group. In order to maintain the focus, the Chair would be suggesting that the new EDI sub-committee would have a specific remit in its terms of reference monitoring their implementation.

The Chair thanked Doug Barrow for all his work in chairing the Statues Working Party and his commitment to a sensitive and important issue.

### **Restrictions on the monies for Ukrainian Aid**

This question from Ann Holmes was withdrawn.

19.  
Resolutions

The Chief Commoner took the opportunity to express the gratitude of the Court to the following Members, who had chosen to retire from the Court, for their service:

- Doug Barrow
- Adrian Bastow
- John Bennett
- Deputy David Bradshaw
- Thomas Clementi
- Anne Fairweather
- Tracey Graham
- Stephen Haines
- Graeme Harrower
- Christopher Hill
- Deputy Tom Hoffman
- Deputy Clare James
- Angus Knowles-Cutler
- Vivienne Littlechild
- Oliver Lodge
- Robert Merrett
- Barbara Newman
- William Pimlott
- Stephen Quilter
- Deputy Richard Regan
- Deputy Elizabeth Rogula
- Jeremy Simons
- Deputy John Tomlinson

Due to the limited time available, the Chief resolved to share his full words of thanks as an addendum to the minutes of the meeting.

20. **POLICY AND RESOURCES COMMITTEE**

**(A) Report of Action Taken: London Councils Grant Scheme Levy**

The Court received a report of action taken under urgency procedures concerning a decision on the London Councils Grant Scheme Levy.

*Resolved* – That the report be received.

**(B) Report of Action Taken: Indemnity for Officers on Outside Bodies**

The Court received a report of action taken under urgency procedures concerning a decision to provide indemnity for Officers on Outside Bodies.

*Resolved* – That the report be received.

21. **FINANCE COMMITTEE AND POLICY AND RESOURCES COMMITTEE**

Report of Action Taken: Establishment of a Business Rate Pool

The Court received a report of action taken under urgency procedures concerning a decision on the establishment of the Eight Authority Pool, with the City of London Corporation as host.

*Resolved* – That the report be received.

22. Legislation The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

**Statutory Instruments****The Environment Act 2021 (Commencement No. 2 and Saving Provision) Regulations 2022 No. 48**

These Regulations bring into force certain sections of the Environment Act 2021 over the course of several months. Sections on environmental targets, improvement plans and monitoring, as well as provisions related to the new Office for Environmental Protection, are brought into force on 24th January 2022. Provisions relating to the local air quality management framework and smoke control areas will come into force on 1st May 2022. Further parts of the Act will be brought into force on 1st April 2022 and 30th September 2022.

**Date in Force**

17<sup>th</sup> January 2022

**The Health Protection (Coronavirus, Restrictions) (Self-Isolation) (England) (Amendment) Regulations 2022 No. 72**

These Regulations amended existing Coronavirus Self-Isolation Regulations in relation to exemptions to self-isolation for those vaccinated against coronavirus, those participating in clinical trials, and those unable for clinical reasons to be vaccinated against coronavirus. These

27<sup>th</sup> January 2022

Regulations are no longer applicable, as the Self-Isolation Regulations have been revoked as outlined below.

**The Health Protection (Coronavirus, Restrictions) (Self-Isolation etc.) (Revocation) (England) Regulations 2022 No. 161** 24<sup>th</sup> February 2022

These Regulations revoke Coronavirus Regulations made in July and September 2020. The July 2020 Regulations made provision for local authorities to give directions relating to premises, events and public outdoor places in its area where it considered that public health, necessity and proportionality conditions were met. The September 2020 Regulations imposed self-isolation requirements in relation to persons who tested positive for coronavirus and their contacts, and increased the fixed penalty amount for offences under Coronavirus Regulations.

*(The text of the measures and the explanatory notes may be obtained from the Remembrancer's office.)*

Read.

23. Hospital Seal There were no docquets to be sealed.

24. Awards & Prizes There was no report.

25. *Mooney, B.D.F., Deputy; Mayhew, J.P.* **Resolved** – That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 and 4 of Part 1 of Schedule 12A of the Local Government Act, 1972.

**Summary of exempt items considered whilst the public were excluded:-**

26. **Resolved** – That the non-public minutes of the last Court meeting are correctly recorded.

27. **Policy and Resources Committee**  
The Court considered a report concerning the negotiated deal with the SMTA in support of the Museum of London Programme and Markets Co-Location Programme.

28. **Finance Committee**

**(A) Highway Construction & Maintenance Tender**

The Court was asked to consider a report on the Highway Construction & Maintenance Term Contract Tender.

**(B) Museum of London Pay Award**

The Court was asked to consider a report regarding the Museum of London Pay Award.

29.

**Freedoms Applications Committee**

The Court was asked to consider a report regarding proposals for the increase in Freedom Application fees.

**The meeting commenced at 1.05pm and ended at 4.07pm**

**BARRADELL.**

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## Report – Policy and Resources Committee

### Nationality Requirements for Aldermen – Bill for an Act of Common Council

*To be presented on Thursday, 21st April 2022*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

#### **SUMMARY**

The accompanying Bill is intended to clarify the nationality requirement for Aldermen by removing the erroneous reference in Acts of Common Council suggesting that there is a pre-existing requirement for Aldermen to be British subjects. For the avoidance of doubt, the Bill also makes it clear that Aldermanic candidates must either be British, Irish, or citizens of a Commonwealth country, which is the current position.

In order to effect the proposed change, a Bill for an Act of Common Council is required. In accordance with Standing Order No. 46, the terms of the Bill must be considered by the appropriate Committee(s) and must be submitted to the Recorder of London for settling prior to its submission to the Court of Common Council for its first, second and third reading.

Your Policy and Resources Committee agreed to progress this matter at its meeting in February 2022. The draft Bill at Appendix 1 was finalised by the Comptroller & City Solicitor in accordance with the Committee's direction following the meeting and was since settled by the Recorder, prior to being presented for its first reading and second reading at the March meeting of the Court of Common Council. Having been approved at that stage, it is now presented for a third and final reading, so as to take effect and provide welcome clarification ahead of any Aldermanic elections from May onwards.

#### **RECOMMENDATION(s)**

Approval be given to:-

- Proposals to clarify the nationality requirement for Aldermen in existing Acts of Common Council.
- The draft Bill for an Act of Common Council to effect these changes, as set out in Appendix 1 to this report.

## MAIN REPORT

### Background

1. The nationality requirement for Aldermen has been the subject of some debate over recent months. The Law Officers set out the position in their Opinion dated 15 June 2021. The Wardmote Book (including the relevant electoral forms) was subsequently updated to clarify that an Alderman may be a Commonwealth citizen or a citizen of the Republic of Ireland and to more accurately explain the legislative basis for this.
2. The nationality requirement arises from section 3 of the Act of Settlement of 1701, as modified by Schedule 7 of the British Nationality Act 1981, and this is not therefore something that the Court of Common Council can remove. The term Commonwealth citizen includes any person who is a British citizen, British overseas territories citizen, British National (Overseas), British Overseas citizen or British subject and a citizen of a Commonwealth country as listed in Schedule 3 of the British Nationality Act 1981.
3. There is no additional requirement in the Act of Common Council of 15 April 1714 that Aldermen must be British subjects, despite references to the contrary in Acts of Common Council from 1998 onwards. This retrospective interpretation was probably based on the separate requirement to be a freeman. The freedom was originally limited to British subjects but was opened up to European Union citizens from 1996 and to persons of any nationality from 1999.
4. It is worth noting that the meaning of the term British subject has itself changed over time, with references in legislation passed before the commencement of the British Nationality Act 1981 being synonymous with a Commonwealth citizen, and later references relating only to a small residual class of individuals.
5. Whilst the Law Officers concluded that the reference in Acts of Common Council from 1998 onwards to there being a pre-existing requirement for Aldermen to be British subjects had no legal effect, this reference has understandably caused some confusion and the Policy and Resources Committee therefore asked for the position to be put beyond doubt through a new Act of Common Council. The original proposal was simply to remove the reference to British subjects from section 3(1) of the Act of Common Council of 10 September 1998 (at Appendix 2).

### Power to legislate

6. When a draft Bill was initially taken to the Policy and Resources Committee on 16 December 2021 it was queried whether the Court of Common Council has the power to legislate on the nationality issue. Officers were, therefore, requested to revert in due course with a further report providing clarification on this aspect.
7. As subsequently reported to the Policy and Resources Committee on 17 February 2022, the Remembrancer and the City Solicitor are of the opinion that a new Act of Common Council is not strictly necessary in the circumstances, but both the Policy and Resources Committee and the General Purposes Committee of the Court of Aldermen have expressed the view that they would wish the matter to be

confirmed through a new Act rather than the position being left to stand solely on the basis of the Law Officers' Opinion.

8. A translation of the Charter of King Edward the Third provides that, "if any customs in the City before that time obtained and used were in any part hard or defective or any things in the City newly arising in which no remedy had been ordained should need amendment the Mayor and Aldermen of the said City and their successors with the assent of the Commonalty of the City might put and ordain thereto fit remedy as often as it should seem expedient to them so that such ordinance should be profitable to the King and to the citizens and to all other liege subjects resorting to the City and agreeable also to reason and good faith."
9. In modern administrative law terms, the Charter is a broad power of general competence which allows the Corporation to govern and amend its own affairs within the bounds of Parliamentary sovereignty. This power is limited only by specific statutory requirements or limitations and nor may it be used for an improper purpose to seek to evade a statutory scheme. Subject to these restrictions it is a wide power which may be used to "fill in the gaps" left by Parliament in relation to the governance and powers of the City.
10. Municipal Elections in the City are a prime example of Parliament making a limited intervention in City affairs resulting in a complex mosaic of powers and duties rather than a single statutory scheme. Thus, Municipal elections are governed by some parts of the national scheme e.g., elements of the Representation of the People Act 1983; City specific local legislation e.g., the City of London (Various Powers) Act 1957; and numerous Acts of Common Council dating back centuries.
11. Furthermore, where Parliament has intervened, it has not treated Aldermen and Common Councilmen in the same manner. For example, section 5 of the City of London (Various Powers) Act 1957 makes provision for the qualification of candidates for election to the Common Council and specifically states that a person shall not be qualified for election as a Common Councilman otherwise than in accordance with this section. There is no corresponding Parliamentary provision for the election of Aldermen. The Common Council, therefore, retains the power to change the qualifications to be an Alderman through Acts of Common Council and did so most recently in 2013.
12. Section 3 of the Act of Settlement of 1701, by contrast, is a general provision that applies to a very wide range of civic and other offices. It is considered that this provision would not prevent the Common Council from imposing a more restrictive nationality requirement for Aldermen, if this was deemed appropriate. In any event, it must be right that the Common Council can remove a provision (or as in this case, an erroneous reference) that was included in a previous Act of Common Council.
13. In all the circumstances, the Remembrancer and the City Solicitor are of the opinion that:
  - (i) for the reasons set out in the Law Officers' Opinion dated 15 June 2021 a Commonwealth citizen or a citizen of the Republic of Ireland will satisfy the nationality qualification for Aldermanic office;

- (ii) any misunderstanding in a pre-existing Act of Common Council may be rectified, as is considered desirable, through a new Act of Common Council; and
- (iii) such a correction is within the Common Council's powers under the Charter of King Edward the Third as it does not override or evade legislation or any statutory scheme.

## **Proposal**

14. Your Policy and Resources Committee, having considered the matter, has determined that it would be desirable to progress a Bill for an Act of Common Council to provide helpful clarity. Members additionally considered that there should be a specific reference to the current nationality requirement for Aldermanic candidates in the Act of Common Council, notwithstanding that this is already provided for more generally in Acts of Parliament. Members also favoured splitting the definition of "Commonwealth citizen", used in the national legislation, into "British" and citizens of a "Commonwealth country". The wording of the Bill, which appears at Appendix 1, was finalised under delegated authority. The Bill substitutes an alternative section 3(1) into the Act of Common Council of 10 September 1998, at Appendix 2, together with the necessary definitions.
15. In accordance with Standing Order No. 46, the Bill must be considered and approved by the appropriate Committee(s) and submitted to the Recorder of London for settling before it can be considered by the Court of Common Council.
16. Therefore, the draft Bill was settled by the Recorder and presented to the Court for its first and second reading in March. Following the Court's approval at that stage, it is now presented for a third and final reading and will be made an Act of Common Council, if approved. It will then be in force in time for the resumption of Aldermanic elections from May.

## **Conclusion**

17. The accompanying Bill has been drafted at the behest of your Policy and Resources Committee, to clarify the nationality requirement for Aldermen. The Remembrancer and the City Solicitor are of the opinion that this action is within the Common Council's powers. The Bill is now submitted to the Court of Common Council for approval. If made and passed as an Act of Common Council, it will be in force for the resumption of Aldermanic elections in May 2022.

## **Appendices**

- Appendix 1: Draft Bill for an Act of Common Council
- Appendix 2: Act of Common Council of 10 September 1998 (as amended)

All of which we submit to the judgement of this Honourable Court.

DATED this 17<sup>th</sup> day of February 2022.

SIGNED on behalf of the Committee.

**Deputy Catherine McGuinness**  
Chair, Policy and Resources Committee

**To be considered at the Court of Common Council**

**2022**

**A BILL**

For an Act of Common Council to –

Clarify the nationality requirement for Aldermen.

**WHEREAS:-**

- (1) From time immemorial there has existed and still exists in the City of London (“the City”) a Common Council consisting of the Lord Mayor, Aldermen and Commons in Common Council assembled and the Common Council have made, passed, ordained and established divers Acts, Ordinances, Rules, Orders and Regulations for the regulation and good government of the City and its Liberties as to them from time to time has been found necessary and expedient;
- (2) Acts of Common Council from 1998 onwards cite an Act of Common Council made and passed on the 15<sup>th</sup> day of April 1714 as providing that candidates for the office of Alderman must be British subjects, but this is not in fact the case;
- (3) The meaning of the term “British subject” has itself changed over time, with references in legislation passed before the commencement of the British Nationality Act 1981 being synonymous with a Commonwealth citizen, and later references relating only to a small residual class of individuals;
- (4) Section 3 of the Act of Settlement 1701, as modified by Schedule 7 of the British Nationality Act 1981, prevents any person who is not a Commonwealth citizen or a citizen of the Republic of Ireland from assuming the office of Alderman;
- (5) The reference in Acts of Common Council from 1998 onwards to Aldermen having to be British subjects accordingly has no effect but has caused some confusion on the Court of Common Council and more generally;
- (6) His late Majesty King Edward the Third by his Charter made and granted to the City in the fifteenth year of his reign afterwards confirmed and ratified by Parliament did (amongst other things) grant that if any customs in the City before that time obtained and used were in any part hard or defective or any things in the City newly arising in which no remedy had been ordained should need amendment the Mayor and Aldermen of the City and their successors with the assent of the Commonalty of the City might put and ordain thereto fit remedy as often as it should seem expedient to them so that such ordinance should be profitable to the King and to the citizens and to all other liege subjects resorting to the City and agreeable also to reason and good faith.

**BE IT THEREFORE and IT IS HEREBY ENACTED ORDAINED AND ESTABLISHED** by the Right Honourable the Lord Mayor, the Right Worshipful the Aldermen and the Commons of the City of London in Common Council assembled and the authority of the same **AS FOLLOWS:**

### **Interpretation**

1. In this Act –

“Act of 1998” means an Act of Common Council made and passed on the 10th day of September 1998;

“Act of 2013” means an Act of Common Council made and passed on the 16th day of May 2013.

### **Candidature for the Office of Alderman**

2. Section 3(1) of the Act of 1998, as substituted by section 2 of the Act of 2013, shall be omitted and substituted by the following –

“3. (1) Without prejudice to the provisions of an Act of Common Council made on the fifteenth day of April 1714 (which provide that candidates for the office of Alderman must be of full age, able and sufficient Citizens and Freemen of the City and not already Aldermen but are modified by subsection (6) below), such candidates shall either be British, Irish, or citizens of a Commonwealth country and at the time of their nomination and election shall satisfy the requirements of either subsection (2) or subsection (3) below, or both.”

### **Minor, incidental and consequential amendments**

3. The following definitions shall be included at the appropriate point in section 1 of the Act of 1998 –

““British” means a British citizen, a British overseas territories citizen, a British National (Overseas), a British Overseas citizen or a British subject under the British Nationality Acts 1981 and 1983 or the British Overseas Territories Act 2002;

“Commonwealth country” means any country mentioned in Schedule 3 of the British Nationality Act 1981;

“Irish” means a citizen of the Republic of Ireland;”

### **Commencement**

4. The provisions of this Act shall come into force on the day on which it is made and passed as an Act of Common Council.

### **Savings**

5. Save as hereby varied the provisions of the Act of 1998 and the Act of 2013 shall continue in full force and effect.



NICHOLS

Mayor

A Common Council holden in the Guildhall of the City of London on Thursday, the 10th September, in the year of Our Lord One Thousand Nine hundred and Ninety-eight, and in the 47th year of the reign of Elizabeth the Second, by the Grace of God, of the United Kingdom of Great Britain and Northern Ireland and Her other Realms and Territories, Queen, Head of the Commonwealth, Defender of the Faith, before the Right Honourable Lord Mayor, Sir Richard Nichols, Sir Peter Gadsden, GBE, AC, MA, DSc, FEng, Sir Christopher Leaver, GBE, DMus, Sir David Rowe-Ham, GBE, DLitt, Sir Alexander Graham, GBE, DCL, Sir Paul Newall, TD, DL, MA, DLitt, Sir Christopher Walford, MA, DCL, Sir Roger Cork, Lord Levene of Portsoken, KBE, Gavyn Farr Arther, MA, Clive Haydn Martin, OBE, TD, DL, Robert Gerard Finch, Esq, Peter Anthony Bull, Esq, Richard Devenish Agutter, Esq, Michael Berry Savory, Esq, David William Brewer, Esq, Frederick Michael Everard, Esq, CBE, BA, DSc, John Stephen Hughesdon, Esq, and David Howarth Seymour Howard, Esq, Alderman and one of the Sheriffs of the said City and the greater part of the Commons of the said City in the said Common Council then and there assembled.

**An Act of Common Council to make further provision for the qualification of candidates for the office of Alderman of the City of London and amend further for such purpose an Act of Common Council made and passed on the 14th day of July 1960 relating to the election of Aldermen; provide for the approval of persons elected to that office; abolish fines and penalties upon Aldermen and disapply provisions of an Act of Common Council made on the 17th day of April 1812; provide for the governance of precedence or seniority of Aldermen and to amend an Act of Common Council made and passed on the 21<sup>st</sup> day of July 1932 relating to the nomination and election of Sheriffs of the City of London; and make further provision for vacancies among and the numbers of Common Councilmen.**

**WHEREAS** from time immemorial there has existed and still exists in the City of London a Common Council consisting of the Lord Mayor and Aldermen of the said City and certain Citizens being Freemen of the said City and called the Commons and the said Mayor, Aldermen and Commons in Common Council assembled have made, passed, ordained and established divers Acts, Ordinances, Rules, Orders and Regulations for the regulation and good government of the said City and its Liberties as to them from time to time has been found necessary and expedient;

**And Whereas** it is desirable to make changes to the Electoral Franchise of the said City by making it a qualification for Election to the office of Alderman that Candidates for that office would be justices of the peace (including Aldermen surrendering their Office who may intend to submit themselves for re-election for their Ward or otherwise for election as Aldermen) or persons suitable for appointment as justices of the peace for the City bench;



**And Whereas** Members of the Court of Lord Mayor and Aldermen have resolved that individual Aldermen should offer to surrender their Office as such on or before the expiry of a term of six years (or any subsequent such term) albeit as respects any of them with the intention of submitting themselves for re-election or election otherwise as Aldermen as hereinbefore recited;

**And Whereas** by an Act of Common Council made and passed on the 14th day of July 1960 as amended by Acts of Common Council made and passed on the 9th day of February 1978 and the 17th day of May 1979 further provision was made governing the election of Aldermen of the City of London;

**And Whereas** it is necessary for the purposes hereinbefore recited to amend further the said Act made and passed on the 14th day of July 1960 and to insert provisions therein;

**And Whereas** it is consequential upon the said purposes and desirable that provision be made in relation to the approval of persons qualified to be elected to the office of Alderman and so elected;

**And Whereas** it is desirable to abolish fines and penalties upon Aldermen as having fallen into disuse and accordingly to disapply provisions of an Act of Common Council made on the 17th day of April 1812;

**And Whereas** it is desirable and in accordance with the purposes hereinbefore recited that provision be made in relation to the precedence or seniority of Aldermen and accordingly to amend an Act of Common Council made and passed on the 21<sup>st</sup> day of January 1932 relating to the Nomination and Election of Sheriffs of the City of London;

**And Whereas** it is desirable to make further provision for vacancies among and the numbers of Common Councilmen of the said City;

**And Whereas** His late Majesty King Edward the Third by his Charter made and granted to the said City in the fifteenth year of his reign afterwards confirmed and ratified by Parliament did (amongst other things) grant that if any customs in the said City before that time obtained and used were in any part hard or defective or any things in the said City newly arising in which no remedy has been ordained should need amendment the Mayor and Aldermen of the said City and their successors with the assent of the Commonalty of the said City might put and ordain thereunto fit remedy as often as it should seem expedient to them so that such ordinance should be profitable to the King and to the Citizens and to all other liege subjects resorting to the said City and agreeable also to reason and good faith;

**Be it therefore enacted**, and it is hereby enacted ordained and established by the Right Honourable the Lord Mayor, the Right Worshipful the Aldermen and the Commons of the City of London in Common Council assembled and by the authority of the same as follows:-

## PART I – INTERPRETATION AND COMMENCEMENT

### Interpretation

[1. In this Act –

“bankruptcy restrictions interim order” means a bankruptcy restrictions interim order under paragraph 5 of Schedule 4A to the Insolvency Act 1986 or any re-enactment thereof;

“bankruptcy restrictions order” means a bankruptcy restrictions order under paragraph 1 of Schedule 4A to the Insolvency Act 1986 or any re-enactment thereof;

“debt relief restrictions order” means a debt relief restrictions order under paragraph 1 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof;

“debt relief restrictions undertaking” means a debt relief restrictions undertaking under paragraph 7 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof;

“imprisonable offence” means an offence –

- (a) for which a person who has attained the age of 18 years may be sentenced to a term of imprisonment, or
- (b) for which, in the case of such a person, the sentence is fixed by law as life imprisonment;

“interim debt relief restrictions order” means an interim debt relief restrictions order under paragraph 5 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof; and

“Town Clerk” shall have the meaning set out in section 4 (Amendment to Procedures for the Election of Aldermen, etc.).]<sup>1</sup>

## Commencement

2. This Act shall come into force on such date or dates as the Court of Common Council may by resolution determine and the said Court may determine different dates for different provisions of this Act.

## PART II – ALDERMEN

### Candidature for the Office of Alderman

- [3. (1) Without prejudice to the provisions of an Act of Common Council made on the fifteenth day of April 1714 (which provide that candidates for the office of Alderman must be of full age, British subjects, able and sufficient Citizens and Freemen of the City and not already Aldermen but are modified by subsection (6) below), such candidates shall at the time of their nomination and election satisfy the requirements of either subsection (2) or subsection (3) below, or both.
- (2) Candidates shall satisfy the requirements of this subsection if they are justices of the peace.
- (3) Candidates shall satisfy the requirements of this subsection if they –

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<sup>1</sup> Substituted by section 4 of the Act of Common Council of 16 May 2013

- (a) are not the subject of a debt relief restrictions order, an interim debt relief restrictions order, a bankruptcy restrictions order, a bankruptcy restrictions interim order or a debt relief restrictions undertaking, and
  - (b) have not been convicted in the United Kingdom, the Channel Islands or the Isle of Man, of any imprisonable offence (whether or not sentenced to a term of imprisonment in respect of the offence).
- (4) Candidates shall, on the request of the Town Clerk, produce such evidence as is necessary to establish to his satisfaction that the condition stated in subsection (1) is met.
- (5) The Town Clerk may disclose for any purposes related to the nomination or election of a candidate for the office of Alderman whether he has seen evidence of the kind to which subsection (4) relates.
- (6) The Act of Common Council made on the fifteenth day of April 1714 referred to in subsection (1) shall apply to Aldermen to whom section 3A(1) of an Act of Common Council made on the 14th day of July 1960 (as amended) relates as if they were not already Aldermen.]<sup>2</sup>

#### Amendment to Procedures for the Election of Aldermen, etc

4. The Act of Common Council made and passed on the fourteenth day of July 1960 and entitled “An Act of Common Council to Repeal the Acts of Common Council made and passed on the 2<sup>nd</sup> day of December 1920 and the nineteenth day of September 1957 respectively; to amend the Act of Common Council made on the tenth day of October 1663; and to make further and better provision governing the election of Aldermen, Common Councilmen and Ward Beadles of the City of London” as amended by Acts of Common Council made and passed on the ninth day of February 1978 and the seventeenth day of May 1979 shall have effect subject to the following modifications –

(i) In Section 1 (Interpretation) there shall be inserted –

[...] <sup>3</sup>

“the Town Clerk” means the Town Clerk of the City of London from time to time.

(ii) After section 3 (Alderman – Report of death, resignation or disqualification) as substituted by [section 1] <sup>4</sup> of the Act of Common Council, made and passed on the seventeenth day of May 1979 hereinbefore referred to, there shall be inserted –

“Provision as to Surrender of Office by Aldermen

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<sup>2</sup> Substituted by section 2 of the Act of Common Council of 16 May 2013

<sup>3</sup> Omitted by section 3 of the Act of Common Council of 16 May 2013

<sup>4</sup> This is what the Act says, although it was actually section 2

3A. (1) An Alderman may offer to surrender his Office of Alderman in terms which also specify an intention by him to seek election at the wardmote for which section 4 of this Act provides.

(2) [...]<sup>5</sup>

(3) Subsection (2) shall not be taken into account in relation to the operation of sections 4 and 4A of this Act.”

(iii) [...]<sup>6</sup>

(iv) [...]<sup>7</sup>

[...]<sup>8</sup>

#### Approval of Persons elected to the Office of Alderman

5. The Court of Lord Mayor and Aldermen is deemed to have approved any person qualified to be elected to the office of Alderman under section 3 and so elected.

#### Abolition of Fines and Penalties upon Aldermen

6. (1) The provisions of an Act of Common Council made on the seventeenth day of April 1812 and entitled “An Act concerning the Election and Discharge of Aldermen of this City, and to prevent Expenses at such Elections” for an Alderman elected but refusing to take office to be liable to a fine unless he is discharged from the said office owing to insufficiency of estate shall cease to have effect.

(2) Without prejudice to subsection (1), no rule, provision or practice shall be made providing for fines or other penalties upon Aldermen, or for their discharge from the office of Aldermen on account of resources at their disposal.

#### Regulation of Precedence or Seniority of Aldermen

7. (1) It is hereby declared for the avoidance of doubt that the Court of Lord Mayor and Aldermen or any committee thereof duly authorised by that Court shall have power from time to time and at their discretion to determine the precedence or seniority of Aldermen in relation to each other in the said Court.

(2) The effect of any exercise of power contained in subsection (1) may be published in the form of lists of Aldermen or otherwise.

(3) All instruments, documents, customs and practices which relate to the precedence or seniority of Aldermen shall be construed and determined so as to be in accordance with the exercise of the power to which this section relates.

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<sup>5</sup> Disapplied by section 3(3) of the Act of Common Council of 4 June 2001

<sup>6</sup> Disapplied by section 4(2) of the Act of Common Council of 4 June 2001

<sup>7</sup> The provision inserting section 4A into the Act of Common Council of 14 July 1960 was disapplied by section 4(3) of the Act of Common Council of 04 June 2001

<sup>8</sup> The provision inserting section 4B into the Act of Common Council of 14 July 1960 was repealed by section 7 of the Act of Common Council of 16 May 2013

### PART III – THE SHRIEVALTY

#### Amendment to Provisions relating to the Nomination and Election of Sheriffs

8. Without prejudice to the generality of section 7, an Act of Common Council made and passed on the twenty-first day of January 1932 entitled “An Act of Common Council to consolidate and amend the Law relating to the Nomination and Election of Sheriffs of the City of London” shall have effect subject to the following modifications--
- (i) Section 7 is repealed;
  - (ii) In section 10, for the word “two”, the word “fifteen” shall be inserted;
  - (iii) In section 12, the words “an Alderman or” shall be omitted; and,
  - (iv) In section 13, the words “The Alderman or Aldermen of this City in nomination in accordance with the provisions of Clause 7 hereof, and if more than one, according to their seniority in the said Court of Lord Mayor and Aldermen” shall be omitted.

### PART IV – COMMON COUNCILMEN

#### Common Councilmen – Vacancies and Numbers

[9. (1) ...

- (2) This section shall apply to all Wards and Sides of Wards of the City and the Common Councilmen for those Wards and Sides of Wards except for the Ward of Farringdon Without and the Common Councilmen for that Ward and Sides thereof.
- (3) Where, apart from the provisions of this subsection, a vacancy would arise by reason of the death, resignation or disqualification of a Common Councilman for a Ward or Side of a Ward, either:-
  - (i) during his period of office, or
  - (ii) at any time after his election as a Common Councilman but before the Declaration is subscribed by him,

there shall be deemed not to be a vacancy for a Common Councilman for that Ward or Side and with effect from the next annual election for Common Councilmen in that Ward or Side the number of Common Councilmen representing the said Ward or Side shall (subject to the provisions of subsection (6) below as respects the Ward of Bishopsgate) be reduced by one.

- (4) In this subsection “the Declaration” means the declaration of a person elected to the office of Common Councilman as required by the Promissory Oaths Act 1868 or any declaration substituted therefor from time to time, and for the purpose of this section only a person who has been elected as Common Councilman but has not subscribed the Declaration shall be deemed to be a Common Councilman.

- (5) When a Common Councilman for a Ward or Side does not appear as a candidate for re-election in relation to that Ward or Side at a time when it is not possible under the procedures from time to time applicable to Ward elections, to reduce the number of Common Councilmen in accordance with this section, that reduction shall be effected at the next subsequent annual Ward election.
- (6) In relation to the Ward of Bishopgate, subsections (3) and (5) of this section shall have effect in relation to a Ward election so as to reduce the number of Common Councilmen representing that Ward by two (once on two successive occasions when either of those subsections has effect) and when such reduction has taken effect neither subsection shall thereafter apply to that Ward or the Common Councilmen representing it.
- (7) Subject to subsection (6) of this section, subsections (3) and (5) shall have effect in relation to a Ward election so as to reduce the number of Common Councilmen representing a Ward or Side by one, and when such reduction has taken effect in relation to a Ward or Side neither subsection shall thereafter apply to that Ward or Side or the Common Councilmen representing it.]<sup>9</sup>

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<sup>9</sup> Substituted by section 5 of the Act of Common Council of 4 June 2001

For use at the Court of Common Council on Thursday, 21<sup>st</sup> April 2022

2022/2023

## APPOINTMENT OF MEMBERS ON COMMITTEES

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.

2. Against the names of Common Councillors are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including the forthcoming 2022/23 year. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four-year period, and indicate which year of the period that Member is entering in 2022. (In the case of the Board of Governors of the Guildhall School of Music & Drama, the Barbican Centre Board, and the Audit & Risk Management Committee, appointments are for a three-year period).

N.B. – Terms associated with membership of the Board of Governors of the three independent City Schools run from July to July, rather than April to April, to coincide with the academic year. Please note that appointment to the School Boards is subject to satisfactory completion of Disclosure & Barring Service Checks.

### **Nominations**

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(6).

4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.

5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councillor for the Ward.

### **Compliance with Standing Orders**

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992); the Police Authority Board (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police); and the Bridge House Estates Board (which has vested in it all the duties and powers of the Court of

Common Council as Trustee of Bridge House Estates (Charity Reg. No. 1035628), except those matters expressly reserved to the Court).

#### **Terms of Reference and Delegation**

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders. Where Committees have requested amendments to their Terms of Reference or compositions, the proposed amendments are set out in red text with proposed deletions struck through. In addition, there are two new Committees, the Digital Services Committee and Pensions Committee. The Markets Committee is no longer a Ward Committee and is presented as the new Markets Board. The final terms of any proposed amendment will be communicated to the Court prior to consideration of this item.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

#### **Matters of Policy and/or Strategic Importance**

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

#### **Chief Commoner – Attendance at Committee Meetings**

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

#### **Matters of Dispute**

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

#### **General**

14. For ease of reference, the Committees have been grouped by function.



## POLICY & RESOURCES COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Commoners elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive i.e. one Member can fulfil both criteria)
- the following ex-officio Members:-
  - The Right Honourable the Lord Mayor for the time being
  - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
  - such Members of the Court of Common Council as have seats in Parliament
  - the Chairmen of the following Committees:-
    - Finance
    - Planning & Transportation
    - Port Health & Environmental Services
    - Police
    - Community & Children's Services
    - Establishment Corporate Services
    - Barbican Centre
    - Investment
    - Culture, Heritage and Libraries
  - The Deputy Chairmen of the Finance and Investment Committees

### 2. **Quorum**

The quorum consists of any nine Members.

### 3. **Membership 2022/23**

#### ALDERMEN

- 5 Timothy Russell Hailes, J.P.
- 7 Ian David Luder, J.P.
- 2 Nicholas Stephen Leland Lyons, Sheriff
- 13 Sir David Wootton

#### COMMONERS

- 4 (4) Shravan Joshi, M.B.E., Deputy
- 14 (4) Edward Lord, O.B.E., J.P., Deputy
- 19 (4) Wendy Mead, O.B.E.
- 3 (3) Rehana Banu Ameer, Deputy
- 11 (3) Marianne Bernadette Fredericks, Deputy
- 18 (3) Catherine McGuinness
- 3 (3) Andrien Gereith Dominic Meyers, Deputy
- 7 (3) Tom Charles Christopher Sleigh
- 6 (2) Keith David Forbes Bottomley, Deputy
- 6 (2) Christopher Michael Hayward, Deputy
- 6 (2) Caroline Wilma Haines
- 28 (2) Sir Michael Snyder, Deputy
- 6 (2) Philip Woodhouse, Deputy
- 2 (2) Mary Durcan *for a three year term*

together with the ex-officio Members referred to in paragraph 1 above and six Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

**General**

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;
- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings;
- (f) the appointment of the City Surveyor (~~in consultation with the Investment Committee~~);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
  - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
  - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
  - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
  - (iv) the promotion of legislation and, where appropriate, byelaws;

**Resource Allocation**

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

**Corporate Assets**

- (k) (i) determining the overall use of the Guildhall Complex; and
  - (ii) approving overall strategy and policy in respect of the City Corporation's assets;

**Projects**

- (l) scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

**Hospitality**

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

**Privileges**

- (n) Members' privileges, facilities and development;

**Sustainability**

- (o) strategies and initiatives in relation to sustainability;

**Business Improvement Districts**

- (p) responsibility for the functions of the BID Proposer and BID Body (as approved by the Court of Common Council in October 2014);

**Sub-Committees**

- (q) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

\* Resource Allocation

~~Projects~~

Outside Bodies

~~Public Relations and Economic Development Communications~~

Freedom Applications

Capital Buildings

Competitiveness

Courts

†Hospitality

†Members' Privileges †Civic Affairs (including such items concerning the standards regime as set out in sub-section (r))

Operational Property and Projects (jointly with the Finance Committee)

Property Investment (jointly with the Finance Committee)

Financial Investment (jointly with the Finance Committee)

Equality, Diversity and Inclusion (jointly with the Corporate Services Committee)

\* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

(r) **Standards and Code of Conduct**

Following the decision of the Court of Common Council on 14 January 2021, the Committee (through its Members' Privileges Sub-Committee) shall have interim responsibility for the following matters, previously under the purview of the Standards Committee, until such time as the Court determines otherwise:-

- (i) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (ii) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (iii) keeping under review, monitoring and revising as appropriate the City of London Corporation's Guidance to Members on the Code of Conduct;
- (iv) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct and, in relation to any revisions, making recommendations to the Establishment Committee;
- (v) keeping under review and monitoring the Protocol on Member/Officer Relations and, in relation to any revisions, making recommendations to the Establishment Committee;
- (vi) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct.

(s) **Freedom Applications**

Responsibility for all matters relating to Freedom Applications;

(t) **Capital Buildings**

Responsibility for major capital building projects (Defined as projects for new or substantially refurbished buildings or associated preparatory works and enabling projects with an estimated budget of £100 million or more, or which have been otherwise referred to the Committee) which have been approved in principle by the Court of Common Council and are being directly delivered by the City of London Corporation.

(u) **Operational Property and Projects (joint with Finance Committee)**

The Operational Property and Projects Sub Committee is responsible for the effective and sustainable management and strategic plans for the City of London Corporation's operational property portfolio; this includes the monitoring of capital projects, acquisitions and disposals, and the upkeep, maintenance and, where appropriate, furnishing for operational properties (including the Guildhall Complex). In addition, the Sub Committee is responsible for strategies, performance, and monitoring initiatives in relation to energy usage, and for monitoring and advising on bids for Heritage Lottery funding.

It provides dedicated scrutiny for all City Corporation and City of London Police procurement contracts above £2m, with a view to driving value for money.

**Benefices**

- (v) All matters relating to the City's obligations for its various benefices.

## FINANCE COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
- the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
- ~~the Chairman and Deputy Chairman of the Investment Committee (ex-officio)~~

### 2. **Quorum**

The quorum consists of any nine Members.

### 3. **Membership 2022/23**

#### ALDERMEN

- 5 Sir Peter Estlin
- 2 Robert Hughes-Penney
- 1 Professor Emma Edhem
- 1 Susan Langley, O.B.E

#### COMMONERS (OR ALDERMEN APPOINTED BY WARDS IN LIEU OF COMMONERS)

10	Randall Keith Anderson, Deputy.....	Aldersgate
1	Steve Goodman.....	Aldersgate
1	Andrien Gereith Dominic Meyers, Deputy.....	Aldgate
1	Madush Gupta, Deputy.....	Bassishaw
1	Nighat Qureishi, Deputy.....	Billingsgate
1	Tom Charles Christopher Sleigh.....	Bishopsgate
12	Wendy Marilyn Hyde.....	Bishopsgate
1	Emily Benn.....	Bread Street
6	Timothy Levene.....	Bridge and Bridge Without
1	Shahnan Bakth.....	Broad Street
1	James Bromiley-Davis.....	Candlewick
1	Martha Grekos.....	Castle Baynard
1	Catherine Sidney McGuinness.....	Castle Baynard
9	Nicholas Michael Bensted-Smith, J.P.....	Cheap
14	Sophie Anne Fernandes.....	Coleman Street
32	Sir Michael Snyder.....	Cordwainer
	(Cornhill has paired with Lime Street for this appointment).....	Cornhill
1	Paul Singh.....	Cripplegate
1	Elizabeth Anne King B.E.M.....	Cripplegate
3	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
2	Ann Holmes, Deputy.....	Farringdon Within
1	Eamonn Mullally.....	Farringdon Within
10	Gregory Alfred Lawrence.....	Farringdon Without
7	Paul Nicholas Martinelli.....	Farringdon Without
10	Philip Woodhouse, Deputy.....	Langbourn
2	Henry Nicholas Almroth Colthurst, Deputy.....	Lime Street
3	Munsur Ali.....	Portsoken
1	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
1	James Richard Tumbridge.....	Tower
4	Rehana Banu Ameer, Deputy.....	Vintry
7	James Michael Douglas Thomson, Deputy.....	Walbrook

Together with the ex-officio Members referred to in paragraph 1.

4. **Terms of Reference**

To be responsible for:-

**Finance**

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) making recommendations to the Court of Common Council in respect of:-
  - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
  - (ii) the appointment of the Chamberlain;
- (c) considering the annual budget of several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (d) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's Estates;
- (e) obtaining value for money in all of the City of London Corporation's activities, contracts, and in the City of London Police;
- (f) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (g) the effective and sustainable management of the City of London's operational assets, to help deliver strategic priorities and service needs;
- (h) overseeing the City of London Corporation's approved list of contractors and consultants;
- (i) dealing with requests for allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (j) providing strategic oversight and performance management of all grant giving activity by the Corporation, other than for the Bridge House Estates.
- (k) strategies and initiatives in relation to energy;

**Sub-Committees**

- (l) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

**Efficiency & Performance**

The Efficiency & Performance Sub Committee was created in 2011 to scrutinise plans for efficiency and performance across all of the City Corporation's departments and the City of London Police. It supports officers to drive value for money in areas such as third-party contracts, budgeting and facilities/asset management, and promotes effective planning - both on a departmental basis and for the Corporation as a whole.

**Finance Grants Oversight & Performance**

~~The Finance Grants Oversight and Performance Sub Committee provides strategic oversight of the City of London Corporation's Central Grants Programme, including reviewing progress, performance, impact against outcomes, and risks for all grants.~~

**Digital Services**

~~The Digital Services Sub Committee recommends IT strategy and oversees implementation for both the City of London Corporation and the City of London Police to the Finance Committee. Furthermore, the Sub Committee also monitors delivery of IT internally and our contractor partners supplying the delivery of IT.~~

**Corporate Assets Operational Property and Projects (joint with Policy & Resources Committee)**

~~The Corporate Asset Operational Property and Projects Sub Committee is responsible for the effective and sustainable management and strategic plans for the City of London Corporation's operational property portfolio; this includes the monitoring of capital projects, acquisitions and disposals, and the upkeep, maintenance and, where appropriate, furnishing for operational properties (including the Guildhall Complex). In addition, the Sub Committee is responsible for strategies, performance, and monitoring initiatives in relation to energy usage, and for monitoring and advising on bids for Heritage Lottery funding.~~

**Procurement**

~~The Procurement Sub Committee It provides dedicated scrutiny for all City Corporation and City of London Police procurement contracts above £2m, with a view to driving value for money.~~

## AUDIT & RISK MANAGEMENT COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- ten Members elected by the Court of Common Council\* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (i.e. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

*\*NB:- The Chairmen of the Policy and Resources, and Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.*

*From April 2017 onwards, Members of the Court of Common Council are appointed for terms of three years. The maximum continuous period of service (except when serving as Chairman or Deputy Chairman) shall be nine years in any twelve-year period.*

*The Committee shall also have a second Deputy Chairman, appointed from the External Membership of the Committee.*

### 2. **Quorum**

The quorum consists of five Members i.e. at least three Members elected by the Court of Common Council and at least one external representative.

### 3. **Membership 2022/23**

- 6 (3) Randall Keith Anderson, Deputy
- 6 (3) Christopher Paul Boden, Deputy
- 3 (3) Prem Goyal, O.B.E., J.P., Alderman
- 6 (3) Paul Nicholas Martinelli
- 2 (2) Rehana Banu Ameer, Deputy

together with three external representatives :-

Vacancy

Dan Worsley (*appointed for a three-year term expiring in April 2023*)

Gail Le Coz (*appointed for a three-year term expiring in April 2024*)

and together with the Members referred to in paragraph 1, as well as five Members to be appointed this day.

### 4. **Terms of Reference**

#### **Audit**

- (a) To consider and approve annually the rolling three-year plan for Internal Audit.
- (b) To consider and approve the annual External Audit Plan.
- (c) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (d) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds (other than for Bridge House Estates) to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors (other than for Bridge House Estates) and to make recommendations relating to the approval of the accounts to the Finance Committee (other than for Bridge House Estates).
- (e) To meet with the external auditors of the City's various funds at least once in each calendar year prior to the presentation of the financial statements to the Court.
- (f) In addition to (e), to meet with the external auditors of the City's various funds at least once in each calendar year.
- (g) To report back, as necessary and at least annually, to the Court of Common Council.
- (h) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

#### **Risk Management**

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.

- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.
- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.
- (e) To undertake periodic reviews of the risk management procedures, financial capabilities, controls, and safeguarding procedures of the City of London School, the City of London School for Girls, the City of London Freemens' School, the City of London Academies Trust (including its embedded academies) and the City Academies which are free-standing entities.

**PLANNING & TRANSPORTATION COMMITTEE**

1. **Constitution**  
A Ward Committee consisting of,
  - four Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2022/23**

ALDERMEN

- 2 Alastair King
- 2 Bronek Masojada
- 2 Ian Luder
- 5 Sir David Wootton

COMMONERS

1	Deborah Oliver.....	Aldersgate
10	Randall Keith Anderson, Deputy .....	Aldersgate
1	Shailendra Kumar Kantilal .....	Aldgate
1	Ian Bishop-Laggett.....	Bassishaw
1	Luis Felipe Tilleria .....	Billingsgate
5	Shravan Joshi, M.B.E, Deputy.....	Bishopsgate
6	Andrew Paul Mayer.....	Bishopsgate
1	Emily Sophia Wedgwood Benn.....	Bread Street
6	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
1	Antony Geoffrey Manchester.....	Broad Street
	(Candlewick has paired with Bridge and Bridge Without for this appointment).....	Candlewick
1	Martha Grekos.....	Castle Baynard
9	Graham David Packham, Deputy .....	Castle Baynard
9	Alastair Michael Moss, Deputy.....	Cheap
1	Michael John Cassidy, Deputy.....	Coleman Street
1	Alexander Robert Martin Barr .....	Cordwainer
5	Ian Christopher Norman Seaton, M.B.E .....	Cornhill
5	Natasha Maria Cabrera Lloyd-Owen.....	Cripplegate Without
6	Susan Jane Pearson, Deputy .....	Cripplegate Within
20	James Henry George Pollard, Deputy .....	Dowgate
4	John Ernest Edwards.....	Farringdon Within
1	Brendan Barnes .....	Farringdon Within
6	William Upton, Q.C.....	Farringdon Without
2	Edward Lord, O.B.E., J.P Deputy .....	Farringdon Without
8	Judith Lindsay Pleasance.....	Langbourn
1	Anthony Fitzpatrick .....	Lime Street
2	John William Fletcher, Deputy... ..	Portsoken
24	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
15	Marianne Bernadette Fredericks, Deputy .....	Tower
1	Jaspreet Hodgson.....	Vintry
1	Alethea Silk.....	Walbrook



4. **Terms of Reference**

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions of Common Council as Lead Local Flood Authority in relation to the Flood and Water Management Act 2010.
- (g) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (h) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (j) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (k) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (l) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (m) All functions relating to the City of London Corporation's commemorative blue plaques.
- (n) All functions relating to the Local Land Charges Act 1975.
- (o) The appointment of the Chief Planning Officer & Development Director.
- (p) The appointment of the Director of ~~the Built~~ Environment (in consultation with the Port Health and Environmental Services Committee).
- (q) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

## PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2022/23**

### ALDERMEN

- 2 Sue Langley, O.B.E.  
Prem Goyal, O.B.E., J.P

### COMMONERS

1	Stephen Goodman.....	Aldersgate
2	Helen Lesley Fentimen, O.B.E.....	Aldersgate
1	Mandeep Thandi .....	Aldgate
1	Luis Felipe Tilleria .....	Billingsgate
1	Simon D'Olier Duckworth, Deputy, O.B.E. DL.....	Bishopsgate
8	Wendy Marilyn Hyde.....	Bishopsgate
1	Dr Giles Robert Evelyn Shilson, Deputy .....	Bread Street
8	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
1	Shahnan Bakth.....	Broad Street
1	Christopher Boden, Deputy.....	Candlewick
6	Mary Durcan .....	Castle Baynard
1	Glen David Witney.....	Castle Baynard
6	Tijs Broeke.....	Cheap
7	Andrew Stratton McMurtrie J.P.....	Coleman Street
6	Alexander Robertson Martin Barr.....	Cordwainer
10	Peter Gerard Dunphy, Deputy.....	Cornhill
1	Natasha Maria Cabrera Lloyd-Owen. ....	Cripplegate
1	Elizabeth Anne King, B.E.M .....	Cripplegate
9	James Henry George Pollard, Deputy.....	Dowgate
3	John Ernest Edwards.....	Farringdon Within
1	Ann Holmes, Deputy.....	Farringdon Within
2	George Christopher Abrahams.....	Farringdon Without
1	Oliver Sells Q.C. ....	Farringdon Without
1	Timothy Richard Butcher.....	Langbourn
1	Irem Yerdelen .....	Lime Street
6	Henry Llewellyn Michael Jones, M.B.E.....	Portsoken
1	Caroline Wilma Haines.....	Queenhithe
2	Marianne Bernadette Fredericks, Deputy .....	Tower
1	Alethea Silk.....	Walbrook

Together with two Members in place of the two Wards (Bassishaw, and Vintry) to be appointed in May 2022.

4. **Terms of Reference**

To be responsible for:-

- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, the street trading enforcement functions in the London Local Authorities Act 1990 including any decision as to whether the s.101 arrangements should be discontinued, and cemetery and crematorium functions;
- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;
- (c) the appointment of the Director of the Built Environment (acting jointly with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (acting jointly with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (acting jointly with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.

## **MARKETS BOARD**

1. **Constitution**

A Non-Ward Committee consisting of,

- 15 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment

Any Members who hold tenancies at any of the Markets are ineligible from serving.

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2022/23**

The Members referred to in paragraph 1, as well as 15 Members to be appointed this day on the basis of the following terms.

(Four vacancies for four-year terms, expiring April 2026)

(Four vacancies for initial three-year terms, expiring April 2025)

(Four vacancies for initial two-year terms, expiring April 2024)

(Three vacancies for an initial one-year year term, expiring April 2023)

4. **Terms of Reference**

To be responsible for:-

- (a) oversight of the management of all matters relating to Smithfield Market, Billingsgate Market and New Spitalfields Market and the letting of all premises therein;
- (b) the appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services and Licensing Committees).

## CITY OF LONDON POLICE AUTHORITY BOARD

### 1. **Constitution**

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
  - a minimum of one Member who has fewer than five years' service on the Court at the time of their appointment; and,
  - a minimum of two Members whose primary residence is in the City of London;
- 2 non-voting external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Authority Board Membership Scheme
- 2 non-voting external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Authority Board Membership Scheme, with the disapplication of disqualification criteria 9(b) and 9(c), the requirement to reside or work within the City of London.

*The Chairman and Deputy Chairman to be elected from among Court of Common Council Members of the Board.*

*Effective April 2021, there shall be a maximum continuous service limit of three terms of four years, with immediate past Chairs qualifying for a further four-year term. Service as Chair/Deputy Chair shall not count towards an individual's term limit.*

### 2. **Quorum**

The quorum consists of any five Members.

### 3. **Membership 2022/23**

- 7 (3) James Michael Douglas Thomson, Deputy
- 2 (2) Dawn Linsey Wright, *for three years*
- 2 (2) Munsur Ali
- 2 (2) Caroline Kordai Addy
- 2 (2) Timothy Russell Hailes, J.P., Alderman
- 7 (1) Nicholas Michael Bensted-Smith, J.P.
- 6 (1) Keith David Forbes Bottomley, Deputy
- 1 (1) Graham David Packham, Deputy

Together with three Members to be appointed this day and two non-City of London Corporation Members:-

Andrew Lentin (*appointed for a four-year term to expire in September 2025*)

Vacancy

### 4. **Terms of Reference**

To be responsible for:-

- (a) securing an efficient and effective police service in both the City of London and, where so designated by the Home Office, nationally, and holding the Commissioner to account for the exercise of his/her functions and those persons under his/her direction and control;
- (b) agreeing, each year, the objectives in the City of London Policing Plan, which shall have regard to the views of local people, the views of the Commissioner and the Strategic Policing Requirement;
- (c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc. from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- (d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- (e) to approve the annual budget and capital programme of the Force;
- (f) monitoring and reviewing the Force's performance across a range of equality, diversity and inclusion measures, setting strategic objectives for the Force where appropriate;
- (g) the handling of complaints and the maintenance of standards across the Force;
- (h) monitoring of performance against the City of London Policing Plan, including the Force's strategic priorities as National Lead Force for Economic Crime;

- (i) monitoring of performance of the force in its capacity as National Lead Force for Economic Crime in partnership with the Home Office;
- (j) overseeing and scrutinising the Force's work to prevent and reduce crime in partnership with relevant agencies in the City of London;
- (k) ensuring local community needs are identified, considered and met as effectively as possible, including through the Policing Plan;
- (l) appointing such committees as are considered necessary for the better performance of its duties; and
- (m) To appoint the Chairman of the Police Pensions Board.

## **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE PROCUREMENT COMMITTEE**

### 1. **Constitution**

A non-ward committee comprising:

- Chair and Deputy of City of London Police Authority Board
- Chair and Deputy of Policy and Resources Committee
- Chair and Deputy of Finance Committee
- ~~Chair and Deputy of Procurement Sub (Finance) Committee~~
- ~~Chair and Deputy of Projects Sub (Policy and Resources) Committee~~
- Chair and Deputy of the Operational Property and Projects Sub (Policy and Resources and Finance) Committee
- Chair and Deputy of Digital Services ~~Sub (Finance)~~ Committee

The above Committees may also propose additional individuals from their membership where they believe they will bring relevant expertise and experience to the Committee's deliberations (limited to one nomination per Committee).

### 2. **Quorum**

The quorum consists of any six Members ~~(to be drawn from the relevant Chairs and Deputy Chairs)~~.

### 3. **Membership 2022/23**

The Members referred to in paragraph 1, above.

### 4. **Terms of Reference**

For a period of three years, from April 2021 to April 2024, to be responsible for oversight of all matters relating to the procurement of the Next Generation Fraud and Cyber Crime Reporting and Analysis Service, **including the extension and maintenance of the existing service.**

## CRIME AND DISORDER SCRUTINY COMMITTEE

1. **Constitution**

A non-ward Committee consisting of the Chairman and Deputy Chairman of the:

- Policy and Resources Committee, or their representatives;
- City of London Police Authority Board, or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2022/23**

The Members referred to in paragraph 1 above.

4. **Terms of Reference**

- (a) To be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;
- (b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,
- (c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.



## CULTURE, HERITAGE & LIBRARIES COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
- two Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
  - the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
  - the Chairman of the Barbican Centre Board (ex-officio)

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2022/22**

ALDERMEN

- 2 David Andrew Graves  
2 Professor Michael Raymond Mainelli

COMMONERS

1	Anett Rideg.....	Aldersgate
1	Deborah Oliver.....	Aldersgate
1	David Sales .....	Bassishaw
1	Madush Gupta, Deputy .....	Billingsgate
1	Nighat Qureishi, Deputy.....	Bishopsgate
6	Andrew Paul Mayer.....	Bishopsgate
1	Emily Sophia Wedgwood Benn.....	Bread Street
1	Antony Geoffrey Manchester .....	Broad Street
1	James Bromiley-Davis .....	Candlewick
1	John David McLeod Griffiths .....	Castle Baynard
1	Alpa Raja .....	Castle Baynard
4	Dawn Linsey Wright.....	Coleman Street
1	Jamel Banda.....	Cordwainer
1	Ian Christopher Norman Seaton, M.B.E.....	Cornhill
1	Mark Bostock, Deputy . .....	Cripplegate
1	Frances Leach.....	Cripplegate
10	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
1	John Ross Foley.....	Farringdon Within
1	Graeme Doshi-Smith, Deputy.....	Farringdon Within
1	Caroline Kordai Addy.....	Farringdon Without
8	Wendy Mead, O.B.E.....	Farringdon Without
9	Judith Lindsay Pleasance.....	Langbourn
1	Irem Yerdelen.....	Lime Street
6	Munsur Ali.....	Portsoken
6	Caroline Wilma Haines.....	Queenhithe
1	Jason Scott Groves.....	Tower
1	Jaspreet Hodgson.....	Vintry

Together with three Members in place of the three Wards (Bridge & Bridge Without, Cheap and Walbrook) to be appointed in May 2022

4. **Terms of Reference**

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and visitors including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the management and maintenance and, where appropriate, furnishing of the City Information Centre, the Monument, the Roman Villa and Baths (Lower Thames Street);
- ~~(e) matters relating to the City's obligations for its various benefices;~~
- (f) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriffs' Chariots and State Harness;
- (g) London's Roman Amphitheatre and the City of London Heritage Gallery (under Guildhall Art Gallery);
- (h) the City of London's Outdoor Arts Programme;
- (i) the City Arts Initiative – approving recommendations for artworks in the public realm and applications to the City's Blue Plaque Scheme;
- (j) the Guildhall Yard Public Programme and Aldgate Square Public Programme (event content only);
- (k) the City of London Police Museum;
- (l) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (m) the management of Guildhall Library Centenary Fund (registered charity no. 206950);
- (n) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (o) responsibility for the production and publication of the official City of London Pocketbook;
- (p) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
  - ~~Benefices~~
  - Keats House
- (q) to be responsible for grants in relation to the 'Inspiring London Through Culture' programme for culture and arts from funds under the Committee's control.
- ~~(r) the appointment of the Directors of Open Spaces, Community and Children's Services and the Assistant Town Clerk and Culture Mile Director (in consultation with the Open Spaces and City Gardens, Community and Children's Services and Establishment Committees).~~

## DIGITAL SERVICES COMMITTEE

1. **Constitution**

A Committee consisting of,

- up to 8 Members of the Court of Common Council
- the Chairman and Deputy Chairman (or the Chairman's nominees) of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman (or the Chairman's nominees) of the Finance Committee (ex-officio)
- the Chairman (or their nominee) of the City of London Police Authority Board (ex-officio)
- the Chairman (or their nominee) of the Bridge House Estates Board (ex-officio)

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2022/23**

The nominated Members referred to in paragraph 1 together with eight Members to be appointed this day on the following terms:-

- (Three vacancies for four-year terms, expiring April 2026)
- (Three vacancies for initial three-year terms, expiring April 2025)
- (Two vacancies for initial two-year terms, expiring April 2024)

4. **Terms of Reference**

To be responsible for:-

- a) overseeing the risk management and risk assessment of all digital services to ensure that the services provided allow the effective delivering of the Corporation's and the Police's business operations;
- b) overseeing IT and both physical and computer based Data Protection compliance;
- c) ensuring the appropriateness and effectiveness of the Digital infrastructure and services for the City of London Corporation and the City of London Police;
- d) ensuring that all appropriate actions are taken to assure the security, resilience and sustainability of all Digital systems;
- e) operating as an intelligent client for all major IT outsourcing arrangements which have been contracted to third parties;
- f) overseeing effectiveness and value for money of the digital services provision in all departments and delivery of major digital projects;
- g) approving the annual budget and capital programme for IT and Digital projects;
- h) overseeing the delivery and progress of digital skills and culture change in the organisation;
- i) overseeing the review and implementation of Digital, Information and Technology Strategies;
- j) overseeing the delivery of the organisation's information management programme;
- k) overseeing arrangements in respect of information governance; and
- l) leading arrangements for cross-departmental informal workshops, designed to provide an opportunity to help identify departmental IT and Digital requirements and give in-depth scrutiny to IT and Digital Services projects.

## BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

### 1. **Constitution**

A Non-Ward Committee consisting of,

- ~~one Alderman nominated by the Court of Aldermen~~
- up to ~~10~~ **Eight** Members of ~~Commoners elected by~~ the Court of Common Council **including at least one Alderman, and at least one of whom shall have fewer than five years' service on the Court at the time of their appointment<sup>1</sup>**
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School for Girls
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to eight co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

**Members of the Court of Common Council and Co-Opted Governors are to serve a term of no more than twelve years.**

*<sup>1</sup> Reduction in membership to eight Members of the Court of Common Council, will be achieved through the Board's annual appointments process in July 2022.*

### 2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### 3. **Membership (until July 2022)**

- 13 (4) Ian Christopher Norman Seaton, M.B.E.
- 9 (4) James Michael Douglas Thomson, Deputy
- 6 (2) Dominic Gerard Christian
- 5 (2) Caroline Wilma Haines
- 5 (1) Alexander Robertson Martin Barr
- 7 (1) Keith David Forbes Bottomley, Deputy
- 5 (1) Timothy Levene
- 13 (1) Edward Lord, O.B.E., J.P., Deputy

Vacancy

together with:-

Lesley Cartmell

Timi Dorgu

Rosie Gill

John Claughton

Andrew Jones

Ronel Lehmann

Paul Madden

David Woodgate

together with one Alderman to be appointed this day and the ex-officio Members referred to in paragraph 1 above.

### 4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Head and, where appropriate, the deputies and the Bursar.

## BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS

### 1. **Constitution**

A Non-Ward Committee consisting of,

• ~~up to two Aldermen nominated by the Court of Aldermen~~

- up to ~~12 Commoners eight Members~~ elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment, **including at least one Aldermanic Governor.**
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to ~~six seven~~ co-opted non-City of London Corporation Governors with experience relevant to the Board **to serve a term of no more than twelve years.**

The Chairman of the Board shall be elected from the City Corporation Members **to serve a term of no less than three years and a maximum of six years, and possess management level at level 5, holding the Head of the School to account for the performance of the School against agreed key performance indicators.**

### 2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### 3. **Membership (until July 2022)**

- 3 (3) Mark Bostock, Deputy *for three years*
- 8 (4) Nicholas Michael Bensted-Smith, J.P.
- 7 (3) Randall Keith Anderson, Deputy
- 5 (2) Rehana Banu Ameer, Deputy
- 3 (2) Shravan Joshi, M.B.E., Deputy

together with:-

Prof. Anna Abulafia

Dr. Stephanie Ellington

Mary Ireland

Elizabeth Phillips

Mark James

Del Cooke

together with four Members to be appointed this day and the ex-officio Members referred to in paragraph 1 above.

### 4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Head and, where appropriate, the deputies and the bursar.

## BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL

### 1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 8 ~~Commoners~~ **Members** elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment **to serve a term of no more than 12 years, which could include up to two Aldermanic Governors**
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London School for Girls
- up to ~~six~~ **seven** co-opted non-City of London Corporation Governors with skills relevant to the needs of the School **to serve a term of no more than 12 years.**

The Chairman of the Board shall be elected from the City Corporation Members to serve a term of no less than three years and a maximum of six years, and possess management level at level 5, holding the Head of the School to account for the performance of the School against agreed key performance indicators.

### 2. **Quorum**

The quorum consists of five Governors, of which not more than one of whom may be co-opted.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### 3. **Membership (until July 2022)**

- 9 (4) Philip Woodhouse, Deputy
- 9 (2) Graham David Packham, Deputy

together with :-

Nicholas Goddard  
Andrew McMillan  
Chris Townsend  
Lady Gillian Yarrow  
*Vacancy*  
*Vacancy*

together with six Members to be appointed this day and the ex-officio Members referred to in paragraph 1 above.

### 4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

## **BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA**

### 1. **Constitution**

A Non-Ward Committee consisting of:

- 8 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members. The Board shall also be permitted to appoint a second Deputy Chairman from amongst its external (co-opted) Members, who shall also be the Senior Independent Governor for compliance with the Committee of University Chairs' (CUC) Higher Education Code of Governance.

The Chair of the Barbican Centre Board, the Chair of the Culture, Heritage & Libraries Committee, the Chair of the Guildhall Trust and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

### 2. **Quorum**

The quorum consists of any four Common Council Governors plus three co-opted Governors.

### 3. **Membership 2022/23**

- 3 (3) Munsur Ali
- 6 (3) Graham David Packham, Deputy
- 5 (2) Randall Keith Anderson, Deputy
- 2 (2) Simon D'Olier Duckworth, OBE, DL, Deputy
- 3 (2) Andrew Paul Mayer

together with three Members to be appointed this day, those referred to in paragraph 1 above, and:-

the Principal of the Guildhall School for the time being - Jonathan Vaughan (*Interim Principal*)

one Academic Member of the Guildhall School Staff, elected by the Academic Staff - Andy Taylor

one Non-Academic Member of the Guildhall School Staff, elected by the administrative staff - Steven Gietzen

one Guildhall School Student representative (President of the Student Union for the time being) - Harry Plant

up to 6 Non-City of London Corporation Members with appropriate expertise - Natasha Bucknor  
Professor Geoffrey Crossick  
Professor Maria Delgado  
Neil Greenwood  
Dr Paula Haynes  
Amatey Doku

### 4. **Terms of Reference**

These terms of reference should be read in conjunction with the Guildhall School's *Instrument & Articles of Government* which lists the primary responsibilities of the Board of Governors. In summary, these are to be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities, assuring itself that appropriate steps are being taken to deliver the strategic plan;
- (b) Institutional sustainability and the approval of an annual Business Plan, assuring itself that there are effective systems of control and risk management;

- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;
- (e) ensuring that the requirements of the Office for Students, UK Research & Innovation and other relevant statutory bodies are followed and compliance is monitored;
- (f) responsibility for the promotion of equality and diversity throughout the School;
- (g) the appointment of the Principal of the Guildhall School of Music & Drama.



## EDUCATION BOARD

### 1. **Constitution**

A Non-Ward Committee consisting of,

- 10 Members elected by the Court of Common Council, at least two of who shall have fewer than five years' service on the Court at the time of their appointment
- Up to four external representatives, appointed by the Education Board, with appropriate expertise in the field of education (i.e. non-Members of the Court of Common Council, who shall have voting rights)
- One member appointed by the Policy & Resources Committee
- One member appointed by the Community & Children's Services Committee

### 2. **Quorum**

The quorum consists of any three Common Council Members and one of the four external representatives, except for the appointment of external representatives, when the quorum consists of any three Common Council Members.

### 3. **Membership 2022/23**

- 4 (4) Philip Woodhouse, Deputy
- 9 (3) Sir Peter Estlin, Alderman
- 4 (3) Nicholas Stephen Leland Lyons, Alderman and Sheriff
- 3 (3) Tijs Broeke
- 5 (2) Caroline Wilma Haines
- 3 (2) Robert Picton Seymour Howard, Alderman
- 5 (2) Benjamin Murphy

Together with four external representatives:-

Deborah Knight (*appointed for a term expiring July 2022*)

Rachel Bower (*appointed for a term expiring April 2023*)

Tim Campbell (*appointed for a term expiring July 2023*)

Mary Robey (*appointed for a term expiring May 2022*)

And together with the appointed Members referred to in paragraph 1 above, plus three Members to be appointed this day.

### 4. **Terms of Reference**

- (a) To monitor and review the City of London Strategies for Education, Cultural and Creative Learning, and Skills and to oversee their implementation (including skills and work related learning, and cultural and creative learning) in consultation, where appropriate, with Policy and Resources Committee and the relevant Service Committees; referring any proposed changes to the Court of Common Council for approval;
- (b) To oversee generally the City of London Corporation's education activities (including, where relevant, the City Corporation's commitment to ensuring education promotes healthy lifestyles); consulting with those Committees where education responsibilities are expressly provided for within the terms of reference of those Committees and liaising with the City's affiliated schools and co-sponsors; post school learning providers, and cultural organisations but excluding Gresham College and any responsibilities of the Gresham (City Side) Committee;
- (c) To be responsible for the oversight and monitoring of the City of London Corporation's sponsorship of its Academies, including the appointment of academy governors and, where relevant Members, Directors and Trustees;
- (d) To manage of The City of London Corporation Combined Education Charity (registered charity no. 312836), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
- (e) To manage of the City Educational Trust Fund (registered charity no. 290840), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
- ~~(f) To constitute Sub Committees in order to consider particular items of business within the terms of reference of the Board, including:-  
——— Education Charity Sub (Education Board) Committee\*~~
- (g) To recommend to the Court of Common Council candidates for appointment as the City of London Corporation's representative on school governing bodies where nomination rights are granted and which do not fall within the remit of any other Committee;
- (h) To monitor the frameworks for effective accountability, challenge and support in the City Family of Schools\*\*;
- (i) To be responsible for the distribution of funds specifically allocated to it for education purposes, in accordance with the City of London Corporation's strategic policies;
- (j) To assist with promotion of skills training and education-business link activities in line with the City of London Corporation's Skills Strategy.

~~\* The constitution of The Education Charity Sub-Committee is set by the Court of Common Council and comprises four Members appointed by the Education Board and four Members appointed by the Community and Children's Services Committee.~~

\*\*The expression "the City Family of Schools" means those schools for which the City has either direct responsibility as proprietor, sponsor or local authority, or historic links. These include but are not restricted to: The Aldgate Primary School, the City of London School, the City of London School for Girls, the City of London Freeman's School, and the academies managed by the City of London Academies Trust.

## COMMUNITY & CHILDREN'S SERVICES COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 34 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

### 2. **Quorum**

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

### 3. **Membership 2022/23**

#### ALDERMEN

- 1 Alistair John Naisbitt King DL
- 2 Gregory Jones Q.C.

#### COMMONERS (OR ALDERMEN APPOINTED BY WARDS IN LIEU OF COMMONERS)

1	Naresh Hari Sonpar.....	Aldersgate
3	Helen Lesley Fentimen, O.B.E.....	Aldersgate
1	Timothy James McNally .....	Aldgate
3	Bronek Masojada, Alderman.....	Billingsgate
5	Benjamin Daniel Murphy.....	Bishopsgate
	(Bread Street has paired with Cordwainer for this appointment).....	Bread Street
	(Bridge and Bridge Without has paired with Billingsgate for this appointment).....	Bridge and Bridge Without
1	James Bromiley-Davis.....	Candlewick
6	Mary Durcan.....	Castle Baynard
9	Henrika Johanna Sofia Priest.....	Castle Baynard
	(Cheap has paired with Castle Baynard for this appointment).....	Cheap
1	Jamel Banda.....	Cordwainer
1	Joanna Tufuo Abeyie M.B.E.....	Cornhill
1	Anne Corbett.....	Cripplegate
1	Ceri Edith Wilkins.....	Cripplegate
6	Matthew Bell.....	Farringdon Within
1	Florence Keelson-Anfu.....	Farringdon Within
2	John David Absalom, Deputy.....	Farringdon Without
6	Ruby Sayed.....	Farringdon Without
9	Philip Woodhouse, Deputy.....	Langbourn
	(Lime Street has paired with Cornhill for this appointment).....	Lime Street
6	Jason Paul Pritchard.....	Portsoken
11	John William Fletcher, Deputy.....	Portsoken
12	Marianne Bernadette Fredericks, Deputy.....	Tower
1	Aaron Anthony Jose Hasan D'Souza.....	Tower

Together with the co-opted Members referred to in paragraph 1 and nine Members to be appointed in May 2022, in place of the seven Wards (Bassishaw, Broad Street, Coleman Street, Dowgate, Queenhithe, Vintry and Walbrook) not making appointments on this occasion, as well as two Wards (Aldgate, Bishopsgate) only making one of their two permitted appointments.

### 4. **Terms of Reference**

To be responsible for:-

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub-committee, board or panel):-

- i. Children's Services
  - ii. Adults' Services
  - iii. Education - to include the nomination/appointment of Local Authority Governors; as appropriate
  - iv. Libraries - in so far as the library services affects our communities (*NB - the budget for the Library Service falls within the remit of the Culture, Heritage and Libraries Committee but the Head of the Libraries Service reports to the Director of Community and Children's Services*)
  - v. Social Services
  - vi. Social Housing - (i.e. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
  - vii. Public health - (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
  - viii. Safer Communities - in order to reflect a multi-agency approach to public protection, the Chairman or Deputy Chairman of Community & Children's Services Committee be elected Chair of Safer City Strategic Partnership Group (SCSPG), with a Member of the Police Authority Board acting as Deputy Chairman
  - ix. Sport/Leisure Activities
  - x. Management of the City of London Almshouses (registered charity no 1005857) - in accordance with the charity's governing instruments
  - xi. Marriage Licensing and the Registration Service
- and the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;
- (c) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
    - Housing Management and Almshouses Sub-Committee
    - Safeguarding Sub-Committee
    - Integrated Commissioning Sub-Committee
    - Homelessness and Rough Sleepers Sub-Committee
  - (d) the management of The City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660);
  - (e) making recommendations to the Education Board on the policy to be adopted for the application of charitable funds from The City of London Corporation Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840); and to make appointments to the Sub-Committee established by the Education Board for the purpose of managing those charities.
  - (f) the management of the Aldgate Pavilion.

## GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**  
A Non-Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**  
The quorum consists of any three Members.

3. **Membership 2022/23**

ALDERMEN

- 3 Sir Andrew Charles Parmley
- 2 John Garbutt

COMMONERS

- 15 (4) Simon D'Olier Duckworth, O.B.E., D.L., Deputy
- 12 (4) Dr Giles Robert Evelyn Shilson, Deputy
- 3 (3) Keith David Forbes Bottomley, Deputy
- 5 (2) Edward Lord, O.B.E., J.P, Deputy
- 2 (2) Alexander Robertson Martin Barr
- 2 (2) Christopher Michael Hayward, Deputy

together with the ex-officio Member referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**  
To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
  - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
    - (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
    - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

## **ESTABLISHMENT CORPORATE SERVICES COMMITTEE**

1. **Constitution**  
A Non-Ward Committee consisting of,
  - one Alderman nominated by the Court of Aldermen
  - 15 Commoners elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
  - an appointed representative of the Finance Committee

2. **Quorum**  
The quorum consists of any four Members.

3. **Membership 2022/23**

### ALDERMAN

- 4 Sir Charles Edward Beck Bowman

### COMMONERS

- 8 (4) Randall Keith Anderson, Deputy
- 6 (4) Ruby Sayed
- 8 (4) Philip Woodhouse, Deputy
- 3 (3) Henry Nicholas Almroth Colthurst, Deputy
- 6 (2) Keith David Forbes Bottomley, Deputy
- 5 (2) Christopher Michael Hayward, Deputy
- 2 (2) Tom Charles Christopher Sleigh
- 2 (2) James Richard Tumbridge

together with the appointed Member of the Finance Committee referred to in paragraph 1 above and seven Members to be appointed this day.

4. **Terms of Reference**

- (a) The **Establishment Corporate Services** Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-
  - Conditions of employment;
  - Local Government Pension Scheme (apart from investments);
  - Workforce planning;
  - Wages, salaries structure, job evaluation, staff grading and remuneration of Senior Officers;
  - Organisation reviews;
  - Employee relations;
  - Joint consultation;
  - Learning and employee development;
  - Recruitment and selection;
  - Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;
  - Occupational health, safety and wellbeing.

NB. The exception to this rule is, whilst the support staff in the City of London Police come within the purview of this Committee, the uniformed Police come under the Police Authority Board.

- (b) To approve:-
  - (i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.
  - (ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
- (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
- (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that staff resources are deployed in an efficient and effective manner.

- (e) To make amendments to:-
  - (i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, pension, leave of absence, allowances, family friendly provisions, and sick pay;
  - (ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, and appeals procedures, motor car, and motorcycle assisted purchase scheme.
- (f) To appoint seven members (including the representative of the Finance Committee):-
  - (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, UNITE and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
  - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
  - (i) the learning and employee development policy, strategy and budget;
  - (ii) the Health and Safety and Occupational Health and Wellbeing policies and strategies.
- (l) To be the service Committee for the following Departments:-  
Town Clerk's (Policy and Democratic Services, including Corporate HR)  
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
  - (i) redundancies and early retirements
  - (ii) Market Forces Supplements
- (o) To be responsible for the monitoring and control of overtime, sickness absence, recruitment and retention changes to staffing resources, workforce profile, job evaluation and the termination of employment.
- (p) To have oversight of the City of London Corporation's policies and practices in respect of equality and inclusion, including the implementation of the Equality Act 2010 and other relevant legislation **through the establishment of the Equality, Diversity and Inclusion joint Sub Committee with Policy & Resources Committee.**
- (q) dealing with requests for grants to support staff welfare initiatives from funds under the Committee's control, as allocated by the Resource Allocation Sub (Policy and Resources) Committee

## OPEN SPACES & CITY GARDENS COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of,
- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the following ex-officio Members:-
    - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
    - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee

2. **Quorum**  
The quorum consists of any five Members.

3. **Membership 2022/23**

- 5 (4) Caroline Wilma Haines
- 12 (4) Wendy Mead, O.B.E.
- 6 (3) Oliver Sells, Q.C.
- 2 (2) Andrew Stratton McMurtrie, J.P.

together with the ex-officio Members referred to in paragraph 1 above and four Members to be appointed this day.

4. **Terms of Reference**  
To be responsible for:-

- (a) The allocation of grants in relation to Open Spaces taking account of any views or recommendations expressed by the Epping Forest and Commons Committee, West Ham Park Committee or Hampstead Heath, Highgate Wood and Queen's Park Committee as relevant;

**Open Spaces**

- (b) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (e.g. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
- (c) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);

**City Open Spaces**

- (d) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
- (e) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
- (f) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
- (g) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.



## WEST HAM PARK COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment; the membership to be the same as the Open Spaces & City Gardens Committee.
- plus the following:-
  - four representatives nominated by the Heirs-at-Law of the late John Gurney
  - one representative nominated by the Parish of West Ham
  - two representatives nominated by the London Borough of Newham

### 2. **Quorum**

The quorum consists of any five Members.

### 3. **Membership 2022/22**

- 5 (4) Caroline Wilma Haines
- 12 (4) Wendy Mead, O.B.E.
- 6 (3) Oliver Sells, Q.C.
- 2 (2) Andrew Stratton McMutrie, J.P.

together with the ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day, and:-

Four representatives appointed by the heirs-at-law of the late John Gurney:-

- Catherine Bickmore
- Rafe Courage
- Richard Gurney (Heir-at-Law)
- Justin Meath-Baker

One representative appointed by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- Rev Simon Nicholls

Two representatives appointed by the London Borough of Newham

- Councillor James Asser
- Councillor Joy Laguda

### 4. **Terms of Reference**

To:-

- (a) have regard to the overall policy laid down by the Open Spaces & City Gardens Committee.
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of conveyance of the Park by John Gurney, Esq. to the City of London Corporation dated 20th July 1874 and in accordance with the Licence in Mortmain dated 22nd May 1874.
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.
- (d) express views or make recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to West Ham Park.

## **EPHING FOREST & COMMONS COMMITTEE**

### 1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.

### 2. **Quorum**

The quorum consists of any five Members.

*For the purpose of non-Epping Forest related business the quorum must consist of five Committee Members who must be Members of the Court of Common Council.*

### 3. **Membership 2021/22**

#### ALDERMEN

- 2 Nicholas Stephen Leland Lyons
- 1 Prem Goyal

#### COMMONERS

- 8 (4) Philip Woodhouse, Deputy
- 7 (3) Graeme Martyn Doshi-Smith, Deputy
- 6 (2) Gregory Alfred Lawrence
- 2 (2) Edward Lord, O.B.E., J.P., Deputy

together with the ex-officio Members referred to in paragraph 1 above, four Members to be appointed this day, and:-

Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

- Michael Chapman, D.L.
- H.H. Kennedy William Kennedy
- Paul Morris
- Nicholas Munday

### 4. **Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
- (b) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-  
Coulston and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown  
West Wickham Common and Spring Park (registered charity no. 232988)  
Ashtead Common (registered charity no. 1051510)  
Burnham Beeches and Stoke Common (registered charity no. 232987)
- (c) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-  
Ashtead Common Consultative Committee  
Burnham Beeches Consultation Group  
Epping Forest Consultative Committee  
West Wickham, Spring Park and Coulston Commons Consultative Committee
- (d) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Epping Forest and Commons.

## HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE

### 1. **Constitution**

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
  - one after consultation with the London Borough of Barnet
  - one after consultation with the London Borough of Camden
  - one after consultation with the owners of the Kenwood lands
  - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

### 2. **Quorum**

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

### 3. **Membership 2021/22**

- 5 (4) Prem Goyal, O.B.E., J.P., Alderman
- 5 (4) Gregory Percy Jones, Q.C., Alderman
- 5 (3) Wendy Mead, O.B.E.
- 6 (2) William Upton, Q.C.
- 2 (2) Jason Paul Pritchard

Together with the ex-officio Members referred to in paragraph 1 above, seven Members to be appointed this day, and the following representatives from outside organisations:-

Heath and Hampstead Society	-	John Beyer
English Heritage	-	Christopher Byers
Royal Society for the Protection of Birds	-	Yianni Andrews
London Borough of Barnet	-	Councillor Richard Cornelius
London Borough of Camden	-	<i>Vacancy</i>
Ramblers' Society	-	Pam Hampshire

### 4. **Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Hampstead Heath, Highgate Wood & Queen's Park.

#### **Hampstead Heath**

- (b) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;

- (c) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

#### **Highgate Wood & Queen's Park**

- (d) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

#### **Consultative Committees**

- (e) appointing such Consultative Committees and Groups as are considered necessary for the better performance of its duties including, but not limited to, a
- Hampstead Heath Consultative Committee
  - Highgate Wood Joint Consultative Committee
  - Queen's Park Joint Consultative Group

## BARBICAN RESIDENTIAL COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- 7 Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - 2 Members nominated by each of the following Wards/Sides of Ward:-
    - Aldersgate
    - Cripplegate Within
    - Cripplegate Without
  - the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)
- The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

2. **Quorum**

The quorum consists of any three Members who are non-residents of the Barbican Estate.

3. **Membership 2022/23**

**Non-Residents:-**

- 3 (2) Andrew Stratton McMurtrie, J.P.

**Residents:-**

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of two Members:

**Aldersgate**

Stephen Goodman

Helen Lesley Fentimen O.B.E.

**Cripplegate (Within and Without)**

Mark Bostock, Deputy

Elizabeth Anne King, B.E.M

Frances Leach

Paul Singh

together with the ex-officio Members referred to in paragraph 1 above and six Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, e.g. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.

## BARBICAN CENTRE BOARD

### 1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three-year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- Up to nine non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
  - a representative of the Policy & Resources Committee
  - a representative of the Finance Committee
  - the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
  - the Chairman of the Barbican Centre Trust (ex-officio)
  - the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

The Board shall also elect a second Deputy Chairman, appointed from the External Membership of the Board.

There is a maximum service limit of nine years, which shall apply to all Members (including ex-officio).<sup>1</sup>

### 2. **Quorum**

The quorum consists of any five Members, provided Common Councillors are in the majority.

### 3. **Membership 2022/23**

- |   |     |                                |
|---|-----|--------------------------------|
| 3 | (3) | Munsur Ali                     |
| 3 | (3) | Randall Keith Anderson, Deputy |
| 3 | (2) | Tijs Broeke                    |
| 5 | (2) | David Andrew Graves, Alderman  |
| 8 | (2) | Wendy Mead, O.B.E.             |
| 8 | (2) | Tom Charles Christopher Sleigh |

Together with the Members and ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day and:-

Tobi Ruth Adebekun	)	
Stephen Bediako	)	
Russ Carr	)	
Zulum Elumogo	)	Up to nine non-Common Council Members appointed by the Board
Gerard Grech	)	
Mark Page	)	
Professor Jane Roscoe	)	
Dr Jens Riegelsberger	)	
Vacancy	)	

### 4. **Terms of Reference**

To be responsible for:-

- (a) the strategic direction, management, operation and maintenance of the Barbican Centre, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) the Centre's contribution to the City of London Corporation's key policy priority, 'Increasing the impact of the City's cultural and heritage offer on the life of London and the nation', viz.:-
  - i) the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it, particularly through the delivery of its creative and cultural learning programmes; and
  - ii) the provision of access to arts and learning beyond the Centre;
- (d) the creation of enterprise and income-generating support for the Centre.

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<sup>1</sup> other than in specific cases approved by the Court of Common Council.

## **BRIDGE HOUSE ESTATES BOARD**

### **1. Constitution\***

A Non-Ward Committee discharging charity trustee functions independently for the City Corporation as Trustee of Bridge House Estates (Charity Registration No. 1035628), acting solely in the best interests of the charity, consisting of,

- 8 Commoners appointed by the Court of Common Council for a four-year term
- 2 Aldermen nominated by the Court of Aldermen and appointed by the Court of Aldermen for a four-year term
- 2 external co-opted members (with full voting rights, recruited by the Board in accordance with the procedure approved by the Court)

and each is a "Member".

*\*Appointments from each category of Member will be on a staggered basis to ensure continuity in the discharge of the Board's business over the medium term. Any person appointed to the Board may only serve for a maximum of two consecutive terms.*

### **2. Quorum**

The quorum consists of any five Members of the Board.

### **3. Membership 2022/23**

#### **ALDERMEN**

- 2 Alison Gowman, Sheriff
- 2 Professor Emma Edhem

#### **COMMONERS**

- 2 (2) Henry Nicholas Almroth Colthurst, Deputy
- 2 (2) Dr Giles Robert Evelyn Shilson, Deputy
- 2 (2) Judith Lindsay Pleasance, *for two years*
- 2 (2) James Henry George Pollard, Deputy *for two years*
- 2 (2) Paul Martinelli, *for two years*<sup>2</sup>

together with three Members to be appointed this day

### **4. Terms of Reference of the Delegated Authority**

- (a) For the avoidance of doubt, consistent with the responsibilities of the City of London Corporation acting by the Common Council, as charity Trustee of Bridge House Estates (Charity Registration No. 1035628) ("the Charity"), the Court of Common Council must at all times retain proper oversight of the functions delegated to this Board, with certain matters reserved to the Court of Common Council as stated in these Terms of Reference or by a separate decision of the Court.
- (b) The following matters are reserved to the Court of Common Council:
- (i) Appointment and removal of members of the Board and ensuring that the Board retains appropriate skills, knowledge and experience;
  - (ii) Amendment of the governing documents of the Charity;
  - (iii) Approval of the annual report and financial statements for the Charity;
  - (iv) Approval of the budget for the Charity;
  - (v) Approval of the amount of income considered surplus to the requirements of the Charity's primary object to be allocated for application to the ancillary object each year ("surplus income");
  - (vi) Annual approval of the Charity's Risk Register;
  - (vii) Appointment of auditors;
  - (viii) Approval of the Charity's strategy, including its overarching strategy, investment strategy, bridge replacement strategy, charitable funding strategy and communications strategy;
  - (ix) Approval of the Charity's conflict of interest policy, reserves policy, investment policy, and policy for the application of surplus income;
  - (x) Approval of the process to be adopted for the appointment of co-opted independent members to the Board and its sub-committees, ensuring that those appointed have regard to diversity and inclusion on the Board;

#### **Generally**

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<sup>2</sup> NB – following an equality of votes for the final vacancy, the Court on 15 April 2021 instructed that a further ballot be held to identify the successful candidate and the individual be appointed under urgency procedures in line with the outcome of that ballot. This Court Order has been updated to include the successful candidate, Paul Martinelli, for the sake of completeness and in accordance with the Court's instructions.

- (c) Except for those matters reserved to the Court of Common Council, the Board will be responsible for all aspects of Bridge House Estates' day-to-day management and administration in the discharge of the City of London Corporation's functions as Trustee of the Charity, acting solely in the best interests of the Charity, subject always to the delegated authority being exercised in accordance with any strategy, policy and/or procedure set by, or other direction of, the Court.

**Specifically**

- (d) Except for those matters reserved to the Court of Common Council, the Board will be responsible for:
- (i) Ensuring governance & regulatory compliance - including compliance with the Charity's governing documents, all relevant legal and regulatory requirements, and the governance framework adopted by the City Corporation in its administration of the Charity as Trustee – and for keeping such matters under review making relevant recommendations to the Court of Common Council for the Charity's good administration;
  - (ii) Considering, consulting upon, settling and keeping under review, matters of policy and/or strategic importance to Bridge House Estates, and making relevant recommendations to the Court of Common Council for the Charity's good administration;
  - (iii) monitoring the integrity of and preparing the Charity's financial statements, including its Annual Report, to ensure they conform with applicable accounting standards, for recommendation to the Court of Common Council for approval;
  - (iv) overseeing the Charity's external and internal audit functions, and making appropriate recommendations on the appointment of an auditor of the Charity's Accounts;
  - (v) appointing any investment or fund managers, nominees or agents to act for the Trustee and keeping their activities under review to ensure their compliance with any authority, mandate, policy or requirements which have been set for that purpose;
  - (vi) all functions relating to the administration of any of the Charity's assets and property held in any asset class, whether functional assets (including the five bridges), operational assets or investment assets;
  - (vii) determining resource allocation for the Charity in accordance with its strategic policies and any budget set by the Court of Common Council, including making recommendations to the Court on the allocation of surplus income;
  - (viii) all decisions relating to the application of surplus income;
  - (ix) scrutiny, management and delivery of major projects and/or programmes of work for the Charity;
  - (x) identifying, managing, mitigating against, monitoring, reviewing and reporting to the Court on any risks relating to the administration of the Charity;
  - (xi) ensuring effective operational arrangements are in place for the proper administration of the Charity, and to support expedient and efficient delivery of the Charity's objects and activities, including the overall organisation and structure of delivery of the Charity's business within the City Corporation's business operating model, and the appointment of contractors and suppliers.

**Delegation**

- (e) The Board may appoint such sub-committees as are considered necessary for the efficient and effective discharge of any of the functions conferred on the Board, and may appoint such members of the Board (including for the avoidance of doubt any of the co-opted members of the Board), and/or such elected Members serving on any other Committees of the Court of Common Council who are considered to have the necessary skills, knowledge and experience to better support the proper discharge of the relevant sub-committee's functions, and/or any co-opted member appointed by the Board to a sub-committee in accordance with the process adopted by the Court per paragraph 5(b)(x) above, subject always to elected Members forming the majority of those in attendance at any sub-committee meeting to form a quorum.

**Reporting**

- (f) The Board must report to the Court of Common Council at least biannually on the exercise of this delegated authority in such form as the Court requires.

## LICENSING COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
2. **Quorum**  
The quorum consists of any five Members.
3. **Membership 2022/23**  
  
12 (4) Sophie Anne Fernandes  
12 (4) James Richard Tumbridge  
4 (4) John William Fletcher, Deputy  
14 (3) Marianne Bernadette Fredericks, Deputy  
5 (3) Shравan Joshi, M.B.E., Deputy  
12 (2) Peter Gerard Dunphy, Deputy  
6 (2) Mary Durcan  
2 (2) Jason Paul Pritchard  
Together with seven Members to be appointed this day.
4. **Terms of Reference**  
To be responsible for:-
  - (a) the City of London Corporation's licensing functions under the following legislation:-
    - (i) Licensing Act 2003:-
    - (ii) Gambling Act 2005:-
    - (iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-
      - (a) the licensing of sexual entertainment venues
      - (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
      - (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
      - (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.
  - (b) The appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services Committee and the Markets Committee);
  - (c) Making recommendations to the Court of Common Council regarding:-
    - (i) the City Corporation's Statement of Licensing Policy; and
    - (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.
  - (d) charity collections, under the Police, Factories and Miscellaneous Provisions Act 1916 (or any subsequent re-enactment).



## HEALTH & WELLBEING BOARD

### 1. **Constitution**

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- a representative of the Safer City Partnership
- the Port Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

### 2. **Quorum**

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

### 3. **Membership 2022/23**

6 (3) Marianne Bernadette Fredericks, Deputy

4 (2) Mary Durcan

Together with the Members referred to in paragraph 1 above and one Member to be appointed this day.

#### **Co-opted Members**

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

### 4. **Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
- i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
  - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

### 5. **Substitutes for Statutory Members**

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.

## HEALTH & SOCIAL CARE SCRUTINY COMMITTEE

1. **Constitution**

A non-Ward Committee consisting of,

- Any 6 Members appointed by the Court of Common Council
- 1 Co-opted Healthwatch representative.

The above shall not be Members of the Community & Children's Services Committee or the Health & Wellbeing Board.

2. **Quorum**

The quorum consists of any three Members. [N.B. - the co-opted Member does not count towards the quorum]

3. **Membership 2022/23**

7 (3) Wendy Mead, O.B.E.

3 (2) Andrew Paul Mayer

Together with four Members to be appointed for this day and the co-opted Member referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) fulfilling the City's health and social care scrutiny role in keeping with the aims expounded in the Health and Social Care Act 2001 and Part 14 of the Local Government and Public Health Act 2007 (Patient and Public Involvement in Care and Social Care);
- (b) agreeing and implementing an annual work programme; and
- (c) receiving and taking account of the views of relevant stakeholders and service providers by inviting representations to be made at appropriate meetings.

## LOCAL GOVERNMENT PENSIONS BOARD

### 1. **Constitution**

A Non-Ward Committee consisting of,

- Three Employer Representatives, of which;
  - Two will be Members of the Court of Common Council (who may not be Members of the Investment Committee, Financial Investment Board or Establishment Committee);
  - One will be an Officer of the Corporation, nominated by the Town Clerk and Chief Executive; and
- Three Member Representatives, selected by an appointment method determined by the Town Clerk and Chief Executive.

In addition, the Board has the power to appoint one co-opted member (with no voting rights) as an independent advisor to the Board, should the Board require further technical guidance.

### 2. **Quorum**

The quorum consists of any three Members, including one Employer Representative and one Member Representative.

### 3. **Membership 2022/23**

#### **Three Employer Representatives**

- 4 (4) Mark Raymond Peter Henry Delano Wheatley
- 8 (2) James Richard Tumbridge

#### **Three Member Representatives**

David Pearson (*appointed for a four-year term expiring April 2025*)  
Martin Newnham (*appointment for a four-year term expiring April 2022*)  
Christina McLellan (*appointed for a four-year term expiring April 2024*)

together with the co-opted Member referred to in paragraph 1 above, if required and one Member to be appointed this day.

Each Board Member should endeavour to attend all Board meetings during the year. In the event of consistent non-attendance by any Board member, then the tenure of that membership should be reviewed by the other Board members in liaison with the Scheme Manager.

Board Members must be satisfied that they:

- are conversant with the legislation and associated guidance of the Local Government Pension Scheme (LGPS);
- are conversant with documents recording policy about the administration of the LGPS by the City of London Corporation;
- Have knowledge and understanding of the law relating to pensions and any other matters which are prescribed in regulations, including undertaking appropriate training to develop this knowledge;
- conduct themselves in line with the seven principles of public life;
- do not have any conflict of interest with their role on the Pensions Board.

### 4. **Terms of Reference**

In line with the requirements of the Public Services Pensions Act 2013 for the management of the City of London Corporation's Pension Scheme, to be responsible for:

(a) assisting the Scheme Manager (the City of London Corporation) in the following matters:

- Securing compliance with the scheme regulations and other legislation relating to the governance and administration of the scheme and any statutory pension scheme that it is connected to;
- Securing compliance with requirements imposed in relation to the scheme and any connected scheme by the Pensions Regulator; and
- Other such matters as the scheme regulations may specify.

(b) securing the effective and efficient governance and administration of the LGPS for the City of London Pension Fund

The Pension Board will ensure it effectively and efficiently complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.

The Pension Board will also help ensure that the City of London Corporation Pension Fund is managed and administered effectively and efficiently and complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.

The Pension Board shall meet at least three times per year.

### 5. **Chairmanship**

Any Member of the Board will be eligible to be Chairman. However, to allow reporting to the Court of Common Council, either the Chairman or Deputy Chairman must be a Member of the Court of Common Council.

## PENSIONS COMMITTEE

### 1. **Constitution**

A non-ward committee consisting of:

- Up to eight Members elected by the Court of Common Council , at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- Up to three independent members (i.e. non-Members of the Court of Common Council) co-opted to the Committee on the advice of the Chamberlain, with voting rights.

*N.B. - No Member of the Pension Committee shall be a Member of the Local Government Pensions Board, be the Chair or Deputy Chair of the Establishment Committee, the Finance Committee, or the Policy & Resources Committee simultaneously*

### 2. **Quorum**

The quorum consists of any three elected Members.

### 3. **Membership**

The Members referred to in paragraph 1, as well as eight Members to be appointed this day on the basis of the following terms.

(Four vacancies for four-year terms, expiring April 2026)

(Four vacancies for initial two-year terms, expiring April 2024)

### 4. **Terms of Reference**

To undertake statutory functions on behalf of the Local Government Pension Scheme (LGPS) and ensure compliance with the Local Government Pensions Scheme Regulations ("the Regulations"), relevant legislation, and best practice as advised by the Pensions Regulator.

To be responsible for:-

- a) formulating, publishing and periodically review strategies and policies around the Pension Fund, for example (but not limited to) investments, responsible investment, funding, and administration.
- b) selecting and appointing suitability qualified external service providers, such as investment managers and advisors as required.
- c) monitoring the Pension Fund's investment arrangements including asset allocation, the performance of investment managers and advisors, and asset pooling arrangements (noting that the Pension Fund is a shareholder of the London CIV pool).
- d) monitoring liabilities, making arrangements for the triennial actuarial valuation of the Pension Fund, and considering and approving the required employer contribution levels for each employer within the Fund.
- e) dealing with the admission and cessation of employers as and when necessary and to review the ability of admitted bodies to meet their obligations to the Pension Fund.
- f) ensuring the Corporation effectively discharges its obligations to scheme members and employers as an administrating authority.
- g) considering and approving the Pension Fund's Annual Report as well as all other statutory statements required under the Regulations.
- h) working with, receiving and considering comments from the Local Government Pensions Board (a scrutiny and non-decision-making body established under the Regulations) in pursuit of good governance of the LGPS.
- i) ensuring that arrangements are in place for consultation with stakeholders as necessary.
- j) developing and maintaining the appropriate level of knowledge and understanding to carry out their duties effectively (including completion of the Pensions Regulator's Public Service toolkit).

**NOTE:** whilst it is the expectation and intention that corporate policies are applied in respect of the Pension Committee's activities, such matters must always be considered in light of the specific regulatory requirements that apply to the administration of the LGPS. Therefore, where relevant and insofar as such policies impact the Pension Fund, they will need to be reviewed by the Pension Committee.

## Members' Supporting Statements

To be considered in conjunction with Items 9 (A) (B) (C) (D) (F) (G) (H) (L) (M) (N) (P) and (T)

Candidates were invited to provide information in support of their application to join the various bodies and the following were received:-

*Where appropriate:*

*\* Denotes a Member standing for re-appointment by the Court of Common Council.*

*^ Denotes a Member who currently serves on the Committee in either an ex-officio capacity or as a representative of another Committee with appointment rights.*

### **(A) Policy and Resources Committee**

#### **Munsur Ali**

I have lived in the City virtually my whole life. First elected in 2017 in the residential ward of Portsoken, I have served on the Police board, Community and Culture committees - and the Diversity Working Party.

Whilst we rightfully focus on economic advancement on the international stage, we cannot forget basic security, health facilities and mental well-being in one of the poorest parts of the UK.

It's not a comfortable topic, but shall we ignore it?

Please support me for P&R so I can contribute to make our City, my home, a fair, healthy and inclusive place to thrive.

#### **Randall Anderson**

I served on the Policy and Resources Committee for three years as an ex-officio member while I chaired the Community and Children's Services Committee. I believe I was a strong voice representing the issues addressed by C&CS (including housing, social services, rough sleeping, and health integration) as well as broader resident concerns. I also participated fully in debates on other policy issues. Since the election, there are no members of the P&R Committee that represent the predominately residential wards. This democratic deficit should be addressed. I hope you will support me to provide this representation.

#### **^Nick Bensted-Smith**

For the last 3 years I have been a member of P&R in an Ex Officio capacity, and I now seek your support for election to P&R directly. I have actively contributed across a number of areas drawing on my experience within and without the City Corporation of Finance, Investment, Education, Police and the Courts. I remain committed to helping our City bounce back and I hope to continue to put my knowledge, experience, time and enthusiasm in to this most important of committees.

#### **\*Tijs Broeke**

I'm seeking re-election onto P&R. I've been an active member of the Committee, leading on the implementation of our London Living Wage commitment, Members Diversity action plan, supporting our Climate Action Strategy and Covid19 recovery fund for SMEs. With your support I would like to continue to bring commitment, balance

of views and passion as well as my professional background working as a senior public policy lead in the tech sector, to the work of P&R. I'll work hard to accelerate the City's recovery – remaining globally competitive and locally vibrant, advancing social mobility, investing in education, culture, and social housing.

### **Sophie Fernandes**

I strongly believe that we are custodians of the City and must make decisions that are correct for now, and the future. That's why it is important to have membership diversity across gender, ethnicity, opinions and specialisms.

I ask for your vote, as I get results: I was a motion signatory that resulted in the Corporation creating the £50m SME Covid Recovery Grant. Early this year I successfully lobbied for an additional £10m Fund. I'm not backwards in speaking up to make things happen.

### **Jason Groves**

A new member of Common Council, I will bring considerable energy and ideas to the Policy and Resources Committee.

I am already actively engaged in ensuring London remains the world's leading hub for financial and professional services, post-Brexit.

In line with the City's Competitiveness Strategy, and as a member of several cross-industry bodies, I am working to ensure that proposals around the UK's Future Regulatory Framework for financial services means London attracts increased investment and builds new industries.

Through my work promoting diversity & inclusion, I am also passionate about widening the pool from which the City draws its talent.

### **Ann Holmes**

To attract the talent required by a global financial centre, the City must ensure the vibrancy which results from a mutually enhancing blend of business, culture and leisure, and residential.

I have served on the boards of GSMD and five of our schools, one of which I've chaired. I have served on a further seven committees, three of which I've chaired, and on many subcommittees and working parties.

I believe that my understanding of the Corporation's strengths and challenges, and its policies and procedures, adds to my ability to contribute to robust policy making.

### **Natasha Lloyd-Owen**

I've been a City Councillor for 3½ years, and will bring enthusiasm, ideas and a fresh perspective to this Committee.

I've worked collaboratively in a predominately business ward and now represent the largest residential ward, where I live.

I'm the Lead Member for Young People and was on the Tackling Racism Taskforce. I led calls on Planning to recognise embodied carbon in construction, pushed for the Corporation to become a #BanTheBox employer, and for City electors to speak at council meetings.

I work as a criminal barrister, and have been a school governor, lecturer, charity trustee, and community mediator.

### **Paul Martinelli**

I seek your support for a first term on the Policy & Resources committee. Experienced across the major committees of Finance, Audit, Planning, Culture, I currently Chair the Grants Committee of Bridge House Estates and have been a City Business owner and employer for over 25 years.

Active in the City every day throughout the pandemic, I have been able to maintain relationships with a broad range of stakeholders.

I represent the Court on a number of outside Boards, Museum of London and charities, and whilst passionate about our City history would seek to embed our commitment to modernisation and diversification.

**\*Andrew McMurtrie**

Over the last 5 years I pushed for an agreement with the Smithfield traders, to move forward our plans for a combined market move to Dagenham Dock and a new site for the Museum of London. I also argued that an understanding of our past links with the slave trade should add urgency to our drive for greater Equality, Diversity and Inclusion. I was a strong advocate for an Allowance for Members. I also pushed for progress on repairs to Blackfriars Bridge, St Lawrence Jewry, Mansion House and King William Street Bridge.

**Brian Mooney**

Having served *ex-officio* on Policy & Resources for two years as Chief Commoner and played a constructive role in decision making, I stand for election to the Committee to continue to probe, question and push for reform. I seek in particular to broaden our franchise and ensure completion – to everyone’s benefit – of the project to consolidate our three historic wholesale food markets in Dagenham. I am an author and journalist with a recent background in international PR, and was a prize winning correspondent and editor at Reuters with a degree in History and French from Oxford University.

**Benjamin Murphy**

As an Investment Bank COO, I thrive when fixing complex problems or innovating new ways of working. I've spent much of my career delivering large strategic and regulatory initiatives in resource constrained environments.

Since being elected 4 years ago, I have invested time to sit on almost half of the Corporation's committees, learning what works well and what needs support or challenge.

I have also served on other Councils and Police Authorities to bring an outside perspective.

We have a remarkable pool of talent standing for P&R and I simply offer my services should they be useful to the Court.

**Deputy Graham Packham**

I am a City resident who welcomes the significant business presence we have in the Square Mile. I am an IT specialist by background, the current Chair of the GSMD Board of Governors, and my current Committees include Planning, Licensing and the Police Authority Board. I have previously served on P&R as an *ex-officio* member when Chair of Culture. I believe that P&R has an important part to play in aiding the recovery of the City. I have the time, energy, and commitment to support the Committee, and am confident that I would contribute as an effective member if elected.

### **Sue Pearson**

The active residential interest and weak business interest shown in the elections means there is a need to review the situation and respond to the residential electoral base, without which the Corporation would not have the status of a local authority. I represent the largest residential ward in the City and received the highest number of votes of any councillor in 2017 and again last month. I would bring a much needed residents' perspective to this committee. Through my professional experience as an architect and development manager, I believe I have the skills needed to help manage change.

### **Judith Pleasance**

First elected in 2013, I have considerable experience to offer, enhanced by the many Committees and Boards on which I have served. This has afforded me a deep understanding of how the City works, providing a clear and considered yet creative take on the road ahead. It is vital the City continues to take the lead in so many key areas, remaining at the top of its game: a benchmark to which other organisations can only aspire. I would very much like to leverage my experience to help ensure the City is the only place to choose to do business.

### **Oliver Sells**

I have been a member of the Court for 5 years and have chaired Open Spaces and been Deputy Chair of P&T, implementing major strategies during the pandemic. As we seek to reopen the City in all aspects it is vital to harness our talent both on the Court and in the wider city allowing business, retail and culture to flourish and grow. Tourism and a sense of destination will be vital to regeneration. I hope to bring my long experience in public service, both in law and on the Court to make a positive contribution to overall policy implementation.

### **^James Thomson**

I have been an ex-officio member of P&R for two years and wish to become a full member. As Chair of the Police Authority, I have represented the City nationally and externally and wish to further support the City's policy agenda by seeking election as Vice Chair on P&R, an important role that I campaigned to retain. I feel I have a depth and breadth of experience to bring: CEO of a listed plc; chartered accountant; board member of Association of Police and Crime Commissioners. Central to what I want to achieve is inclusivity and respect for all.

### **Luis Tilleria**

I am a dynamic entrepreneur and Finance Director with extensive experience within the London financial sector. I presently own an international real estate business for the past 7 years. I have 4 Masters Degrees and have been a University lecturer of Financial and Managerial Accounting. I have a passion for our city and am ready to give back to it; I am keen to use my diverse experience to bring a difference, to support businesses in the post-pandemic recovery. You have 6 votes for the Policy&Resources committee. I request your support, so that we can take the City forward.



### **James Tumbridge**

I am fortunate to have served on a number of committees and have chaired 2 in my 3 terms on the court. I have also been a deputy leader chairing the policy committee of another authority, and count among my professional clients HM Government (the Cabinet Office). From all these experiences I believe I can offer a valuable contribution to the work of our policy committee, supporting the leadership of the committee as it deals with many policy challenges, including the market re-location programme which I initiated as Chairman of Markets. I hope you will lend me one of your votes.

### **\*Mark Wheatley**

The Policy & Resources committee has great authority locally and influence both nationally and internationally - serving within it has been a pleasure. It would be a honour to return to the Committee.

My principal aim is to support the prosperity and vitality of the City post-Covid but I am also keen to ensure the work we have started on the 'S' of ESG is continued diligently.

I am loyal but prepared to challenge when necessary. People with that balance are needed in P&R. Please use one of your votes to support me.

### **Dawn Wright**

I have held senior positions in telecommunications and IT which with cyber-security are central in maintaining the City's pre-eminence as a global centre. We need to do more, as well, to deliver a broader economic base, socially inclusive, green growth, and a vibrant culture in the Square Mile.

The City will bounce back strongly and through all our collective efforts it will be a better City. More enlightened, more welcoming, more socially and economically inclusive, celebrating diversity, clean, green and more sustainable.

I would like to contribute as a member of the Policy committee and hope that you will vote for me.

## **(B) Audit and Risk Management Committee**

### **\*Alexander Barr**

I'm delighted to be re-standing for Audit and Risk. I am the current Chair, assuming this responsibility in mid-lockdown, having joined it in 2017 as a new member. As many of you know I lead by example, with a focus on quality, external benchmarking and recognising that the committee's achievements are the result of all our efforts. I take pride in leading this key committee, with its unwavering approach to how the Corporation's key risks can be best managed and mitigated, and getting audits completed in the current challenging local authority audit environment. Thank you, as ever. Alex.

### **Timothy Butcher**

I am standing for this committee as I have previously served on the audit and risk management committee of Buckinghamshire County Council. I understand the importance of risk management and I am very familiar with the risks associated with local authorities.

I was instrumental in introducing new risk register formats and the monthly monitoring of risks

I believe that the successful management of risks is vital to the smooth running of the City of London Corporation.

### **John Griffiths**

I bring considerable professional and voluntary experience of the management and operation of different organisations which have a social purpose. This has included board roles in further education (Newham VIth Form College), community housing (Gateway Housing Association) and, currently, as chair of finance at Bonner Primary School (Bethnal Green). As a founder director of Rocket Science (estd. 2001), I have built a successful consultancy business which is ISO9001 and IIP accredited. Formerly an elected member of LB Tower Hamlets, I was part of the Overview and Scrutiny Committee which undertook several deep dives and forensic reviews of Council services.

### **Alderman Bronek Masojada**

The Audit & Risk Management Committee oversees the financial and risk controls for the Corporation of London and related activities. An almost 30 year career in the insurance industry has given me a perspective on both these areas. I will bring my knowledge to bear in challenging the executive to take appropriate risk, and ensuring sound financial controls.

### **Judith Pleasance**

Working with the EC Partnership BID taught me that increasing regulation risks our corporate reputation. With legislation coming 2027, we face the risk of needing millions to update our property portfolio. SMEs are the lifeblood of the City and we must recognise the current risk to them and, therefore, to us. I've served on the Barbican Finance and Risk Sub Committees; the Museum of London (overseeing its accountability) and Audit & Risk Management Sub Committee. My many years with charities and on Bridge House Estates are key for our Corporate Charities Review and Risk Management Protocol for our 59 charities.

### **Paul Singh**

I have spent the last 13 years being sent to audit and manage risk in organisations as well as on specific major projects within my industry. I have also worked on successful Adjudications and Arbitrations for high profile clients.

I not only oversee systems within my own companies but also within established institutions such as the Chartered Institute of Building and Constructors' Livery Company.

I have followed closely the Corporation's Audit & Risk Management work and possess a sound understanding of the Committee's remit so am in a good position to add a unique and fresh perspective to the Committee

### **Naresh Sonpar**

Working in the City for 18 years, I have been a risk management advisor, derivatives trader and portfolio manager in investment banking and as a partner in a leveraged fund. In my roles, I have had extensive dealings with Audit as well as Risk Management committees. I held executive, leadership and strategic positions in both the Investment and Risk Committees identifying, monitoring and developing strategies to mitigate risks. I am currently director of a business school and sit on

the Senior Leadership Team. I audit key departments and hold them accountable in delivering outcomes.

I would be grateful for your vote.

### **Luis Tilleria**

I am a dynamic entrepreneur and Finance Director with extensive experience within the London financial sector. I presently own an international real estate business for the past 7 years. I have 4 Masters Degrees and have been a University lecturer of Financial and Managerial Accounting.

I have a passion for our city and am ready to give back to it; I am keen to use my diverse experience to bring a difference, to support businesses in the post-pandemic recovery.

You have 5 votes for the Audit&Risk committee. I request your support, so that we can take the City forward.

### **Shai Umradia**

I have been involved with and worked in the City of London for 20+ years.

I have led, managed, and delivered complex multimillion-pound IT and business transformation programmes for multinational companies in the city and globally.

A highly experienced and commercially aware Programme Director who has strong business acumen. I have a good practical background in audit and risk covering, brand, finance, digital, compliance, governance, and cyber security.

I am a trusted advisor to CXOs, CISOs, SVPs across Government, Banking & Finance, Telecoms, and other sectors. I bring UK and international business experience from Australia, Netherlands, Singapore, UAE & USA

## **(C) Members on the Police Authority Board**

### **\*Tijs Broeke**

As former Special Constable it was an honour to be elected PAB's deputy chair last year. With your support I'm seeking re-election onto the Board to continue supporting our Police Authority. I've been an active Member, helping strengthen finances, introducing dedicated Ward Officers, tackling anti-social behaviour, and appointing the first female Police Commissioner. If re-elected I'll ensure we redouble efforts on diversity in recruitment and retention, strengthen workforce planning, put victims at the heart of what we do, invest in security for Square Mile, fight cyber/economic crime – keeping the City a safe place to live, visit and do business in.

### **\*Emma Edhem**

I seek re-election to the Board of the Police Authority having completed a four year term. I served on the Police Professional Standards and Integrity Committee, Cyber Crime and Economic Board, and was SIA Lead for strategic firearms and public order. I will continue to draw upon my experience on the Board, 29 years as a barrister with extensive experience in criminal law including fraud, corruption and bribery; cyber security (from my work setting up the embryonic World Cyber Organisation), combined with experience sitting on the Corporation's Finance Committee.

### **Helen Fentimen**

By serving on 3 Police Authority Board subcommittees for the last 2 years, I have made a positive contribution to;

- Improving the resource position

- Focused strategy development and improving performance
- Raising professional standards.

Over this period, I have developed a detailed understanding of the issues facing city of London Police. Together with my experience and knowledge gained as a city Magistrate I can add value to the Board through informed constructive challenge and scrutiny to secure a first class police service in the city and ensure delivery of national lead responsibilities.

### **Jason Groves**

A proud member of a “police family” – with several relations previously in the force – I bring a profound admiration and understanding of the need to support those who serve.

Working in the insurance industry, part of my role is aimed at building greater awareness of cyber risk among businesses; an issue I have been actively engaged in for many years.

With its national role, the City of London Police already plays a key role and I believe there is scope for the Police to increase their engagement with firms across the City and beyond to improve cyber resilience and skills.

### **Deborah Oliver**

I have 3.5 years’ experience as an External member of the City of London Police Board and very much want to make best use of this background. I was the Deputy Chair of the Professional Standards and Integrity Committee and a member of the Strategic Planning and Resources Committee.

I have an affinity with uniformed organisations through over twenty years in the Territorial Army, retiring as a Colonel. My experience included command of a Logistics Group. I have maintained my involvement through the Executive Committee of the City Reserve Forces and Cadets Association.

My primary residence is in the Barbican.

### **Deputy Nighat Qureishi**

I decided to become a member to utilise my extensive corporate experience and multi-faceted skills to build the City into a sustainable and thriving place.

In my 20-year career within financial services, I have scrutinised policy and department plans for process efficiency and benefits delivery. Hence, I will be able to assess the efficacy of policing resources, accountability, and people’s safety parameters.

Having worked with multi-dimensional stake holders, I have an ability to establish working relationships within the community and Authority.

As a Londoner, representing minorities and diversity, it would be an honour to serve on the committee.

### **Alethea Silk**

I have been managing the physical security of offices in the City for nearly 10 years. Currently I’m managing c100 offices, both in the City and across the UK. I am a member of the City’s Crime Prevention Association, and Bank Junction security group.

Project Duty legislation is imminent with an onus on owners and operators of property, including the corporation and businesses in the City, to implement.

Understanding and having a knowledge of property and tenants places me in a

position to be able to support the role out in the City representing the business community, and supporting the police.

### **Luis Tilleria**

I am a dynamic entrepreneur and Finance Director with extensive experience within the London financial sector. I presently own an international real estate business for the past 7 years. I have 4 Masters Degrees and have been a University lecturer of Financial and Managerial Accounting.

I have a passion for our city and am ready to give back to it; I am keen to use my diverse experience to bring a difference, to support residents with safer neighbourhoods.

You have 3 votes for the Police committee. I request your support, so that we can take the City forward.

### **Shai Umradia**

I have led, managed, and delivered complex multimillion-pound IT and business transformation programmes for multinational companies in the city and for global government agencies.

A highly experienced and commercially aware Programme Director with strong business acumen. I have a very good practical background on digital security audit, risk having worked on Critical Protection of National Infrastructure Projects and global Security Operations Centres.

A trusted advisor Chief Information Security Officers, across Government, Banking & Finance, Telecoms, and other sectors. I bring UK and international business experience from Australia, Netherlands, Singapore, UAE & USA

### **Ceri Wilkins**

As a resident of Golden Lion Estate, I stood for election in order to be an effective bridge between the Corporation and the community in Cripplegate. Having worked in Barristers Chambers over the last 12 years, I have experience on working in the Criminal sector which supports my interest in this Committee. I would like to use this passion and interest in order to have an effective contribution to the PAB.

## **(D) Members on the Education Board**

### **Mandeep Thandi**

As leader within a professional services firm, I have responsibility for progressing the skills of employees. My experience is built on my education and previous roles – HR graduate with a related chartered professional qualification. During my HR role I oversaw learning and development, and developed community programmes with a local charity (based in Tower Hamlets) that improved employability skills of young people and promoted internships.

I have always been committed to bringing a fresh perspective, new ideas and learn from everyone around me.

I am passionate about learning and believe my experience will inform the work of the Education Board.

### **Luis Tilleria**

I am a dynamic entrepreneur and Finance Director with extensive experience within the London financial sector. I presently own an international real estate business for the past 7 years. I believe in Education to promote a better quality of life for

individuals, and a more prosperous society. I have 4 Masters Degrees and have been a University lecturer of Financial and Managerial Accounting. I have a passion for our city and am ready to give back to it. You have 3 votes for the Education committee. I request your support, so that we can take the City forward.

### **(F) Members on the Gresham Committee (City-Side)**

#### **Brendan Barns**

I am the Founder of London Business Forum, an events company, located in Bartholomew Close in the heart of the Culture Mile. The company has organised over 500 events with some of the world's leading business speakers over the past 20 years. I've long admired the free lecture programme offered by Gresham College. I believe my commercial and professional expertise combined with my love of culture and history (especially the hugely influential Sir Thomas Gresham) can help me make a positive contribution to The Gresham Committee.

#### **Tijs Broeke**

Gresham College and the legacy of Sir Thomas Gresham is one of the great assets of the City of London. Working together with the Mercers' Company, appointing Directors to the Council of Gresham College; appointing and paying for four Gresham Lecturers; and maintaining Gresham Almshouses in Brixton. Hopefully my extensive background in education – through our Academies Trust and Education Board - the fact I live around the corner from the Gresham houses in Brixton, and as a Dutchman, a historic connection to Sir Thomas Gresham's links to the Netherlands, would allow me to contribute to the work of the Committee.

#### **Tim McNally**

Tim McNally, Aldgate Ward, is a Member of the Gresham Society and is keen to support the Society in its activities.

#### **Wendy Mead**

Standing for re-election to this historic Committee continues the work and interest of several years. The educational side, highlighting the international reach of Gresham Lectures grows apace and the recent restructuring I played a part in is paying huge benefits. I am a member and supporter of the Gresham Society and a regular volunteer on the appointment panels for new Gresham Lecturers. Which I believe is welcomed. This task takes time but is hugely rewarding. I very much hope my colleagues old and new will give me their support.

#### **Deputy Henry Pollard**

I have seen and attended some of the fascinating lectures the College arranges and the feedback from those who do is universally positive. I have an interest in education and supporting adult learning - which is primarily what Sir Thomas Gresham sought to achieve for Londoners with his most generous bequest. I admire the way in which the CoLC and the Mercers have jointly, and through Gresham College, developed Sir Thomas Gresham's vision, to make these world class lectures accessible not just to Londoners but also to the whole world, through the internet and want to help and support that vision.

#### **Philip Woodhouse**

I wish to stand for the City side. I have a very close working relationship with the Mercers Company. The responsibility of continuing Sir Thomas Gresham's last will and testament would be a challenge I would relish. I have a good working knowledge of the charity and am close to the tenants in the Royal Exchange and support the lectures available to all. I would like to assist with maximising the need to continue this exceptional charity the Gresham College and ask please for your support.

### **(G) Members on the Corporate Services Committee (formerly Establishment Committee)**

#### **Anthony Fitzpatrick**

With 26 years at Aviva, I have undertaken a number of roles within the HR Function. I am a subject matter expert in Employee Relations, Employment Policy with extensive experience of Unionised and Non-unionised working environments, having established a fully elected employee consultative forum bringing together union and non-union representatives.

I have worked globally on policy implementation, including Equal Parental Leave, Global Sickness Policy as well as Hybrid Working and Domestic Abuse.

I have a passion for diversity, inclusion and Social Mobility. I am keen to promote how the philosophy of policy can drive cultural change and greater employee engagement.

#### **Florence Keelson-Anfu**

I have over a decade's worth of experience of working on large scale Transformation and system implementation programmes across HR, Finance and IT. In my current role I am working as a Programme Manager and Process Lead on a large-scale HR Transformation Programme. I have led on the redesign and improvement of all Learning, Talent Enablement, Talent Acquisition and Onboarding processes incorporating automation and AI where possible to support the implementation of the new Target Operating Model. I feel this experience has given me the skills needed to succeed as a member of the Corporate Services Committee.

#### **\*Edward Lord**

Having chaired the Committee from 2018 to 2021, and as the current Deputy/Acting Chair, I am seeking re-election for one final term of 4 years to offer continuity and support to the new Chair. The delivery of the Target Operating Model, recruitment of a number of senior posts, and pay negotiations with our recognised trades unions are all at critical points and I am actively engaged and have detailed knowledge of each.

#### **Catherine McGuinness**

Our staff are our most important asset. Having served on a number of committees across the City's range of responsibilities, and most recently as Chair of Policy & Resources, I have gained an overview of the organisation. I would welcome an opportunity to put my knowledge to use in support of the committee's work as we finalise the implementation of the target operating model and move the organisation forward to its next chapter.

#### **Tim McNally**

Tim McNally, Aldgate Ward, is a former Cabinet Member for Resources at Southwark Council and very familiar with Local Authority HR, finance and the appointment of Chief Officers.

**Alistair Moss**

This is a crucial time for the Corporation HR as it implements a new Target Operating Model. Our staff are our most precious resource, as I know from chairing two major corporation committees in recent times. I am keen to utilise my HR and recruitment experience outside of the Corporation as a FTSE 250 non-executive director, charity trustee and partner in private practice, combined with senior local authority experience elsewhere (during similar times of change) to ensure the right culture and to empower our people to achieve their best, alongside our political leadership as elected members.

**Anett Rideg**

I am an MBA qualified finance and procurement professional who worked across management consultancy, the London 2012 Olympics and the financial services industry. I also held a post in the Chamberlain's Department of the Corporation where I was responsible for the development and implementation of the City's corporate procurement strategy and best practice framework. In my present role as Head of Sourcing for Europe's largest biomedical research facility, the Francis Crick Institute, I work cross-departmentally advising on governance, risk management and cost control. I would hope to bring a novel perspective to the Committee via my seasoned business expertise.

**Oliver Sells**

I have been a member of the Court for 5 years and have chaired Open Spaces and been Deputy Chair of P&T, implementing major strategies during the pandemic. As we seek to reopen the City in all aspects it is vital to harness our talent both on the Court and in the wider city allowing business, retail and culture to flourish and grow. Tourism and a sense of destination will be vital to regeneration. I hope to bring my long experience in public service, both in law and on the Court to make a positive contribution to overall policy implementation.

**Mandeep Thandi**

As a senior cyber and digital leader in a professional services firm, I have responsibility in shaping and informing corporate policies that enhance employee engagement. My experience in this area was built from previous roles - HR policy management and negotiations with trade unions, and Head of Corporate Services leading support functions (IT, HR, facilities, risk management) and re-shaped services to align with Company growth and strategy. I have always been committed to bringing a fresh perspective, new ideas and learn from everyone around me. I believe my experience will inform the work of the Committee and progress the Corporation.

**Luis Tilleria**

I am a dynamic entrepreneur and Finance Director with extensive experience within the London financial sector. I presently own an international real estate business for the past 7 years. I have 4 Masters Degrees and have been a University lecturer of Financial and Managerial Accounting. I have a passion for our city and am ready to give back to it; I am keen to use my diverse experience to bring a difference, to support businesses in the post-pandemic recovery.



You have 7 votes for the Corporate Services committee. I request your support, so that we can take the City forward.

### **(H) Members on the Open Spaces, City Garden and West Ham Park Committee**

#### **Matthew Bell**

I am a volunteer in one of the City's most popular open spaces and have seen at first hand the great work that has been done in maintaining and reimagining some of these spaces.

On the global scale, there is enormous importance in greening but I would argue on the local level as well perhaps particularly in this most important of business areas. More families are moving in to the area where there is precious little space in which children can play. Regarding everyone's better mental health, we have enough grey and very much need more green.

#### **Brendan Barns**

I am the Founder of London Business Forum, an events company, located in Bartholomew Close. I have always admired and enjoyed the City's Open Spaces and Gardens. These environments have such an important role to play in our wellbeing and connecting with nature. As we recover from the pandemic I think our open spaces, many of which are hidden treasures have a vital role to play for residents, workers and visitors. I believe I can bring my commercial experience and combine it with my love of open spaces and city gardens to make a positive contribution to the committee.

#### **James Bromiley-Davis**

I have a life-long passion for horticulture and the environment and have worked as a landscape gardener and designer of green spaces across urban and rural sites. I work on a number of City based Livery and charitable 'greenification' initiatives and have experience, enthusiasm and a network in the sector which, I believe, will assist in delivering on the ambitious and critically important aims set out in the Prospectus for the Committee, notably the preservation and enhancement of our green spaces, increased and targeted visitor engagement and associated financial operating model required to enable this to happen sustainably.

#### **Ian Luder**

West Ham park Committee has 8 Corporation and & External Trustees, with a significant change this year in the City representation. A major change to the former garden nursery area is in the concluding stages of being agreed, and I believe that my past service, including having chaired the committee, will be helpful at this time. The management and direction of both the park and city gardens is undergoing a fundamental change, and I would bring some continuity to the process

#### **Catherine McGuinness**

The pandemic has underlined the importance of open spaces, large and small, for wellbeing. Those within the City are also an important part of its attractiveness. It is vital that we continue to manage all our open spaces with great professionalism, concern for the needs of local communities and users, and with care for their environmental impact and contribution. As a former member of the Epping Forest & Commons Committee and of the Hampstead Heath, Highgate Wood and Queen's Park Committee, I believe I have skills and insights to help with the agenda set out in the prospectus sent to Members, and would welcome the opportunity to serve.

### **Eamonn Mullally**

In my spare time I am a qualified City of London tourist guide, CLGLA, and City Garden Guides member curating and delivering guided walking tours at the City's Open Spaces and Gardens. This gives the opportunity to promote our Biodiversity Action Plan and share both the horticultural and historic context of locations as distinct as Seething Lane Garden to Bunhill Fields and everything in between. As a result, I have insight into the:

- Considerable breadth of Open Space and its activities
- Impact and implications of policy and budget decisions
- Public perception of what is good and what could be better

### **^Benjamin Murphy**

I have had the honour of serving on the Open Spaces Committee for the past 2 years, during which time we have driven fundamental reform, in governance, staffing and resource and service realignment.

I ask for your support as we continue to implement the Phase II TOM changes needed to ensure the new Natural Environment Department becomes truly strategic in its oversight of our green spaces, which are so critical to the health and well-being of both London and the wider U.K.

### **Luis Tilleria**

I am a dynamic entrepreneur and Finance Director with extensive experience within the London financial sector. I presently own an international real estate business for the past 7 years. I am keen to promote greener spaces for our residents and City professionals.

I have a passion for our city and am ready to give back to it; I am keen to use my diverse experience to bring a difference, to support businesses in the post-pandemic recovery.

You have 4 votes for the open spaces committee. I request your support, so that we can take the City forward.

## **(L) Members on the Barbican Centre Board**

### **Ann Holmes**

I consider the City's cultural offering, of which the Barbican Centre is a significant part, essential to its remaining a global financial centre. I have served on both the Culture, Heritage and Libraries Committee and on the board of the Guildhall School of Music and Drama.

I am particularly interested in the Barbican's educational programme, to which I think I have much to offer. I have served on the governing bodies of five of our schools, one of which I've chaired, as well as serving as a trustee of our Academies Trust and as chair of our Education Board.

### **Anett Rideg**

I joined the Barbican Centre as a member in 2004 and have been fascinated by its cutting-edge art offering ever since. I am an MBA qualified finance and procurement

professional who worked across management consultancy, the London 2012 Olympics, financial services industry and scientific research (the Francis Crick Institute). During my time at the Chamberlain's Department of the Corporation, I worked closely with the Head of Procurement of the Barbican Centre particularly around EU Procurement legislation. I would cherish the opportunity to contribute to the Board and offer a novel perspective for this exciting new chapter in the Centre's existence.

### **Irem Yerdelen**

Originally from Istanbul, I've been calling London home for the last 14 years, actively promoting what the City can offer to professionals and visitors. I'm a keen advocate of diversity, awarded Freedom part of 100Women initiative. I'd like to dedicate my efforts attracting people from different backgrounds to the Barbican for art, culture, and facilities. With your support I'd like to bring commitment and diversity of views to the board, as well as my expertise working in Climate Change & Sustainability as partner consultant to corporates, and experience in commercial sectors, which is relevant for the transformation of the Centre.

### **(M) Members on the Bridge House Estates Board**

#### **Matthew Bell**

I have worked in the International charitable sector as a Project Manager as well as having set up a Social Enterprise, which has given much in the way of financial support to predominantly London based mental health, educational and crisis support charities.

The Bridge House Estate Board is one that I have long wanted to be a part of. It is not simply because of the charitable arm of this Board but also because of the bridges themselves. I am currently working with people on suicide prevention and would welcome the ability to speak to that on this Board.

#### **Simon Duckworth**

With a background in Investment Governance (both financial instruments and property), I'm naturally interested in serving on this Committee.

Having sat on City Bridge Trust, I'm aware of how fundamental BHE strategy is in providing a major funding stream from the City to benefit London and Londoners. Having chaired a Charitable Investment Trust, I also understand the importance of good governance, and hope to support the BHE Committee with this enhanced and broader remit.

I'm committed to a balance of responsibilities; helping to safeguard and develop BHE assets, maintain appropriate reserves but maximise our ability to support charitable activity.

#### **John Griffiths**

My 25 years' professional work at the inter-sections between London's public, private and voluntary sectors, has involved providing strategic advice and consultancy to different charitable trusts and foundations, including City Bridge Trust. I have run commercial and charitable organisations (currently Director of Rocket Science UK Ltd and Non-Executive Director of Bikeworks CIC) and have access to a wide-ranging network. As an active, 3-term trustee of London Funders, I have worked on London's post-Covid recovery to ensure social justice through greater funder

collaboration and to harness sources of philanthropy in order to complement the delivery of public-policy priorities.

### **Elizabeth King**

I am passionate about the charitable sector and can actively contribute a unique set of knowledge, skills and experience to the BHE.

During the pandemic, I founded and operated a charity, the Square Mile Food Bank, which was deemed very successful in reaching marginalised groups across the City. For this I was awarded a BEM.

In addition, I have had a career in the energy and steel industries and in a variety of strategy, M&A, and corporate finance and planning roles.

I now want to contribute to the impressive work of the BHE fulfilling a key mission of the City.

### **Tim McNally**

Tim McNally, Aldgate Ward, is an experienced Trustee of seven endowed grant-making charities and is Chair or Vice-Chair of five of these. He has 36 years experience working with charities, charity governance and he is enthusiastic about the outreach that the City Bridge Trust represents as a vital and major funder throughout Greater London.

### **Wendy Mead**

I have experience in the charity sector raising and distributing funds for both City and independent charities. I served some years on City Bridge Trust as a member and a Deputy Chairman but needed time for other work. The purpose and projects of this charity have always chimed with me and wish to bring my experience back to the charity in its new guise.

### **Deborah Oliver**

My professional communications and marketing background includes leading the promotion of Lottery funding of good causes. Raising awareness amongst the public, charities and organisations receiving grants, benefitted the reputation of the National Lottery. I can bring this experience sensitively to raise the Board's profile.

I have experience as a charity Trustee and of very small-scale grant-giving through the City's Reserve Forces and Cadets Association Executive Committee which funnels funds from the City to affiliated units.

As an alumna of HRH Prince of Wales's Business and the Environment Programme, I have a background in sustainability and access to that network.

### **Deputy Nighat Qureishi**

As a Londoner, representing minorities and diversity, it would be an honour to serve on the board. I have held voluntary charitable roles at grass roots level for five years, across all age groups/backgrounds. I would bring scrutiny, governance, and out-of-the-box ideas to engage and deliver the board's objectives.

I am a people's person, being able to widely engage and market the offerings to support deserved groups through its governance and policy.

As the cost-of-living crisis will deepen and the Board's unique position, to help many not select few, would be my priority if selected to be a member.

### **James Thomson**

I am committed to charity endeavour, serving as at trustee on two charities currently and a past trustee of a third charity.

I feel I have a depth and breadth of experience to bring: CEO of a listed construction plc; significant property experience including property management – expertise that is important and essential for BHE; chartered accountant; coupled with significant financial experience and strategy development.

Central to what I want to achieve is inclusivity and respect for all.

### **(N) Members on the Board of Governors of the City of London School for Girls**

#### **Jamel Banda**

The City has the potential to make a real contribution to the lives of young people via its excellent work in education, and I believe I can contribute a unique perspective to the CLSG Board. I am on an employability advisory Board at the University of Westminster, assisting young undergraduates with mentoring, academic assistance, and employment. In my day job, my role involves mentoring and training our younger members, where I have championed the development, promotion, and elevation of young women in the workplace for 4 years. I hope you will consider supporting me with a place on the Board.

#### **Emily Benn**

I care hugely about equipping the next generation of women to succeed and achieve.

I went to a girls school in London, and am well aware of the pressures that young women in today's society face; social media abuse, continuing stereotypes and structural biases that still remain.

I'm acutely conscious that the privileges and opportunities available to the students at City of London Girls are not shared by all students in the City (nor across London!). A priority on the board would be to ensure that the best resources and expertise the school has are shared as effectively as possible.

#### **Jaspreet Hodgson**

I was elected to the Court of Common Council in March 2022. The City of London School for Girls has an excellent academic reputation, in no small part thanks to the financial and governance support offered by the Corporation. I am passionate about education and the vital role it plays in girls' life chances, future careers, and the future of our City. I am keen to bring to bear my own experience, skills, and enthusiasm to support the school's continued success.

#### **Ann Holmes**

I have a background in teaching and training, spanning primary to higher education. I have served on the board of the Guildhall School of Music and Drama, and on the governing bodies of five of our schools, one of which I've chaired. I have also been a trustee of our Academies Trust and chaired our Education Board.

From 2014-2019, I served on the Board of City of London School for Girls, and would like to return to its governing body. I think I have the experience and skill set, to enable me to make an extremely positive contribution.

### **(P) Members on the Licensing Committee**

**Brendan Barns**

I am the Founder of London Business Forum, an events company. I have objected against various licensing applications as a member of the public in recent years. I have always admired the way the process has been impartially managed. I have been professionally chairing events for over 20 years and believe I have the right skills to ensure the City exercises its licensing function fairly and appropriately balancing the needs and interests of businesses and residents. Of course, I am also willing and ready to undertake the external training necessary to ensure I can perform the role as required.

**Anthony Fitzpatrick**

A central aspect of the City of London is the provision of social outlets where residents, tourists and workers can enjoy time to relax and socialise in a safe and pleasant environment. I wish to stand for the Licensing Board to help ensure that we continue to meet our obligations to public safety and order as well as ensuring that we have the right services and provisions to attract people into the city to socialise and for entertainment purposes on a regular basis.

**Martha Grekos**

As a planning and regeneration lawyer for 22 years working on some of the most politically sensitive, complex and controversial projects in our City and our Country, licensing is a regime I know well and have huge experience of. Licensing makes a fundamental contribution to how our communities develop, live, work and relax. With the right tools, licensing can significantly improve the chances of businesses and residents moving into an area. I believe my place-making skill sets and legal knowledge as well as my NED roles and experience will be a huge asset to this committee.

**\*Graham Packham**

I am a City resident who has been an active member of the Licensing Committee since being elected regularly contributing both as a member and Chair of panels on Licensing hearings. The Licensing trade suffered grievously during the pandemic, and I was active with other members of the Committee in helping expedite the processing of pavement licenses to help our premises start to trade in compliance with Covid legislation as soon as the lockdowns were relaxed. I have the time, energy, and commitment to serve on the Committee, and seek your support for my re-election.

**David Sales**

I would like to be considered for membership of the Licencing Committee. Some years ago, I was on the Licencing Committee for Castle Point Borough Council and I found it a fascinating insight to the issues associated with the licensing of all sorts of entertainment establishments and the potential impact on the various stakeholders such as the residents, businesses, and the Police.

I enjoyed the work of the committee and felt that I made a valuable contribution to its deliberations. I would welcome the opportunity of getting involved again.

**Luis Tilleria**

I am a dynamic entrepreneur and Finance Director with extensive experience within the London financial sector. I presently own an international real estate business for

the past 7 years and know the importance and challenges of managing a small business.

I have a passion for our city and am ready to give back to it; I am keen to use my diverse experience, to support businesses in the post-pandemic recovery.

You have 5 votes for the Licensing committee. I request your support, so that we can take the City forward.

### **Ceri Wilkins**

As a resident of Golden Lion Estate, I stood for election in order to be an effective bridge between the Corporation and the community in Cripplegate. My priorities are to represent the views of residents and businesses, to influence decision-making and to keep our communities informed about the services the Corporation delivers. As we re-build after COVID, and as a young parent myself, I believe that families and businesses need every possible support; this was clear from the many people I spoke to before being elected. One of my main priorities is the importance of hospitality to the local economy.

## **(T) Members on the Digital Services Committee**

### **Rehana Ameer**

Since I got elected in 2017, I actively utilized my 27 years of Digital and Business Transformation experience to scrutinize the successful delivery of all Digital projects. A significant success was when we delivered 20% savings against the current IT revenue budget in 12 months achieved through operating efficiencies and effective contract management. I have a solid understanding of the CoL's digital landscape. My focus will be to ensure that the Corporate Digital Strategy is successfully achieved by choosing the technology that is fit for purpose with value for money including its successful implementation with quality, budget, and schedule.

### **Randall Anderson**

I have been a member of the Digital Services Committee since it was formed as a sub-committee of Finance. In the last two years, I have chaired the committee and we have been very busy. The work we did helped prepare us for the move to virtual and then hybrid meetings. We have also greatly increased our cyber security. Ahead of us, we have significant work on the City's HR and accounting systems, amongst other crucial modernisation projects. We will also continue to modernise the Police IT. I hope you will support me to continue this work.

### **Timothy Butcher**

I am standing for this committee as I believe that digital services are vital to ensuring that all stakeholders have access to information in an ever-changing world.

The digital platform for the City Corporation is its shop window to all, it is vital that this service is world class.

I am currently Deputy Cabinet Member for Resources at Buckinghamshire Council which includes Information technology.

I believe that I have the experience and enthusiasm to make a meaningful contribution to this committee.

### **Aaron D'Souza**

I have consulted on large-scale digital transformation projects to support businesses and institutions overcome operational and technical challenges; using agile methodology these firms managed to reduce overheads and improve efficiencies by 25%.

I am keen that the Corporation utilises emerging technologies effectively. As we roll out new technologies, I will ensure our digital services not only be accessible and provide an excellent user experience for both Members and our stakeholders but also be resilient and secure given the heightened threat of malicious cyber-attacks. I would be grateful for your vote.

### **Peter Estlin**

As Deputy Chair of the previous Digital Services subcommittee, I would like to continue this work. As Lord Mayor I was a champion of digital innovation and skills, and I believe we have much more to do, to deploy digital services effectively across the Corporation.

### **Madush Gupta**

Madush leads strategy and innovation for Capital Markets within Lloyds Banking Group Transformation division. He will bring insight and value to this new committee to support and drive its digital agenda.

### **Timothy Hailes**

Since leaving JPMorgan in 2019 I've been building a FinTech blockchain based payments and trading business with a dedicated group of colleagues. We will soon be launching our first applications and the experience has given me a very different insight into the world of IT and digital.

Perhaps, more importantly, though I share the frustration of many fellow members with our organisation's current technology delivery and execution.

With your support I would like to be part of addressing that deficiency with my characteristic energy and enthusiasm !

### **Florence Keelson-Anfu**

I have experience of working on technology projects throughout my career that have brought demonstrable benefits to the business. E.g. rolling out the collaboration tool, Cisco Jabber to over 200,000 employees and upgrading Wi-Fi to 11,000 sites for a global bank. I have also worked in a PMO capacity on SaaS implementations (Fusion, SAP Fieldglass). I feel this experience has given me the skills needed to succeed as a member of the Digital Services Committee.

### **Eamonn Mullally**

A TOGAF certified Enterprise Architect with experience of agile (Project Methodology) at scale focusing on the relationship between technology and business. My career long IT experience is with British Gas, SAP and Vodafone. Recent experience includes acting as Vodafone's representative in collaborative cross Industry initiatives with International telecommunications companies facilitated by TMForum to create:

- Digital Maturity Model
- Digital Organisation Transformation toolkit
- Business Capability Framework

I enable the communication of New Technology and Innovation topics within Vodafone Technology, growing a Forum from 60 to over 2700 self-subscribing



members. Until recently I was a member of the internal Cyber Security steering committee.

### **Judith Pleasance**

A lateral thinker, I look for solutions from a different angle. Boards discovered that having people with different experience, adding value to the whole, is a different kind of diversity. My experience means many of the Committee's terms of reference fit perfectly: overseeing risk management and assessment; delivery and progress of digital skills and culture change in the organisation; leading arrangements for cross-departmental informal workshops, designed to provide an opportunity to help identify departmental IT and Digital requirements and give in-depth scrutiny to such from end users perspective. I welcome the opportunity to leverage my experience here to deliver success.

### **Deputy Nighat Qureishi**

I would be honoured to serve the committee by utilising my ITIL knowledge, Computer Science degree from UCL and EMEA IT Operations director role of supporting 800 users in 11 global locations.

My experience with multi-dimensional stake holders to deliver large IT budget programmes (desk telephone to soft-phone laptop replacements) using blends of lunch & learns, on-demand tutorials, workshops and departmental "key champions". I advocate to never outsource accountability ensuring all are addressed as "partners". I speak "IT" and a prolific communicator to deliver digital & technology strategy ensuring prioritisation of agile projects and realising the benefits to the Corporation.

### **Paul Singh**

Having started-up Companies over the last few years, I have had extensive hands-on experience of setting up and managing IT infrastructure and digital systems from scratch.

I was fully responsible for the Livery Climate Action Group website and Chair their Communications Committee which leads their digital offering.

After setting up their social media, I was heavily involved in the rebranding and culture-change of the Constructors' Livery Company and now have the creation of a significant digital system under my responsibilities.

The above coupled with experience in setting up new committees in a number of organisations makes me a strong candidate.

### **Mandeep Thandi**

I am a Director of Cyber & Digital in a professional services firm, overseeing technology programmes across multiple sectors. My focus is on delivering a 'solution' approach to digital change – recognising the value of data, adopting the right digital technologies, ensuring strong cyber assurance and overlaying with a cultural change programme. Furthermore, in my previous role I led transformation of the IT team to support business growth.

I have always been committed to bringing a fresh perspective, new ideas and learn from everyone around me.

I believe my cyber and digital experience will progress the digital capability of the City.

### **Luis Tilleria**

I am a dynamic entrepreneur and Finance Director with extensive experience within the London financial sector. I presently own an international real estate business for the past 7 years. I have 4 Masters Degrees and have been a University lecturer on the Systems Engineering Faculty.

I have a passion for our city and am ready to give back to it; I am keen to use my diverse experience to bring a difference, to support businesses in the post-pandemic recovery.

You have 8 votes for the Digital Services committee. I request your support, so that we can take the City forward.

### **James Tumbridge**

I ask you to support me in continuing to serve on the digital services committee in its new guise. I have a deep understanding of many of the issues from that past experience, and hope the continuity will be valuable to the new committee. In my professional work I am a tech/digital lawyer, and I am one of the authors of the Data Protection Act 2018, an act the committee is charged with compliance with, and so I'm confident I can assist the committee in that function.

### **Shai Umradia**

I have been involved with and worked in the City of London for 20+ years.

I have led, managed, and delivered complex, multimillion-pound IT and business transformation programmes for multinational companies in the city and globally.

I am a highly experienced and commercially aware Programme Director with strong business acumen to ensure strategic change, business transformation, and the launch of new concepts in the organization with extensive cyber security experience. A trusted advisor to CXOs, CISOs, SVPs across Government, Banking & Finance, Telecoms, and other sectors. I bring UK and international business experience from Australia, Netherlands, Singapore, UAE & USA

### **Dawn Wright**

The Digital Services Committee will have a huge focus over the next few years, I believe I can add real value through my career experience. I have held senior positions with a global telecommunications provider and co-founded, grew, and sold a substantial IT Company. This experience along with my cyber-security knowledge will be helpful in insuring we future proof the digital strategy of the Corporation and the City of London Police and ensure we have a fit for purpose IT infrastructure moving forward.

I would like to continue as a member of the Digital committee, having served on the Subcommittee for some time

### **(V) Members on the Livery Committee**

#### **Nick Bensted-Smith**

I seek your support to join the Livery Committee. I remain firmly committed to the work of the livery movement and to making sure that, as liverymen, we articulate and promote the phenomenal charitable and other benefits to society from the City Livery companies. I am currently the Senior Assistant for the Loriners Company and act as our liaison for the Pan Livery Initiative, as well as being a liveryman of the Goldsmiths Company. I have the knowledge, experience, time and enthusiasm to undertake this role, and with your support I hope to do so.

**Keith Bottomley**

The Livery Committee acts as an important link between the Livery and the City of London Corporation. Its role also in advancing philanthropy and sharing best practice to ensure the continued relevance and contribution to society that the Livery makes is much valued.

As Renter Warden of the Worshipful Company of Pattenmakers, and having now served for seven years as elected member of the City Corporation, I hope that you will be able to support me in my ambition to bring both my livery and city experience to benefit the work of the committee.

**Ann Holmes**

I am a Court Assistant with the Worshipful Company of Cordwainers, and serve on its Charity, and Membership and Nominations Committees.

The Livery plays a major role in civic life, and I'm pleased that we have growing awareness of that role, including its major input, in areas such as education.

As an experienced member of both the Court of Common Council and the Livery, I think I could make a significant contribution to a committee which acts as a forum for communication between the two.

**Tim McNally**

As Chair of Membership of the Worshipful Company of Glaziers, a Membership Committee member at the World Traders, and a Liveryman of the Insurers, Fletchers and Parish Clerks, Tim McNally is heavily involved in the Livery Movement and values its importance within the City Civic. Tim is keen to join the Livery Committee to help support the Liveries.

**Deputy Henry Pollard**

I have been a liveryman since 1998, having joined the Skinners' Company after leaving one of their schools in the early 1980s. I was a Founding Member of the Guild of Investment Managers and will be (if all's well) Master in 2023/4. I have had a long-held passion for the livery movement, admiring their rich heritage, their generous charity and contribution to education and an advocate for their relevance today whilst encouraging their integration of diversity and sustainability in their activities in the future, which is why I believe I can add value to this committee.

**David Sales**

Having the honour of being a current Livery Master, I feel passionate about the role that Livery Companies have within the City Civic and want to see the movement flourish and successfully embrace the needs of a modern, diverse City environment. I am strong supporter of the Livery Committee and the role it plays in connecting the Liveries to Guildhall and Mansion House. I would welcome the opportunity to become more involved and like to think that I would bring passion, energy and imagination to the Committee.

**Paul Singh**

I am a Court Member and Chair of the Membership Committee at the Worshipful Company of Constructors having previously formed both the Young Members' and Diversity & Inclusion Subcommittees.

In addition, I am a member of the City Livery Club and on the Board (and Chair Committees) at the Livery Climate Action Group (LCAG) led by Sheriff Alison Gowman. I was fully responsible for the successful launch of the LCAG website. With 50+ Livery Company members at the LCAG , I am already in a unique position to unite the Livery towards much needed modernisation which I hope to continue.

### **Shai Umradia**

President of the City Livery Club, President of the Aldgate Ward Club, and Liveryman of the Worshipful Company of Information Technologists.

I have led these organizations as part of a team, during the COVID19 Pandemic while transforming into the new normal which the livery movement needs to manage to stay relevant and engaged with its members and support the City, Civic Team, and Lord Mayor.

Committed to the success of the City and to supporting the Corporation as its representative voice as well as the services we provide to our residents, City workers, the people of London, and the nation.

### **Irem Yerdelen**

I've been fortunate to join Insurers Livery when I was new to the market. I found it all fascinating, equally challenging to protect the legacy and traditions. "All Livery Companies, root and branch, may they flourish forever" hence I work hard to keep the relevance of the Livery movement in 21st century, attract more people and modernism. I helped in forming both Young Members' and Women's subcommittees, recently got nominated for the Root and Branch award. In addition, I'm member of the City Livery Club. Livery Committee is vital to the development of all this, and I'd love to contribute.

## Report – Policy and Resources Committee

### Appointment process for Deputy Chair/Vice Chairs of the Policy and Resources Committee (Standing Order No.30(8))

*To be presented on Thursday, 21<sup>st</sup> April 2022*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council.*

#### SUMMARY

In December 2021, the Court of Common Council agreed a number of matters arising from the comprehensive Governance Review undertaken over the preceding period. One of the decisions taken was that the Policy and Resources Committee should move away from the practice of having one Deputy Chair and two Vice Chairs and should, instead, revert to the previous practice of having a single designated Deputy Chair.

However, in March 2022, when considering the implications of the December 2021 decisions in respect of changes to Standing Orders, the Court reconsidered its position on this matter. Following debate, it was felt that it would be preferable to retain the previous arrangements (i.e., having one Deputy and two Vice Chairs).

In keeping with the Court's determination, your Policy and Resources Committee (at its 17 March 2022 meeting) noted the Court's desire to retain existing arrangements and proposed a minor modification to the election process for the Deputy / Vice Chairs, to provide for a simpler and more transparent process of election. In particular, it was observed that the current process simply saw the selection of three Vice Chairs, with it left to the Chair and the three Vices to determine amongst themselves who should become Deputy Chair (i.e., the senior of the three). This was felt to be defective and insufficiently democratic, with it argued that it would be preferable to hold two separate ballots, one to elect a Deputy Chair and one to elect two Vices, so as to ensure the appointments are made democratically and in accordance with the full Committee's desires.

Your Policy and Resources Committee hereby seeks the support of the Court of Common Council to effect this change to process, via an amendment to Standing Order 30(8).

#### RECOMMENDATIONS

The Court of Common Council is **recommended** to approve an amendment to Standing Order No. 30(8), governing the protocol for the election of Deputy Chairs of the Policy and Resources Committee, as set out in Appendix 1, such that:-

- The Committee shall continue to elect three Deputy/Vice Chairs, with one of these appointments being designated as Deputy Chair to exercise the formal responsibilities of this role and the remaining two designated as Vice Chairs;
- The elections for these posts should now be managed via two separate ballots, with the election of Deputy Chair to be undertaken first before moving on to a second ballot and the election of two Vice Chairs.

## **MAIN REPORT**

### **Background**

1. In December 2021, the Court of Common Council determined various new governance arrangements, following a comprehensive Governance Review process.
2. One of the decisions taken was to dispense with the arrangement whereby there are three Deputy Chairs of the Policy and Resources Committee, with it agreed that the Committee should revert to having a single designated Deputy Chair.
3. However, in March 2022, when considering consequential changes required to Standing Orders (to give effect to the decisions taken through the Governance Review process), a proposal was made that this specific decision should be reversed and the Court agreed that the Policy and Resources Committee should continue with the arrangement of electing three Deputy Chairs (of which, one was then selected to serve as Deputy Chair and two as Vice Chairs).

### **Effectiveness of Arrangements and Proposal**

4. Your Policy and Resources Committee, at its meeting on 17 March 2022, noted the will of the Court on this matter but highlighted minor concerns in relation to the process by which these posts are appointed to.
5. Under the existing arrangements, the Committee simply elects three individuals, with it then left to the Chair (in consultation with the three elected to office) to determine which of them will be designated as the formal Deputy Chair, with the remaining two being Vice Chairs.
6. Your Policy and Resources Committee is of the opinion that this runs the risk of the Committee's preferred candidate not being appointed as the Deputy Chair.
7. Therefore, it is proposed that a simpler and more transparent process would be to hold two separate ballots: one to elect a Deputy Chair, followed by a second to elect two Vice Chairs. This would ensure the will of the Committee was known, and with support for the Deputy Chair being clear.
8. Amendments to Standing Order No.30 would be required to give effect to this proposal. These are set out in Appendix 1.

**Conclusion**

9. The Policy and Resources Committee has a unique Standing Order provision for the manner in which its Deputy Chair and Vice Chairs are elected.
  
10. In order to improve the process of election and ensure the formal Deputy Chair enjoys the support of the Committee, your Policy and Resources Committee hereby seeks the approval of the Court of Common Council to amend Standing Order No. 30(8) such that the election of one Deputy Chair and two Vice Chairs are managed separately.

All of which we submit to the judgment of this Honorable Court.

DATED this 17<sup>th</sup> day of March, 2022.

SIGNED on behalf of the Committee.

**Catherine McGuinness**  
Chair, Policy and Resources Committee

**Proposed Revised Standing Order No. 30(8)**

8. The election of the three Deputy/Vice Chairs/Chairmen of the Policy and Resources Committee shall be undertaken as follows:-

(a) The election of a Deputy Chair shall be undertaken first, as follows:-

- Where the number of candidates is less than or matches the number of vacancies (i.e., one) the candidate will automatically be treated as being elected to office.
- In the event of a contest, the names of those who are willing to serve will be voted on by ballot. The successful candidate will require a majority of the votes cast. In the absence of any candidate achieving a majority of votes in the first round of voting:
  - the candidate with the fewest votes will be eliminated;
  - if there is more than one candidate securing the fewest but identical number of votes, then a ballot will be held between those candidates to determine which will drop out;
  - candidates may also elect to withdraw at this stage;
  - a further ballot will be held amongst the remaining candidates and the procedure above repeated until one candidate has obtained a majority of the votes cast.

(b) For the election of two Vice Chairs:-

- Where the number of candidates is less than or matches the number of vacancies (i.e., two) the candidates will automatically be treated as being elected to office.
- Where there are more candidates than vacancies, a ballot will be undertaken with Members indicating their preferred candidate(s). Members can choose not to vote for the maximum number of candidates.
- Once votes have been cast and counted, any candidate having 50% or more of the number of votes will be elected.
- Unless the candidates each secure 50% of the vote, the candidate with the least number of votes will drop-out automatically. If there is more than one candidate securing the least but identical number of votes then a ballot will be held between those candidates to



determine which one will drop-out. Other candidates may also elect to withdraw at this stage.

- A further ballot will be held amongst the remaining candidates and any candidate securing 50% or more of the vote will be elected. This process will be repeated until all vacancies are filled.
- There may come a point in the process where a candidate or candidates with the least number of votes drops out, leaving a number of candidates that matches the number of vacancies. In those circumstances, no further ballot is necessary as the candidates will automatically be treated as being elected to office (without having to secure 50% of the vote).

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# Report – Planning and Transportation Committee, Policy and Resources Committee

## Barbican Podium Works – Governance Arrangements

*To be presented on Thursday, 21<sup>st</sup> April 2022*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

### **SUMMARY**

The Planning Protocol, which governs the operation of the Planning and Transportation Committee, advises that persons acting in the planning authority functions (both officers and Members) should not be involved in promoting an application for planning permission that comes before them.

This raises an issue where the planning application concerns land under the management of the Planning and Transportation Committee (e.g., City Walkway). Projects requiring committee authority are normally promoted through the committee responsible for the land where the project is located, since that committee normally has within its remit responsibility for authorising such projects. However, if the Planning and Transportation Committee were to promote a project located on City Walkway (or other land it manages) it would be unable then to determine a planning application for the project in accordance with the Planning Protocol advice.

A project has recently commenced for the carrying out of the Barbican Podium Works – a project of essential maintenance works including drainage and refurbishment, as well as improvements to the wider public realm in that area. The officers involved in promoting the project are not involved in undertaking the City's planning functions in relation to that project. However, if the Planning and Transportation Committee acts as the decision-maker for the purposes of promoting the project, it will not be able to consider any planning application which comes forward for the project (in accordance with the Planning Protocol).

Therefore, your Planning and Transportation Committee and Policy and Resources Committee, having considered the future arrangements relating to the promotion of the Barbican Podium Works project, have concluded that, in order to address the 'separation of functions' issue to enable the project to progress, as well as to ensure that any planning application for the project (outside officers' delegated authority) can be decided by the Planning and Transportation Committee (or a Sub-Committee constituted by it), the promotion function should be delegated to the Policy and Resources Committee for the duration of the of Barbican Podium Works project.

### **RECOMMENDATION**

It is **recommended** that this Court agrees to:

- The functions of Planning and Transportation Committee, as walkway authority and under Part II of the City of London (Various Powers) Act 1967 in connection with the promotion of the Barbican Podium Works (but not the diversion, alteration, revocation or declaration of any City Walkway), be delegated to Policy and Resources Committee for the duration of the Barbican Podium Works project; and,
- The Terms of Reference of both the Planning and Transportation Committee and the Policy and Resources Committee being amended to reflect this transfer of function.

## **MAIN REPORT**

### **Background**

1. The Planning Protocol adopted by the Planning and Transportation Committee advises that persons acting or assisting in the planning authority functions (both officers and Members) should not be involved in promoting or assisting in the promotion of the application for planning permission. This raises an issue where the planning application concerns land under the management of Planning and Transportation Committee.
2. City Walkway is a species of statutory public access right (similar to highway rights) designated under Part II of the City of London (Various Powers) Act 1967 in respect of which the city is the walkway authority. The walkway authority's powers and duties are to pave, repair, drain, cleanse and light the City Walkway. Under the Terms of Reference of Planning and Transportation Committee Court of Common Council has delegated to that Committee the City's functions as walkway authority and responsibilities for walkways under the 1967 Act.
3. Projects requiring committee authority are normally promoted through the committee responsible for the land where the project is located, since that is normally the committee which has within its remit responsibility for authorising such projects. However, if the Planning and Transportation Committee promotes a project located on City Walkway (or other land it manages) it is unable to determine a planning application for the project in accordance with the Planning Protocol advice.

### **Issue and Proposal**

4. A project has commenced for the carrying out of the Barbican Podium Works. This is a major project to undertake significant repairs and maintenance to the Barbican Podium. If the Planning and Transportation Committee acts as the decision-maker for the purposes of promoting the project, it will not be able to consider any planning application which comes forward for the project (in accordance with the Planning Protocol). It is therefore proposed that the walkway authority functions in connection with the promotion of the Barbican Podium Works be delegated to Policy and Resources Committee for the duration of the project.

5. The range of functions for which the Policy and Resources Committee is responsible makes it well-qualified to consider and weigh up all of the considerations and interests relevant to the promotion of the proposals.
6. To put the proposal into effect the Terms of Reference of the Planning and Transportation Committee and the Policy and Resources Committee would require amendment as set out in Appendices A and B to this report.
7. It is not proposed that any regulatory walkway authority functions for diversion, alteration, revocation or declaration of City Walkway be moved to the Policy and Resources Committee. No regulatory changes are proposed and if they were, it is considered that this regulatory function should remain with Planning and Transportation Committee.
8. If the Policy and Resources Committee were to promote the proposals, the Planning Protocol restriction would prevent any Member of Planning and Transportation Committee who was also a Member of the Policy and Resources Committee from participating in any planning decision.
9. It is proposed that the promotion of the new Barbican Podium Works be undertaken by Policy and Resources Committee for the following reasons:
  - i) If the Planning and Transportation Committee were to promote the project, it would not be able to decide a planning application for the project.
  - ii) An increase in scope of the project has introduced requirements for greening and for repairs to the wider structure involving overlap between the walkway authority and the owner's responsibilities.
  - iii) The Policy and Resources Committee is experienced in the co-ordination of organisational change and administration matters and in taking responsibility for general matters not otherwise dealt with by other committees.
  - iv) The range of functions for which Policy and Resources Committee is responsible makes it well-qualified to consider and weigh up all of the considerations and interests relevant to promotion of the proposals.

### **Conclusion**

10. It is, therefore, proposed that the Barbican Podium project be promoted by the Policy and Resources Committee in place of the Planning and Transportation Committee in order to address the separation of functions issue outlined in this report.
11. If the Court of Common Council agrees to amend the Terms of Reference of the Committees in order to implement the recommended arrangements, a Gateway 4C report regarding the proposed expanded scope of the project would be reported to the Policy and Resources Committee as soon as is practicable in order to progress the project. Any future planning (and listed building) applications not within officers' delegated authority to determine would be

reported to the Planning and Transportation Committee or a special sub-committee constituted by it.

**Appendices\***

- Appendix A – Terms of Reference Planning and Transportation Committee – suggested amendments
- Appendix B - Terms of Reference Policy and Resources Committee – suggested amendments

*\*(NB – the proposed amendments are set out in the appendices on versions of the Terms of Reference which were extant prior to the Court's consideration of Item 9 this day. Depending on the determinations made at that item, the proposed amendments outlined in this report will be added / removed from the latest versions of the Terms of Reference approved at Item 9).*

All of which we submit to the judgement of this Honourable Court.

DATED this 17<sup>th</sup> day of March 2022.

SIGNED on behalf of the Committees.

**Deputy Alastair Moss**  
Chair, Planning and Transportation Committee

**Deputy Catherine McGuinness**  
Chair, Policy & Resources Committee

## APPENDIX A

### PLANNING & TRANSPORTATION COMMITTEE

#### **Terms of Reference**

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway (other than in respect of the promotion of works to the Barbican Podium, which shall not include any declaration, alteration or discontinuance of City Walkway ["City Walkway regulatory functions"] in connection with such works, all City Walkway regulatory functions to remain the responsibility of Planning and Transportation Committee) .
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions of Common Council as Lead Local Flood Authority in relation to the Flood and Water Management Act 2010.
- (g) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (h) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (i) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (j) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (k) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (l) All functions relating to the City of London Corporation's commemorative blue plaques.
- (m) All functions relating to the Local Land Charges Act 1975.
- (n) The appointment of the Chief Planning Officer & Development Director.
- (o) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (p) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

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## **APPENDIX B**

### **POLICY & RESOURCES COMMITTEE**

#### **Terms of Reference**

To be responsible for:-

##### **General**

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;
- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings;
- (f) the appointment of the City Surveyor (in consultation with the Investment Committee and the Bridge House Estates Board);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (gg) **the functions of the Court of Common Council as walkway authority and under Part II of the City of London (Various Powers) Act 1967 (excluding the declaration, alteration and discontinuance of City Walkway) for the purposes of promoting works to the Barbican Podium**
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
  - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
  - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
  - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
  - (iv) the promotion of legislation and, where appropriate, byelaws;

##### **Resource Allocation**

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

##### **Corporate Assets**

- (k) (i) determining the overall use of the Guildhall Complex; and
  - (ii) approving overall strategy and policy in respect of the City Corporation's assets;

##### **Projects**

- (l) scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

##### **Hospitality**

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

##### **Privileges**

- (n) Members' privileges, facilities and development;

##### **Sustainability**

- (o) strategies and initiatives in relation to sustainability;

##### **Business Improvement Districts**

responsibility for the functions of the BID Proposer and BID Body (as approved by the Court of Common Council in October 2014);

##### **Sub-Committees**

appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

\* Resource Allocation

Projects  
Outside Bodies  
Public Relations and Economic Development  
Courts

†Hospitality

†Members' Privileges *(including such items concerning the standards regime as set out in sub-section (r))*

\* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

(r) **Standards and Code of Conduct**

Following the decision of the Court of Common Council on 14 January 2021, the Committee (through its Members' Privileges Sub-Committee) shall have interim responsibility for the following matters, previously under the purview of the Standards Committee, until such time as the Court determines otherwise:-

- (i) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (ii) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (iii) keeping under review, monitoring and revising as appropriate the City of London Corporation's Guidance to Members on the Code of Conduct;
- (iv) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct and, in relation to any revisions, making recommendations to the Establishment Committee;
- (v) keeping under review and monitoring the Protocol on Member/Officer Relations and, in relation to any revisions, making recommendations to the Establishment Committee;
- (vi) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct.

## Report – Hospitality Working Party of the Policy and Resources Committee

### Applications for Hospitality

*To be presented on Thursday, 21<sup>st</sup> April 2022*

*To the Right Honourable the Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

**(a) Early evening reception to mark the 10<sup>th</sup> anniversary of the 2012 London Olympic Games**

It is proposed that the City Corporation host an early evening reception at Guildhall on Wednesday 27<sup>th</sup> July 2022 to mark the 10<sup>th</sup> anniversary of the 2012 London Olympic Games and its continuing legacy.

In recent years, Olympic host cities, including Sydney and Beijing, have hosted celebrations to mark the 10<sup>th</sup> anniversary of the Games held in those cities.

The immediate legacy of the Games is evident locally, with over a hundred thousand jobs created in the host boroughs since 2012. British sporting success at the London Games has been repeated in subsequent Olympic Games.

This event would support the following Corporate Plan outcomes: to provide inclusive access to facilities for physical activity and recreation (outcome 2d); to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a); and to support access to suitable community facilities, workspaces and visitor accommodation (outcome 4b).

It is **recommended** that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash within approved parameters.

All of which we submit to the judgement of this Honourable Court.

DATED this 1st day of April, 2022.

SIGNED on behalf of the Working Party.

**Deputy Brian Mooney**  
Chief Commoner and Chairman, Hospitality Working Party

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# Report – Audit and Risk Management Committee

## External Member Recommendation

*To be presented on Thursday, 21<sup>st</sup> April 2022*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### SUMMARY

In September 2011, the Court of Common Council agreed that the Audit and Risk Management Committee should have the ability to recruit up to three External Members to provide additional expertise and challenge.

The final term of one of the current External Members expired in March 2022 and, in advance of this, a recruitment process was undertaken to identify a suitable successor. This report outlines that process and **recommends** to the Court the appointment of the successful candidate.

### RECOMMENDATIONS

Members of the Court are asked to agree the recommendation of Karen Sanderson as an External Member of the Audit and Risk Management Committee, for an initial three-year term commencing April 2022.

### MAIN REPORT

#### Background and Process

1. The constitution of the Audit and Risk Management Committee allows for the recruitment of three External Members (i.e. not Members of the Court of Common Council) onto the Committee through an open process. A Nominations Sub-Committee has been established by the Audit and Risk Management Committee to oversee the recruitment process, including forming a selection panel.
2. The vacancy was advertised on a number of websites in October and November of 2021. Owing to a lack of numbers of satisfactory candidates from this initial phase of recruitment, the process was run again in the new year. To attract a wider field, Committee Members and Members of the Court of Common Council were also asked to promote the vacancy through their professional networks.
3. The re-run of the advertisement meant that it would not be possible for the Audit and Risk Management Committee to consider the selection panel's recommendation at its meeting in January 2022. Therefore, at the January meeting, the Committee agreed to delegate authority to recommend the successful candidate to the Court in April to the Town Clerk, in consultation with the Chairman and Deputy Chairmen of the Committee, in the expectation that this recommendation would follow the recommendation of the selection panel.

4. After the second recruitment period, nine applications were received. At a meeting of the Sub-Committee in February 2022, four candidates were shortlisted and invited for interview. A number of potential conflicts from Sub-Committee Members were declared at the screening and subsequent selection process.
5. The selection panel consisted of the following individuals:
  - Alexander Barr, Chairman
  - Alderman Prem Goyal, Deputy Chairman
  - Deputy Jamie Ingham Clark
  - Jeremy Mayhew
  - Gail Le Coz
  - Dan Worsley
  - Matt Lock (Head of Audit and Risk Management, Chamberlain's Department)
6. The panel was impressed by the quality of candidates who were interviewed and, following a comprehensive recruitment process, Karen Sanderson was deemed to be the successful candidate due to her strong performance in the interview, empathy and understanding of both the work of the Corporation and Audit and Risk Committee, knowledge of good risk culture and frameworks, and the likely working fit with the Committee. As such, the panel was confident that the candidate would contribute to the dynamism of the Audit and Risk Management Committee, and be additive to the overall challenge offered to the Corporation. This recommendation was agreed by the Assistant Town Clerk, in consultation with the Chairman and Deputy Chairman of the Audit and Risk Management Committee, under delegated authority as outlined in paragraph 3.
7. In the application and interview, Karen Sanderson presented a strong set of professional skills and acumen. She has over 30 years' experience, predominantly in the public sector, working with central government departments, arm's-length bodies and public corporations. She is currently the Director, Public Financial Management at CIPFA (the Chartered Institute for Public finance and Accounting).
8. The panel also noted that it would be desirable for those Corporation committees utilising external members to collaborate on future external member recruitment processes, to include potential open information sessions, maintaining a central register of prospective external members and other such initiatives which reduced reliance on one-off recruitment campaigns, that themselves might be impacted by timing of recruitment campaigns, budgetary constraints and other exogenous factors.
9. Dan Worsley had declared a potential conflict at the application screening stage, as the candidate was a current colleague, and therefore did not contribute in the interview and self-recused from voting.

## **Conclusion**

10. The Committee now seeks the approval of the Court of Common Council to confirm Karen Sanderson's appointment as External Member for the Audit and Risk Management Committee, for an initial three-year term beginning 21 April 2022.

All of which we submit to the judgement of this Honourable Court.

DATED this 5<sup>th</sup> day April 2022

SIGNED on behalf of the Committee.

**Alexander Barr**  
Chairman, Audit and Risk Management Committee

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## Report – Bridge House Estates Board

# Bridge House Estates (BHE) – Update to Transitional Investment Strategy

*To be presented on Thursday, 21<sup>st</sup> April 2022*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### **SUMMARY**

This paper seeks the Court's approval of an updated 'Transitional' Investment Strategy Statement (ISS) for Bridge House Estates (BHE), following in-year changes to the internal governance arrangements for the charity and amendments to the City Corporation's Responsible Investment Policy as a result of the implementation of the Climate Action Strategy. The report also sets out a plan of action to consider and discuss further recommendations regarding the future management of BHE's investment portfolio, following the anticipated grant of the Supplemental Royal Charter, which is intended to provide the charity with broader investment powers. The ISS and next steps are considered by your BHE Board to be in the best interests of the charity, ensure regulatory compliance and enable the charity to model good practice.

### **RECOMMENDATIONS**

It is recommended that the Members of the Court of Common Council, acting for the City Corporation as the charity trustee of Bridge House Estates and solely in the charity's best interests:

- Approve the updated BHE 'Transitional' Investment Strategy Statement which reflects in-year changes, notably relating to internal Member governance arrangements and amendments to the Responsible Investment Policy and Climate Action considerations.
- Note the agreed next steps to consider further recommendations regarding the future management of BHE's investment portfolio, and to develop a more comprehensive ISS for the charity during 2022.

## MAIN REPORT

### Background

1. As part of the BHE Strategic Governance Review, the need to develop a separate Investment Strategy for BHE was identified to comply with the legal and regulatory need to set clear investment objectives for the charity within a single policy, statement, or strategy. Subsequently, in June 2019, Members agreed that a separate Investment Strategy should be developed for BHE and approved the appointment of consultants to deliver the Investment Strategy.
2. At the time the final report was produced by Crowe UK LLP in Autumn 2020 (owing to delays due to the impacts of the Covid-19 pandemic), new governance arrangements for BHE were being discussed and considered by Members following the publication of the Lord Lisvane's Corporate Governance Review Report in September 2020. Additionally, at the same time, it was originally anticipated that BHE would likely soon be granted the new Supplemental Royal Charter which would provide more modern, flexible, and broader investment powers (which reflects the Trustee Act 2000 standard investment powers).
3. Given the nature of the changing context at the time, it was agreed that discussions on the future management of BHE's investment portfolio (pending consideration of Member governance changes, the Crowe report recommendations, and the granting of the Supplemental Royal Charter) should not inhibit the development and approval of an ISS for BHE, given the legal and regulatory need for a single statement.
4. Therefore, in January 2021 the Investment Committee and Policy & Resources Committee, acting collectively for the City Corporation as Trustee of BHE, approved a new 'Transitional' Investment Strategy Statement ("ISS") for BHE. The 'transitional' ISS set out the current 'as-is' for BHE's investment objectives and incorporated BHE's strategic objectives as outlined in its overarching strategy, *Bridging London 2020 – 2045*, and in the *Climate Action Strategy 2020 – 2027*. It was developed to lay the foundation to incorporate any agreed changes following the discussion on specific recommendations regarding BHE's investment portfolio as part of a formal review process.
5. The purpose of the ISS is to ensure that the charity maintains consistent funding for its primary object, meeting the financial needs of the five Thames Bridges across the short, medium, and long-term, with surplus investment income being appropriately managed to support the ancillary object in line with BHE's latest approved charitable funding strategy (currently *Bridging Divides*). The ISS covers the investment of the charity's permanent endowment fund and unrestricted income fund, and encompasses property, financial and social investments.

### Current Position

6. An in-year review of the ISS was carried out by officers to update the document to deal with a few 'housekeeping' issues, to ensure that the ISS remains up-to-date.

Your BHE Board has considered the revisions to the 'transitional' ISS at Appendix 1 and recommends that they are approved. The revisions are listed below:

- a. Changes to the 'Governance' section to refer to the BHE Board, which is now responsible for the strategic oversight and monitoring of the performance of the charity's financial, property and social investment assets, upon the advice of the Investment Committee and its Boards.
- b. Amendments to the 'Responsible Investment Policy' to reflect updates approved by Members to the City Corporation's Policy in February 2021.
- c. Further additions to the 'Responsible Investment' section following the implementation of the Climate Action Strategy.

### **Corporate and Strategic Implications**

7. Strategic implications: The 'transitional' ISS is supportive of the aims and objectives of BHE's overarching strategy, *Bridging London 2020 – 2045*, including its aim to be a responsible leader.
8. Security implications: There are no direct security implications.
9. Financial implications: There are no direct financial implications associated with the 'transitional' ISS. Further consideration and approval of any recommendations relating to the future administration and management of BHE's investment portfolio may result in additional expenditure. Any anticipated costs associated with such recommendations will be presented to the BHE Board at the time of discussion.
10. Legal/ risk implications: There is a legal and regulatory need for BHE to have a clearly defined separate investment strategy; and there is a linked reputational and regulatory risk associated with not implementing such strategy.
11. Equalities and resources implications: There are no direct equalities and resource implications.
12. Climate implications: The 'transitional' ISS sets out a Responsible Investment Policy for BHE to support its commitment to being net zero by 2040 across its full value chain (its scope 1, 2 and 3 emissions).

### **Conclusion**

13. Your BHE Board recommends that the Court approve the changes to the current BHE 'transitional' ISS to deal with a number of 'housekeeping issues' – namely inclusion of reference to the BHE Board and updates to the Responsible Investment section. The agreed next steps for the BHE Board in considering the future management of the charity's investment portfolio and developing a comprehensive ISS are further considered to be in the best interests of the charity, and this Honourable Court is asked to endorse them in order that important work on behalf of the charity can continue.

All of which we submit to the judgement of this Honourable Court.

DATED this 24<sup>th</sup> November 2021.

SIGNED on behalf of the Board.

**Deputy Dr Giles Shilson**  
Chair, Bridge House Estates Board

**Appendices**

**Appendix 1 – BHE Transitional Investment Strategy Statement**

# BRIDGE HOUSE ESTATES INVESTMENT STRATEGY STATEMENT (ISS)

## 1. Introduction

- 1.1 This Investment Strategy Statement (ISS) is approved by the ~~Policy and Resources Committee, as endorsed by the Investment Committee~~Bridge House Estates Board (BHEB), acting for the City of London Corporation (City Corporation) as Trustee of Bridge House Estates (BHE), to provide a framework for managing the charity's investment portfolio. It establishes investment objectives in line with the overarching strategy of the charity, *Bridging London: 2020 – 2045*, (as approved by the Trustee), and sets out the charity's asset allocation, rebalancing criteria and responsible investment policy. This ISS should act as the common reference point for material investment decisions affecting the portfolio held by the charity.
- 1.2 The investment objectives seek to support the achievement of BHE's vision, as set out in *Bridging London: 2020 – 2045*, for 'every person in London to become truly connected' by delivering upon the charity's objectives of supporting and maintaining five Thames bridges, and through using any available surplus income for charitable purposes for the general benefit of the inhabitants of Greater London. To achieve this, BHE aims to be catalytic, sustainable and impact-driven in its approach.

## 2. Governance

- 2.1 As Trustee of BHE, the City Corporation acting by its Court of Common Council, has delegated the settling of an overarching investment policy to ~~its Policy and Resources Committee~~the BHEB. Further, acting within the scope of this ISS, investment management responsibilities of the Trustee have been delegated by the Court of Common Council to ~~its Investment Committee~~the BHEB, which is responsible for the strategic oversight and monitoring of the performance of the charity's financial, property and social investment assets. ~~These assets are managed by the Investment Committee's three separate sub-committees (outlined below),~~ The BHEB has resolved to proactively consult with, and seek the advice of the City Corporation's Investment Committee (and its two Boards – Financial Investment Board (FIB) and Property Investment Board (PIB)) to inform the BHEB's decision-making on certain strategic aspects of investment management, with key responsibilities areas for consultation and advice being sought (as defined in the current Terms of Reference) for the charity being with regard to:
- 2.2 Management of investment matters relating to property within the investment portfolio in accordance with the charity's management plans and investment strategies, having regard to the delegations to the City Surveyor;
- 2.3 Management of investment matters relating to financial investments within the investment portfolio in accordance with the charity's management plans and investment strategies, having regard to the delegations to the Chamberlain;
- 2.4 Advice to be sought on matters relating to the implementation of the Climate Action Strategy, to assist the BHEB in taking its decisions independently for the charity.

## 2.2 Financial Investment Board (FIB)

- ~~a. Appoint and monitor the performance of investment managers;~~
- ~~b. Review the investment strategy for the securities investments of the charity;~~
- ~~c. Authorise investments and approve the overall parameters within which the investment fund managers will be authorised to operate; and~~
- ~~d. Report on, and speak to, the activities and responsibilities of the Board to the Investment Committee and Court of Common Council as required.~~

## 2.3 Property Investment Board (PIB)

- ~~a. Determine and approve management and investment matters relating to BHE property held in accordance with management plans and investment strategies;~~
- ~~b. Take decisions for the acquisition, management or disposal of all BHE property within its approved remit; and~~
- ~~c. Report during the year to the Investment Committee in relation to its activities and the overall performance of the BHE investment property portfolio.~~

## 2.4 Social Investment Board (SIB)

- ~~a. Approve the criteria for the charity's social investments and authorisation of social investments in accordance with such criteria;~~
- ~~b. Appoint and monitor the performance of independent advisors tasked with undertaking due diligence of investment proposals and;~~
- ~~c. Ensure that all of the above are consistent with the strategic investment policies determined by the Policy and Resources Committee and the Investment Committee for BHE.~~

## **3. Guiding Principles**

3.1 BHE's guiding principles for its investments are as follows:

- a. The prime objective of this ISS is to ensure consistent funding for the primary object of BHE, meeting the financial needs of the five Thames Bridges across the short, medium and long-term.
- b. Having satisfied the needs of the Bridges, the secondary objective of this ISS is to appropriately manage surplus investment income to support the ancillary object of BHE in line with the latest approved charitable funding strategy.
- c. The charity defines investment risk principally as the danger of failing to meet its primary objective i.e. to ensure consistent funding for the needs of the Bridges in perpetuity. To achieve this, the real value of the permanent endowment is required to be preserved, after providing for annual expenditure, alongside consideration of required levels of income generation.
- d. The charity is aware that its reputation may be undermined if it invests in or derives income from businesses whose activities undermine its values. Given this, transparency is important in identifying where conflicts may arise. BHE is open to involvement in investment strategies with enhanced environmental, social or governance (ESG) impact.

- e. The charity's core expertise is in the management of bridges and philanthropic funding and activity, being the primary and ancillary objects of the charity. The charity may therefore choose to seek external advice in relation to its investments. However, the Trustee remains ultimately responsible and retains final decision rights. Accordingly, it remains essential the charity's Trustee has investment expertise (whether through its elected Members who act collectively on behalf of the Trustee, or employed officers) and takes appropriate external advice in order to provide effective strategic oversight. It is also important that all Members and officers have a strong understanding of the vision, aims and objectives of the charity's overarching strategy, *Bridging London 2020 – 2045*, and its implications on the ISS.
- f. This ISS has been prepared with reference to the investment duties and powers of charity trustees, as applicable to BHE. Appendix A provides detail of these.

#### 4. Investment Objectives

4.1 As BHE is an endowed charity, the Trustee has a duty, when investing permanent endowment, to balance capital growth and income return to meet the charity's purposes. As such, the objective of the ISS is to ensure consistent funding for the primary object of BHE, meeting the financial needs of maintaining and supporting the five Thames Bridges across the short, medium and long-term. Any surplus income generated is available to support the ancillary object of the charity. To achieve this, investments held need to provide for real increases in annual expenditure, whilst preserving the charity's capital base in real terms. The long-term investment objectives of the portfolio are currently to:

- a. Apply a targeted income return of CPI +4% to the financial investment funds held by BHE, ~~and managed by the FIB~~
- b. Outperform the MSCI Benchmark (Greater London Properties) for total return on an annualised 5-year basis and achieve the MSCI Benchmark for income return on completion of the current Gateway refurbishment/redevelopment programme, for the property investment funds held by BHE. ~~and managed by the P~~
- c. Apply a minimum targeted income return of CPI to the Social Investment Fund, ~~managed by the SIB~~. The rate for the Social Investment Fund is to be applied on a portfolio basis, with each individual placement to seek a return which at least matches the average money market rate achievable on that date.

4.2 These targets will be reviewed on an annual basis, in line with budgeting requirements and economic conditions, or more regularly if the circumstances of the charity change significantly.

#### 5. Risk

5.1 The charity defines investment risk principally as the danger of failing to meet its primary objective, being to ensure consistent funding for the needs of the bridges in perpetuity. To achieve this, the real value of the permanent endowment is required to be preserved after providing for annual expenditure. Due to the in-

perpetuity nature of the objects and size of the charity's funds, the charity can take a long-term view and tolerate a reasonable level of short-term volatility to the value of the endowment fund as an investment opportunity rather than as a threat.

5.2 The four main investment risks for BHE that pose a danger of failing to meet this objective are:

- a. Inflation,
- b. Permanent loss of capital,
- c. Asset liability matching, and
- d. Reputational Risk.

5.3 To mitigate these risks, the charity's asset allocation selections are designed to achieve a higher return than the minimum required while managing risk against the need to meet its expenditure requirements.

## **6. Asset Allocation and Charitable Funds**

6.1 Asset allocation for BHE is to be determined by asset type between property, securities and social investments.

6.2 Additionally, asset allocation decisions also need to be mindful of which of the various charitable fund types held by BHE that the investments represent. BHE holds:

- a. Permanent endowment funds
- b. Restricted income funds
- c. Unrestricted income funds – designated and general.

*The purpose of the above fund types is set out in Appendix B.*

6.3 Permanent endowment funds, and elements of designated funds within the unrestricted income fund, are held for the long term. It is therefore suitable for such funds to be held in less liquid assets, such as investment property.

6.4 Restricted income funds and those elements of the unrestricted income fund which are for short term expenditure are to be held in asset types which are considered reasonably liquid. Amounts held within such funds are required by the Charity Commission to be spent within a reasonable timescale, considered to be within the next five years as a maximum. In practice, timescales are expected to be 1-3 years for BHE unrestricted income funds.

6.5 Social investments, due to the lower level of returns targeted, are not considered suitable for investment of the Permanent Endowment Fund. The aim of this ISS is to hold such investments to the end of the agreed social investment programme established by the charity, unless it is determined to be appropriate to arrange an early exit where early redemption is possible. Social investments would therefore not normally be included within the liquid funds held by BHE.

6.6 The ~~Resource Allocation Sub Committee, on the recommendation of the Investment Committee,~~ BHE Board considers and determines targets for the future



allocation of assets between asset types (property, securities and social investments), informed by the future spending plans of the charity. These are reviewed on a regular basis. Individual targets are subsequently set ~~by FIB, PIB and SIB~~ for the mix of holdings within each asset type. Should allocations fall outside of the approved targets (as stated at Appendix C), a rebalancing assessment may be undertaken to determine actions to be taken. This may result in either disposals of over-weight individual assets held and reinvestment in under-weight asset classes, or revised targets being recommended for approval.

6.7 Geographical location will also be considered in assessing suitability and diversification. Currently, BHE's investment property portfolio is mainly concentrated in the City and Southwark with one building in the West End and industrial buildings in Lewisham and Romford. Due to the origins of the portfolio, the properties are held within Greater London. The location of the portfolio is considered ~~by the PIB~~ within BHE's Property Annual Strategy.

6.8 PIB continues to recommend ~~to the BHEB~~ investment within Greater London due to the historic performance of London properties compared to all UK Property (MSCI Benchmark (Greater London properties) versus MSCI Universe (All UK Property)), alongside the additional costs to the charity of managing assets outside of London. Investing outside of Greater London is considered to reduce the critical mass of the investment and would require placing more reliance on third parties to create market evidence. BHE also ~~maintains~~ ~~utilises~~ an in-house experienced team of London property experts which is considered to be in the best interests of the charity and challenging to replicate if investing throughout the UK.

6.9 As the charity has direct holdings in property, this is specifically excluded as an asset class from within financial investments held. However, BHE's social investments may be held in property fund investments, have partial mortgage over property or be otherwise property related.

6.10 Under Trust law, the income generated from the BHE permanent endowment fund held for investment becomes part of the unrestricted income funds of the charity and must be spent on furthering its charitable purposes. In assessing its future expenditure plans, BHE may decide to designate elements of the unrestricted income funds for specific purposes (i.e. bridge replacement), with such amounts able to be invested on a longer-term basis.

6.11 The characteristics of individual property deals, specifically leasehold transactions, may lead to receipts which are defined as income, as opposed to being capital, if deemed as part of an operating lease. As a result, such transactions are assessed on a case-by-case basis, to determine the allocation of proceeds between both the funds held by the charity and investment types. The ~~Finance Committee~~ ~~BHE Board~~ determines if proceeds defined as income are required to meet the primary or ancillary objectives of the charity or if not whether these should be reinvested for a longer term within the unrestricted income fund.

6.12 BHE does not yet hold the power to apply total return accounting to its Permanent Endowment Fund, which means that any capital growth in the investments held that represent this fund cannot be accessed to support activities

undertaken. Focus is required within this ISS on delivering an appropriate level of income from the Endowment Fund to meet the primary objectives of the charity in the first instance, and otherwise to support an agreed level of philanthropic funding for the ancillary objective.

## 7. Responsible Investment<sup>1</sup>

7.1 BHE is committed to be a Responsible Investor and the long-term steward of the assets in which it invests. It expects this approach to protect and enhance the value of the assets over the long term.

7.2 BHE is aware that its mission or its credibility may be undermined if it invests in businesses whose activities undermine its values and charitable objectives.

7.3 BHE recognises it is consistent with its fiduciary duty of charity investment to manage Environmental, Social and Governance (ESG) issues that may be financially material. This ISS sets out BHE's approach to Responsible Investment (RI) and details the actions it and its external providers take to protect the charity and its assets from ESG and reputational risks.

7.4 As a long-term investor, BHE recognises that it should manage ESG risks, including climate related financial risk, that can be both long-term and short-term in nature. In addition, BHE seeks to identify investment opportunities and managers aligned with its long-term objectives. As the City Corporation, as Trustee of BHE, is a signatory to the Principles for Responsible Investment (PRI), the charity has also agreed to incorporate the six core principles of PRI into its investment analysis and decision-making processes. BHE is also committed to align its financial investment portfolio with the goals of the Paris Agreement on climate change (2015).

7.5 BHE's responsible investment beliefs are set out below:

- a. BHE is a long-term investor and seeks to deliver long-term sustainable returns. Taking a sustainable investment view is more likely to create and preserve long-term investment capital.
- b. The identification and management of ESG risks that may be financially material is consistent with BHE's fiduciary duty.
- c. BHE seeks to integrate ESG issues including climate related financial risk at all stages of its investment decision-making process, from setting investment strategy to monitoring its investment managers.
- d. Active ownership helps the realisation of long-term shareholder value. BHE has a duty to exercise its stewardship and active ownership responsibilities (voting and engagement) effectively by using its influence as a long-term investor to encourage responsible investment behaviour.
- e. BHE recognises that taking a collaborative approach with other investors can help to achieve wider and more effective outcomes.
- f. BHE seeks to identify sustainable investment opportunities where aligned with its broader investment objectives.

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<sup>1</sup> BHE's commitment to Responsible Investment is in line with the City of London Corporation's Responsible Investment Policy, which can be accessed [here](#).

- g. It is important that BHE can be transparent and accountable to its Trustee and stakeholders with respect to its RI activities.
- h. Engagement for change is our starting position but this will be kept under review as BHE reviews progress on delivering against its targets and commitments to responsible investment and managing financial risk.
- g.i. BHE recognises that climate change presents a systemic and material risk with the potential to impact our holdings throughout the portfolio. BHE is committed to aligning our approach with the objectives of the Paris Agreement (2015) for a below 2 degrees world. BHE works with managers, partners and networks who are seeking to do the same.

### Implementation

7.6 BHE seeks to integrate RI across its investment decision-making process. BHE adopts a flexible approach to managing the investment strategies and asset allocation of its funds in order to ensure they are robust from a risk and return perspective.

7.7 In setting and implementing this ISS, BHE takes advice from professional investment advisors. BHE encourages—expects its investment advisors to proactively consider and integrate ESG issues including climate related financial risk when providing investment advice.

7.8 BHE's financial investments are managed by third-party fund managers responsible for the day-to-day investment decisions, including undertaking voting and engagement activities on behalf of the charity. BHE considers the approach to ESG integration and active ownership when selecting and monitoring investment managers.

~~7.8~~ 7.9 BHE will be looking to actively manage a downward trajectory path on the carbon emissions of the portfolio and set interim targets. Progress against reductions, Paris alignment and PRI agreements will be regularly monitored and reported annually.

~~7.9~~ 7.10 BHE expects its external investment advisors and fund managers, to be signatories, and demonstrate commitment, to the PRI and any disclosure requirements in the jurisdictions in which they are regulated. BHE expects that UK asset managers are actively preparing for TCFD disclosure ahead of regulation and encourages non-UK based managers to consider the same.

### Our Commitment

~~7.10~~ 7.11 BHE is committed to being net zero by 2040 across its full value chain and will work closely with its Trustee to deliver its 2020 – 2027 Climate Action Strategy commitment to reduce its scope 1, 2 and 3 emissions. This is to help ensure BHE and its assets are resilient to climate change. To help achieve this, FIB will provide advice to the BHE Board on: on behalf of the BHE Board:

- a. Embedding ESG Integration and Climate Related Financial Risk in Investment Mandates.
- b. Ensuring climate criteria are embedded in Fund Manager selection.
- c. Committing to at least 100% of portfolio Paris-aligned by 2040.

- d. Joining others in signalling ambition for 100% portfolio ~~aligned by 2030~~aligned with interim targets named for 2025 and 2030 and
- e. Becoming a signatory to the Task Force on Climate-related Financial Disclosures (TCFD) through the City Corporation, as Trustee of the charity, by end of 2021.
- d.f. Publish a list of expectations for fund managers which facilitates the achievement of the above goals (a-e) – see Appendix D.

7.117.12 In support of this commitment, PIB will provide advice to the,~~on behalf of the~~ BHE Board on:

- a. Reviewing risks of future relevant regulations and develop a readiness plan.
- b. Ensuring environmental requirements in new acquisition and leases.
- c. Embedding energy efficient and ~~next~~ zero solutions in refurbishment standards.
- d. Establishing a comprehensive programme to monitor energy consumption.
- e. Implementing Energy Performance Certificate (EPC) Rating B upgrade programme for all directly managed buildings which hold a current certificate by 2030 (in line with proposed regulations). ~~(coming off lease with planned refurbishment works between 2021-2027).~~
- f. Designing and agreeing operational plans to deliver 60% emission reduction across our estate by 2040 with 5-year incremental performance targets named, with yearly reporting on progress against targets.

7.127.13 BHE acknowledges that its approach to RI will need to continually evolve, both due to the changing landscape with respect to ESG issuesresponsible investment as well as broader industry developments. BHE is committed to making ongoing improvements to its approach and the processes that underpin the delivery of this statement to ensure it remains relevant.

## 8. Management, Reporting and Monitoring

8.1 The Trustee ~~will appoint~~has appointed an Investment Consultant to provide BHE with advice in respect of its financial investments (excluding property and social investments), in line with this ISS. The City Corporation, as Trustee of BHE, currently engages Mercer as its Investment Consultant.

8.2 The Investment Consultant will provide the following information on a quarterly basis, as aligned with committee dates:

- a. Performance analysis
- b. Overall commentary
- c. Ratings for each fund manager's responsible investment activities.

8.3 FIB has responsibility (within the scope of this ISS) for agreeing the strategy, as approved by the BHE Board, with the Investment Consultant and monitoring the investment assets. The Investment Consultant will also be required to attend each FIB meeting and present four quarterly reports to the Board. FIB also reviews financial performance and valuations (reported from officers on information maintained by the custodian) at each meeting of the Board (five – six times a year). FIB will also challenge and scrutinise the management and performance of the

fund managers against the criteria and objectives set out in this ISS and against agreed benchmarks, including targeted return, and report to the BHE Board.

8.4 Performance of the long-term funds held will be measured against approved targeted returns and agreed market indices. The return of the money market funds<sup>2</sup> held will be monitored against benchmark treasury deposit rates (against LIBID 3 and 6 months). The level of capital volatility will be monitored to ensure the risk profile remains appropriate for the charity.

8.5 The PIB has responsibility (within the scope of this ISS) for developing, agreeing recommending for approval by the BHE Board and implementing the annual property investment strategy, which seeks to maximise income and capital. PIB should challenge and scrutinise the management and performance of the charity's property portfolio against the criteria and objectives as set out in this strategy and against agreed (comparable) benchmarks, including targeted return, and report to the BHE Board. PIB should be mindful that the property portfolio is managed in accordance with the responsible investment criteria.

8.6 The SIB-BHE Board has responsibility for implementing the social investment strategy. SIB-The BHE Board should challenge and scrutinise the management and performance of the social investment fund, and ensure social investments are made in accordance with the agreed criteria. The SIB-BHE Board also receives reporting from independent advisors tasked with undertaking due diligence of social investment proposals.

8.7 All three Boards FIB and PIB are required to ensure that their portfolio strategies are aligned with this ISS for BHE and are also required to report regularly to the BHE Board Investment Committee on the activities and performance of their respective portfolio relative to benchmarks and targeted return.

## 9. Tax considerations

9.1 As a registered charity, BHE pays neither income tax nor capital gains tax on its investments. The charity takes account of the tax treatment in determining its strategy for the investment and management of underlying assets and should do nothing that might prejudice the tax exemption status.

## 10. Conflicts of Interest/Loyalty

10.1 No Member, Fund Manager, Consultant or Property Investment Advisor is to benefit materially from knowledge of, participation in or by virtue of, an investment decision or holding of the portfolio. All parties are to act at all times in the best interests and for the benefit of the charity. Any interest, whether real or potential, must be disclosed at the relevant Committee and such person must refrain from any vote consistent with charity law and the City of London Corporation's standard committee governance requirements.

## 11. Approval and Review

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<sup>2</sup> BHE's treasury funds are managed in line with the City Corporations' Treasury Management Strategy Statement, which can be accessed [here](#).

11.1 The ISS is prepared to provide a framework for the funds held by BHE. It will be reviewed by the Trustee on an annual basis. In addition, if there is a significant change in the investment markets, in the circumstances of the charity or in governing legislation, then an earlier review may be conducted.

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Signed by the ~~Policy & Resources Committee and the Investment Committee~~ BHE Board, on behalf of the Trustee, and effective from: ~~21-XX January~~ November 2021

## Appendix A - Investment Duties and Powers of Charity Trustees

1. The City Corporation as Trustee of BHE has a number of powers to invest (various express powers conferred by Supplemental Charter and Charity Commission Order as well as the general power of investment conferred by s 3 Trustee Act 2000) and power to acquire property as an investment or for any other reason (under s 8 of the Trustee Act 2000).
2. An investment of a charity's funds must usually be made to obtain maximum return (whether this takes the form of income or capital growth or both) in order to comply with trustee investment duties.<sup>3</sup> In investing permanent endowment trustees have a particular duty to balance capital growth and income return in order to be able to meet the charity's current and future needs.<sup>4</sup>
3. There are also various statutory requirements<sup>5</sup> which trustees must meet when investing: trustees have a duty of care, must have regard to standard investment criteria, must review the investments from time-to-time, and must obtain proper advice. The standard investment criteria are: (a) the suitability of the investment, and (b) the need for diversification insofar as it is appropriate to the circumstances of the charitable trust. In the case of BHE – regard must therefore in considering these matters be had to the size of the charity's funds, that the charity is permanently endowed, and the nature of the charity's primary objects (to maintain and support the five bridges as functional charity assets).
4. **Social investment**<sup>6</sup> – Currently the charity does not have a social investment power available to it i.e. a power to invest with a view to both directly furthering the charity's purposes and achieving a financial return for the charity. Therefore, in the context of social investment activity, the City Corporation as Trustee of BHE currently from income makes financial investments through the Social Investment Board in accordance with the investment duties noted above i.e. not as social

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<sup>3</sup> *Harries v Church Commissioners [1992] 1 WLR 1241*, the leading case, referred to this as “*the maximum return, whether by way of income or capital growth, which is consistent with commercial prudence*”.

<sup>4</sup> The charity does not have a power to invest or expend the permanent endowment on a **total return basis** Total return allows trustees of permanently endowed charities, such as BHE, to invest for the best overall return, whether it is income or capital gain (rather than balancing capital growth and income return) and to decide what portion of that overall return to spend in a particular year on the charity's purposes. It is therefore a more flexible approach and can enable greater overall returns. It also enables the trustees to unlock and spend capital gain. Whilst there remains the underlying duty to balance current and future needs of the charity in taking spending decisions, this approach is particularly useful for a charity with long-standing endowment, such as BHE, where there is significant capital gain. A bespoke express power is being sought with the Supplemental Royal Charter (rather than the use of the limited statutory power which is already available).

<sup>5</sup> Under the Trustee Act 2000. For clarity, the Supplemental Royal Charter is intended to expressly apply these provisions to BHE.

<sup>6</sup> Currently BHE may only invest the permanent endowment using the investment powers noted above.

investments in the strict sense<sup>7</sup>. BHE is seeking an express social investment power by way of Supplemental Royal Charter.<sup>8</sup>

### **The City Corporation as Trustee – Managing conflicts**

5. Trustees owe a duty of undivided loyalty to their charity. A trustee must not put himself in a position where his duty to the charity and his own interests' conflict (the “**no conflict**” rule). A trustee must not make a profit from his position as trustee of the charity (the “**no profit**” rule), except as authorised by the governing documents<sup>9</sup> of the charity, authorised by law or expressly authorised by the Charity Commission.<sup>10</sup> These rules apply strictly even if the trustee acts honestly and in good faith and even if the charity has not been disadvantaged or the benefit obtained by the trustee could not have been obtained by the charity. If a trustee breaches this requirement, he may have to reimburse the charity for any benefits received and any disposition of property made can be set aside. A trustee may recover his reasonable costs and expenses for running the charity, as trustees are not expected to be out of pocket.<sup>11</sup>

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<sup>7</sup> The charity has also made available a very small sum for loans in furtherance of the ancillary object under the Bridging Divides Strategy (i.e. the Stepping Stones Finance Facility through City Bridge Trust); these are sometimes described as “programme-related investments”. It is also possible to use a combination of the Trustee’s existing powers to make investments and to make grants within Greater London i.e. as mixed motive investments.

<sup>8</sup> Specifically we are seeking a social investment power to enable BHE to make social investments out of income for the ancillary object (and possibly also to permit social investments to be made out of capital for the ancillary object as long as this does not jeopardise the ability to meet the primary object).

<sup>9</sup> There are specific statutory powers under s 9 of the City of London (Various Powers) Act 1962 and s 13 of the City of London (Various Powers) Act 1949 to transfer the beneficial interest in property between BHE and the City Corporation in its own Right. The strict conflict of interest requirements post-date the ancient relationship between the City Corporation and BHE. This is being considered in progressing the Supplemental Royal Charter.

<sup>10</sup> “Profit in the context of charities is often referred to as “**trustee benefits**”.

<sup>11</sup> Section 31 of the Trustee Act 2000 which provides that a trustee is entitled to be reimbursed from trust funds and to pay out of trust funds “*expenses properly incurred by him when acting on behalf of the trust.*”



## Appendix B – Fund types held

1. **Permanent endowment**<sup>12</sup> - there are two types of permanent endowment (a) assets which the trustees are legally required to retain and use<sup>13</sup> for the charity's purposes; and; (b) property and investments which the trustees must retain and invest, and only the income return on investment may be spent (an investment permanent endowment fund). In relation to an investment permanent endowment fund, the crucial aspect is that the fund, including capital gain, must be retained and cannot be spent, although the trustee will usually be able to buy, sell and exchange property and investments held within the endowment fund. Any gain or loss forms part of the capital fund. The income generated from BHE's endowment funds must be spent on furthering its charitable purposes.<sup>14</sup> The Investment Strategy Statement guides the investment of BHE's **investment permanent endowment** fund - the property and investments which are held in perpetuity by the Trustee to generate an income to further the charity's purposes, both now and in the future.
2. **Income funds** – are all incoming resources that become available to a charity and that the trustees are legally required to spend in furtherance of its charitable purposes within a reasonable period of receipt. In the case of BHE, the majority of income funds are unrestricted (or general funds of the charity) representing unspent income return on investment of the permanent endowment capital from previous years and income return on that unspent income. **Unrestricted income** is held by the trustees to be applied at their discretion for the general charitable purposes of the charity without restriction, the investment of which is also covered by this Investment Strategy Statement. In the case of BHE, the income is applied for the primary object, with only surplus income (in accordance with the terms of the 1995 cy-près scheme) applicable for the ancillary object. Trustees in prudently managing their charity may designate (or ring-fence) income funds for particular purposes e.g. for BHE future bridge maintenance or replacement, etc. Such designations are not legally binding, and the Trustee can decide to un-designate these funds at any time, should the need no longer exist or other priorities take precedence. A well-run charity will also hold **reserves** of unrestricted income to aid resilience and to mitigate against future risks (e.g. as protection against a future drop in income) or unexpected expenditure. These are known as the charity's **free reserves**.

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<sup>12</sup> A charity may also hold **expendable endowment funds**, where there is a power for the trustees to convert the capital to income for expenditure on the charity's purposes. BHE does not hold expendable endowment funds.

<sup>13</sup> **Functional permanent endowment** – property or other assets which must be retained and used for the purposes of the charity; in the case of BHE this is the five bridges - which are not valued in the Accounts and are not considered within this strategy.

<sup>14</sup> There is no current power for BHE to capitalise income, although this is being considered in seeking the Supplemental Royal Charter.

## Appendix C – Current Asset Allocation

### 1. BHE Investment Portfolio

	Forecast Position post spend of £200m on charitable funding		Position as at 31/03/2021		Position as at 31/03/2020	
	£m	%	£m	%	£m	%
Financial Investments	623.1	42%	834.0	56%	687.2	41%
Property Investments	843.8	57%	843.8	57%	854.9	51%
Social Investments	20.0	1%	9.1	1%	12.6	1%
	<b>1,486.9</b>	<b>100%</b>	<b>1,686.9</b>	<b>113%</b>	<b>1,554.7</b>	<b>92%</b>

### 2. Assets by Fund type

#### Position as at 31/03/2021

	Permanent Endowment Fund		Restricted Income Funds		Unrestricted Income Funds				Total	
	Fund		Funds		Designated funds		General Funds			
	£m	%	£m	%	£m	%	£m	%	£m	%
Financial Investments	106.2	11%	0.0	0%	436.5	98%	291.3	136%	834.0	51%
Property Investments	843.8	86%	0.0	0%	0.0	0%	0.0	0%	843.8	51%
Social Investments	0.0	0%	0.0	0%	9.1	2%	0.0	0%	9.1	1%
<b>Total Investments</b>	<b>950.0</b>		<b>0.0</b>		<b>445.6</b>		<b>291.3</b>		<b>1,686.9</b>	
Treasury Deposits	29.5	3%	3.8	100%	0.0	0%	0.0	0%	33.3	2%
Other net current assets	0.0	0%	0.0	0%	0.0	0%	(77.0)	-36%	(77.0)	-5%
<b>Total funds held</b>	<b>979.5</b>	<b>100%</b>	<b>3.8</b>	<b>100%</b>	<b>445.6</b>	<b>100%</b>	<b>214.3</b>	<b>100%</b>	<b>1,643.2</b>	<b>100%</b>

#### Forecast position post spend of £200m allocated to charitable funding

	Permanent Endowment Fund		Restricted Income Funds		Unrestricted Income Funds				Total	
	Fund		Funds		Designated funds		General Funds			
	£m	%	£m	%	£m	%	£m	%	£m	%
Financial Investments	106.2	11%	0.0	0%	225.6	92%	291.3	136%	623.1	43%
Property Investments	843.8	86%	0.0	0%	0.0	0%	0.0	0%	843.8	58%
Social Investments	0.0	0%	0.0	0%	20.0	8%	0.0	0%	20.0	1%
<b>Total Investments</b>	<b>950.0</b>		<b>0.0</b>		<b>245.6</b>		<b>291.3</b>		<b>1,486.9</b>	
Treasury Deposits	29.5	3%	3.8	100%	0.0	0%	0.0	0%	33.3	2%
Other net current assets	0.0	0%	0.0	0%	0.0	0%	(77.0)	-36%	(77.0)	-5%
<b>Total funds held</b>	<b>979.5</b>	<b>100%</b>	<b>3.8</b>	<b>100%</b>	<b>245.6</b>	<b>100%</b>	<b>214.3</b>	<b>100%</b>	<b>1,443.2</b>	<b>100%</b>

Position as at 31/03/2020

	Permanent Endowment Fund		Restricted Income Funds		Unrestricted Income Funds				Total	
					Designated funds		General Funds			
	£m	%	£m	%	£m	%	£m	%	£m	%
Financial Investments	87.2	9%	0.0	0%	428.1	97%	171.9	158%	687.2	45%
Property Investments	854.9	87%	0.0	0%	0.0	0%	0.0	0%	854.9	56%
Social Investments	0.0	0%	0.0	0%	12.6	3%	0.0	0%	12.6	1%
<b>Total Investments</b>	<b>942.1</b>		<b>0.0</b>		<b>440.7</b>		<b>171.9</b>		<b>1,554.7</b>	
Treasury Deposits	42.1	4%	2.8	100%	0.0	0%	0.0	0%	44.9	3%
Other net current assets	0.0	0%	0.0	0%	0.0	0%	(63.2)	-58%	(63.2)	-4%
<b>Total funds held</b>	<b>984.2</b>	<b>100%</b>	<b>2.8</b>	<b>100%</b>	<b>440.7</b>	<b>100%</b>	<b>108.7</b>	<b>100%</b>	<b>1,536.4</b>	<b>100%</b>

### 3. Financial Investments – Asset Allocation

	Position as at 31/03/2021		Current Strategic Target		Variance v target	
	£m	%	£m	%	£m	%
Equities	378	42%	211	25%	167	17%
Multi-asset	356	44%	464	55%	(108)	-11%
Bonds	0	0%	84	10%	(84)	-10%
Alternative credit	32	4%	0	0%	32	4%
Infrastructure	48	6%	42	5%	6	1%
Private equity	29	4%	42	5%	(13)	-1%
	<b>843</b>	<b>100%</b>	<b>843</b>	<b>100%</b>	<b>(0)</b>	<b>0%</b>

No single direct investment (other than Treasury Stock) to represent > 10% of the overall value of total Funds when purchased.

No single investment into a fund holding underlying investments to represent > 15% of the overall value of total Funds when purchased.

#### 4. Property Investments – Asset Allocation

Position as at  
**31/03/2021**  
£m            %

Class of property:\*

Offices	636.3	78%
Retail	105.1	13%
Industrial	27.9	3%
Education/healthcare/leisure	51.7	6%
	<b>821.0</b>	<b>100%</b>

\* Provided by MSCI for MSCI Measured Portfolio with a total value of £821m

Nature of lease/tenancy:\*\*

Ground lease	442.7	53%
Multi-let	203.8	24%
Single-let	97.9	12%
Direct developments	91.0	11%
	<b>835.4</b>	<b>100%</b>

\*\*Calculated by the City Surveyor for MSCI Measured Portfolio and Non MSCI Measured Structural Properties (located beneath the City bridges) with a total value of £835.4m

#### 5. Social Investments – Asset Allocation

	Position as at <b>31/03/2021</b>		Current Strategic		Variance v target	
	£m	%	£m	%	£m	%

Exchange listed investments	4.2	21%	5.0	25%	(0.8)	-4%
Unsecured lending	3.3	17%	4.0	20%	(0.7)	-4%
Secured lending	0.9	5%	6.0	30%	(5.1)	-26%
Patient finance	0.7	4%	4.0	20%	(3.3)	-17%
Small loans	0.0	0%	1.0	5%	(1.0)	-5%
<b>Total investments</b>	<b>9.1</b>	<b>46%</b>	<b>20</b>	<b>100%</b>	<b>(10.9)</b>	<b>-55%</b>
Held as treasury deposits	10.9	55%	0.0	0%	10.9	55%
	<b>20.0</b>	<b>100%</b>	<b>20.0</b>	<b>100%</b>	<b>0.0</b>	<b>0%</b>

In 2013, it was agreed to seek a total return equivalent to CPI (being 2.7% at that date) and that individual investments should seek a minimum return that matched the average return earned on treasury cash balances (being 2% at that date).

## **Appendix D – Climate Expectations for Manager Selection and Monitoring**

### **Time-Bound Expectations**

1. By end 2022, all managers should set out a net zero target for 2050 or earlier at firm level. This should be consistent with the Science Based Targets Initiative.
2. By end 2022, all managers should set out a clear transition pathway at firm level, with milestones for 2025 and 2030. Consistent with viable decarbonisation pathways, interim milestones should reflect at least 50% emissions reductions from 2018 levels by 2030 at the latest. Appropriate governance, training and remuneration policies are expected.
3. By end 2022, all managers should have made their disclosure against all 11 recommendations of the Taskforce for Climate-Related Financial Disclosures.

### **Investment Process**

4. Managers will document their process for identifying, evaluating, and managing physical climate and climate transition risks and opportunities in the investment process of the relevant mandate. This should cover fundamental analysis of sector transition pathways, whether an investee company's offerings impair or improve the present and future, and how growth would be impacted by a realistic price on carbon.
5. Investment models should integrate scenarios aligned to the 1.5°C ambition in the Paris Agreement (e.g. IEA NZE 1.5°C) and not overly rely on negative emissions technologies or offsets.
6. A statement regarding treatment of high emission sectors/ assets within the mandate. This should include risk controls, metrics being monitored, and thresholds for exit. Treatment of high emission assets such as thermal coal should be consistent with science-based target requirements for phase out.

### **Engagement and Active Ownership**

7. A presumption to vote in favour of shareholder resolutions on climate change on a comply or explain basis.
8. Engage investee companies to publish 1.5°C transition plans with short- and medium-term science-based targets. These plans should include steps to align capital expenditure, remuneration strategies, and public engagement including corporate lobbying with 1.5°C. Transition plans should also incorporate social risks and opportunities to ensure a just transition. All investee companies should have set a science-based target before 2025.
9. An engagement escalation policy should be disclosed which will include details of how and when engagements will be escalated. This should include escalation to public statements, voting against management-proposed resolutions, and ultimately divestment or refusal to purchase new bonds in active strategies.

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## Report – Bridge House Estates Board

### Grants Committee Arrangements

*To be presented on Thursday, 21<sup>st</sup> April 2022*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY**

This report sets out matters for the Court of Common Council in respect of the Grants Committee of the Bridge House Estates (BHE) Board, to support the efficient and effective delivery of BHE's activities in furthering its ancillary object. Principally, it seeks the Court's approval for a new policy by which decisions on funding recommendations can be made by officers and the Chair and Deputy Chair under delegated powers. In line with good practice in charity administration and the City Corporation's governing framework, there is an established practice of delegating authority for certain grant decisions to officers. At its January 2022 meeting, your BHE Board agreed to recommend that a new delegated authority policy be implemented on a permanent basis. This includes an increase to the financial thresholds at each level of delegation in order to increase the time available at meetings for discussion about strategy and wider policy issues, and to reflect the uplift in grant funding available for distribution.

Additionally, the Court is asked to agree that the terms of the current Co-opted Members of the Grants Committee of the BHE Board be extended, in order to ensure continuity of the charity's grant-making activities during this period of transition and embedding the new governance arrangements and ways of working, and so that the terms of the existing Co-opted Members are appropriately aligned with those of the wider Committee. This is in line with the current BHE Board Protocol for Co-Option of External Members adopted by the Court in September 2021.

#### **RECOMMENDATION**

The Court is Common Council is recommended to:

- Agree the proposed delegated authority policy set out at paragraph 14.
- Authorise the BHE Board to extend the terms of the two current Co-opted Members of the Grants Committee of the BHE Board, one by a period of 12 months, and one by 18 months, with terms to be determined by the BHE Board.

## MAIN REPORT

### Background

1. In April 2021, the Court of Common Council formally constituted the BHE Board to exercise the day-to-day management and administration of the charity solely in its best interests, on behalf of and under the oversight of the Court. The creation of the BHE Board consolidates oversight of administration and management of the charity's strategic and operational activities to support its more effective governance to help ensure that decisions can clearly be demonstrated to be taken in the best interests of the charity. Reflecting that the City Corporation acting by the Court of Common Council is the Trustee, and remains ultimately responsible for the discharge of these functions and compliance with the relevant duties of a charity trustee, the Court must retain sufficient oversight of the BHE Board's activities and finances. Some matters have therefore been reserved to the Court.
2. The BHE Board has the express delegated authority from the Court to appoint such sub-committees as are considered necessary for the most effective discharge of BHE functions within the remit of the Board. This allows the Board the freedom to determine how best to administer its charitable functions in compliance with the Trustee's legal obligations. It provides flexibility for the Board and allows those arrangements to be adapted expediently as required for the charity's good administration.
3. To support continuity of the charity's business, the Board has constituted a sub-committee, the Grants Committee of the Bridge House Estates Board, to have responsibility for activities associated with the charity's ancillary object (delivered in the name of CBT), and intends to reappoint the Committee for the ensuing year. The Board has also given consideration to the skills, knowledge and experience required on that sub-committee. The Grants Committee has inherited the functions of the former CBT Committee and the framework in which those duties are exercised as handed down by the Court of Common Council and/or BHE Board.
4. Due to the volume of funding applications considered by CBT, it has been the long-standing practice that those associated with smaller sums are considered by the Chief Officer (previously the Chief Grants Officer & Director of CBT, now the Managing Director of BHE) acting alone, or by the Chief Officer in consultation with the Chair and Deputy Chair for intermediate sums. This is to allow for the Committee meetings to focus on the larger funding decisions and strategic items. All such approvals are made in accordance with the approved funding strategy, Bridging Divides.
5. To support the efficient and effective delivery of BHE's activities in furthering its ancillary object, it is intended that the established practice of delegating authority for certain grant decisions to officers continue. This is in line with good practice in charity administration and the City Corporation's governing framework.



Previously, agreement of the policy for CBT by which decisions on funding recommendations can be made by officers and the Chair and Deputy Chair under delegated powers has been reserved to the Court of Common Council.

### **Current Position**

6. The Court of Common Council most recently agreed a permanent delegated authority policy for CBT at its meeting in September 2019, following a recommendation from the CBT Committee to increase the financial thresholds in order to increase the time available at meetings for discussion about strategy and wider policy issues.
7. As part of CBT's response to the Covid-19 pandemic during 2020, it was proposed that amendments be made to the corporate Scheme of Delegations in respect of CBT, and the CBT delegated authority policy, in order to enable the City's Central Grants Office to respond to the ongoing Covid-19 crisis effectively, and take decisions expediently in the interests of BHE and its beneficiaries. The Court of Common Council subsequently agreed to amend the Scheme of Delegations and for officer delegated authority approval thresholds to be increased and extended on a temporary basis. These thresholds were periodically reviewed by the CBT Committee prior to its dissolution and concurrent transfer of functions to the BHE Board.
8. At its first meeting following its establishment, the Grants Committee of the BHE Board considered several options for the implementation of a renewed permanent delegated authority policy, which reflected both the new governance arrangements following the transfer of BHE functions to the BHE Board in April 2021, the Target Operating Model (TOM) work undertaken in respect of CBT and wider BHE staffing arrangements, and the uplift in grant funding available for distribution. A new policy was then agreed and recommended to the BHE Board at its meeting in December 2021.
9. Your BHE Board then considered the proposed delegated authority policy at its meeting in January 2022 and agreed to recommend to the Court of Common Council the approval of the change on a permanent basis, subject to a six-month review period (i.e., lasting two Grants Committee cycles).
10. Furthermore, in constituting the Grants Committee of the BHE Board, the Board was strongly of the view that it was in the best interests of the charity, and the continuity of those charitable activities under the ancillary object, to appoint Co-opted Members to the new sub-committee as soon as possible. A protocol for the co-option of external members to the BHE Board and its sub-committees was agreed by this Honourable Court in September 2021, and in doing so, the Court agreed to waive the requirements of this protocol in order to allow the two previous external members of the City Bridge Trust Committee to be appointed immediately to serve as Co-opted Members of the Grants Committee of the BHE Board.

### **Proposed Delegated Authority Policy**

11. The proposed new policy reflects the organisational changes in respect of BHE both with regards to Committee governance, with the BHE Board retaining ultimate responsibility for the approval of the largest grants, and its Grants Committee overseeing the approval or rejection of grants under £500,000. Further to this, the proposed financial thresholds reflect the uplift in grant funding available for distribution, from £25million per annum in 2021/22 to £40million per annum from 2022/23, as agreed in the 2022/23 revenue budget and Medium-term Financial Plan for BHE approved by the Court of Common Council in March 2022.
12. The Covid-19 crisis has enabled CBT, and the wider funding community, to adopt new and better funding practices, including fast turn-around times. Increasing the threshold levels on a permanent basis will enable CBT to retain faster turnaround times, thereby enhancing its reputation as a funder that is responsive to the needs of the sector. It is further proposed that authority is delegated to officers to reject grant applications where appropriate, so that these decisions can be relayed to applicants at a greater pace.
13. The wording of these delegations also reflects the level of funding *recommended* rather than requested, as this seems a more logical approach to the levels of delegation. Furthermore, the wording clarifies that the thresholds refer to the overall grant, and not to annual figures within multi-year grants.
14. The Court is therefore asked to agree that the delegated authority policy set out below be implemented, so that:
  - a) Application recommendations of up to £50,000 in total may be approved or rejected by the Managing Director of BHE or in their absence, the Associate Director of CBT or a CBT Funding Director;
  - b) Application recommendations of between £50,001 and £100,000 in total to be approved or rejected by the Managing Director of BHE or in their absence the Associate Director of CBT, in consultation with the Chamberlain (acting by the Charities Finance Team) for recommendations;
  - c) Application recommendations of between £100,001 and £250,000 in total to be approved or rejected by the Managing Director of BHE or in their absence the Associate Director of CBT in consultation with the Chamberlain (acting by the Charities Finance Team) for recommendations, with the decision of the Managing Director of BHE (or the Associate Director of CBT as the case may be) being taken in consultation with the Chair and Deputy Chair of the Grants Committee;
  - d) for all grants of a value between £100,001 and £250,000:

- i. the full Committee shall be consulted in writing on the decision prior to the exercise of the Chief Officer's delegated authority;
  - ii. should any Member have a comment on the application to be considered, this should be forwarded directly to the Chair/Deputy Chair within 48 hours of the email being sent; and
  - iii. the Chair and Deputy Chair shall, as part of the decision-making process, have the authority to reject or accept any comments from the wider Committee in providing their views to the officer who will take the decision under delegated authority.
- e) Application recommendations of between £250,001 and £500,000 in total to be approved or rejected by the Grants Committee of the BHE Board.
15. Applications of over £500,001 will be submitted to the BHE Board for consideration, on the advice of the Grants Committee of the BHE Board, which is consulted on such applications.
16. In line with existing arrangements, recommendations of any amount can be referred to the Grants Committee of the BHE Board, or the BHE Board, for consideration where it is deemed to be necessary.
17. Consistent with the principles of good delegation, and accountable and transparent decision-making (applicable to charity trustees and more generally), the exercise of the delegated authority is reported back to the Grants Committee of the BHE Board or the BHE Board, as appropriate.
18. If approved, the arrangements will be implemented permanently, but subject to review after a trial period lasting two committee cycles. At the end of the trial, and if the new processes are deemed successful by the Grants Committee of the BHE Board Chair and Deputy Chair, the changes will be implemented on a permanent basis. If they are not successful the Grants Committee of the BHE Board will recommend adjustments to the BHE Board (and onward to the Court, as required).

#### **Co-opted Members**

19. The two Co-opted Members of the Grants Committee of the BHE Board were initially appointed to the former CBT Committee in May 2019 on an initial two-year term, with an optional third year which had been endorsed by that Committee prior to its dissolution, which was fulfilled by their appointment to the Grants Committee of the BHE Board. To help ensure continuity of the charity's grant-making activities, it is now recommended that these terms be extended by 12 and 18 months, with the length of extensions, if agreed, to be allocated when the BHE Board considers the appointment of the Committee for the ensuing year.
20. Consistent with the requirements of the co-option protocol, those individuals were recruited to the CBT Committee at the relevant time through a fair and transparent recruitment process and their skills, knowledge and experience

remain directly relevant to the functions of the Grants Committee of the BHE Board. However, a waiver of the requirements of the BHE Board's Co-option Protocol was required to make the appointments directly and it is now recommended that this waiver be extended.

21. An extension is sought to the terms of the existing Co-opted Members on the Grants Committee of the BHE Board as the Committee and the BHE Board continue to embed the new ways of working and governance arrangements following the transfer of functions to the BHE Board. It will also facilitate the continuation of important ongoing workstreams, including strategic initiatives in collaboration with external partners.
22. Furthermore, the Committee's terms of reference set out that Members of the Grants Committee of the BHE Board are appointed for four-year terms. This proposed extension would, therefore, bring the length of the terms served by the Co-opted Members in line with the constituted 4 Commoners / or Alderman appointed by the BHE Board, and will enable new Co-opted Members to be recruited mid-way through the terms of the wider Committee membership.
23. Consequently, this extension will enable appointments to be made on a staggered basis, to ensure continuity in the discharge of the Committees' business, both with regards to the future appointment of Co-opted Members and in relation to the wider Committee membership.

#### **Duties and Powers of the Trustee**

24. A charity's trustee is ultimately responsible for the decisions and actions of its charity. However, a trustee board of a large charity (in the case of BHE, the City Corporation acting by the Court of Common Council) cannot and should not seek to do everything and take all decisions for the charity as this would not allow for effective decision-making which would be inconsistent with the trustee's duty to act in the charity's best interests. Subject to any constraints in statute or the charity's own governing document on the decisions reserved to the trustee board, the trustee should adopt "*decision-making processes [which] are informed, rigorous and timely, and [ensure] that effective delegation, control and risk-assessment, and management systems are set up and monitored*".<sup>1</sup>
25. In discharging its obligations as Trustee of BHE, the City Corporation, acting by the Court, operates within the City Corporation's corporate governance framework which - through Standing Orders, Committee Terms of Reference, Financial Regulations, Procurement and Project Codes, etc - sets out a transparent framework of written delegation, both as to scope and process, adopted by the Court.
26. It is important that those who serve on committees and sub-committees of the Court charged with responsibilities in relation to BHE, operating within the City Corporation's own internal governance framework, understand the governing documents of BHE, the relevant charity law requirements and expected

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<sup>1</sup> Refer – Charity Governance Code for larger charities, Principle 4 – Decision making, risk and control, <https://www.charitygovernancecode.org/en/4-decision-making>

standards of charity good governance, and the extent and limits of the City Corporation's powers in relation to BHE and the particular duties which apply.

27. All appointments to the BHE Board and its sub-committees shall be made having regard to the skills, knowledge and experience required for the proper discharge of the Trustee's functions by the BHE Board (and its sub-committees).

**Conclusion**

28. Your BHE Board considers the proposed delegated authority policy and extension to the terms of the current Co-opted Members of the Grants Committee of the BHE Board to be in the best interest of BHE, and seeks the approval of this Honourable Court to enable important work on behalf of the charity to continue. Increased levels of delegation have provided for more time at meetings to allow for focus on strategic items and higher value applications, and have enabled CBT to adopt new and better funding practices, to become more responsive to the needs of the sector, and to increase collaborative working with other funders, and the implementation of these arrangements on a permanent basis would assist in embedding these positive steps.

All of which we submit to the judgement of this Honourable Court.

DATED this 11<sup>th</sup> day of January 2022.

SIGNED on behalf of the Board.

**Deputy Dr Giles Shilson**  
Chair, Bridge House Estates Board

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## List of Applications for the Freedom

*To be presented on Thursday, 21st April, 2022*

*To the Right Honourable The Lord Mayor, Aldermen and  
Commons of the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

<b>Katelyn Michelle Aitchison</b> <i>Deputy Philip Woodhouse Andrew Campbell McMillian</i>	a Doctor <i>Citizen and Grocer Citizen and Fletcher</i>	Liverpool
<b>James Edward Ellis Barham</b> <i>Ald. Sir William Anthony Bowater Russell Ald. Sir Charles Edward Beck Bowman</i>	an Executive Chairman of an Investment Company <i>Citizen and Haberdasher  Citizen and Grocer</i>	Hitcham, Suffolk
<b>Girdhari Pribhdas Bathija</b> <i>John Welch Robert Andrews</i>	a Motion Picture Film Developer <i>Citizen and Pattenmaker Citizen and Gold &amp; Silver Wyre Drawer</i>	Toronto, Ontario, Canada
<b>Reuben Jack Braden-Bell</b> <i>Louise Starling Sarah Jane Fletcher Harris</i>	an Account Manager <i>Citizen and Basketmaker</i>	Maida Vale, London
<b>Andrew James Braithwaite</b> <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	a Management Consultant <i>Citizen and Fletcher</i>	Stockwell, London
<b>Beatrice Olivia Braithwaite</b> <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	an Equity Sales Analyst <i>Citizen and Fletcher</i>	Bishops Stortford, Hertfordshire
<b>Deborah Anne Braithwaite</b> <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	a Nurse (retired) <i>Citizen and Fletcher</i>	Bishops Stortford, Hertfordshire
<b>Grace Caroline Braithwaite</b> <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	an Investment Banker <i>Citizen and Fletcher</i>	Bishops Stortford, Hertfordshire
<b>Steven John Braithwaite</b> <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	a Banker (retired) <i>Citizen and Fletcher</i>	Bishops Stortford, Hertfordshire

<b>Ian Nelson Clark</b> <i>Charles Roderick Spencer Fowler, TD Anthony John Sandifer Mallard, MBE, CStJ</i>	a Police Officer (retired) <i>Citizen and Stationer &amp; Newspaper Maker Citizen and Maker of Playing Cards</i>	Warlingham, Surrey
<b>Raymond Wayner Conger</b>  <i>John Welch Robert Andrews</i>	a Soldier  <i>Citizen and Pattenmaker Citizen and Gold &amp; Silver Wyre Drawer</i>	Elkton, Maryland, United States of America
<b>John Connellan</b> <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	a Dental Surgeon (retired)  <i>Citizen and Fletcher</i>	Knightsbridge, London
<b>Brian William Coshall</b> <i>Steven William Tamcken Andrew Paul Mayes</i>	a Police Officer (retired) <i>Citizen and Basketmaker Citizen and Firefighter</i>	Bexley, Kent
<b>Eric Allen Crossfield</b> <i>Stephen Bernhard John David Absalom, Deputy</i>	a Royal Navy Officer, retired <i>Citizen and Gardener Citizen and Butcher</i>	Woodbridge, Suffolk
<b>Janine Brenda Davies-Tutt</b>  <i>Eric Francis Shawyer Christopher John Livett</i>	a Timber Reclamation Company Director <i>Citizen and Shipwright Citizen and Shipwright</i>	Hatfield Broad Oak, Essex
<b>Madeleine Ann Delaney- Connellan</b> <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	a Healthcare Consultant, retired  <i>Citizen and Fletcher</i>	Knightsbridge, London
<b>Omar Fayad Meneses</b> <i>Ald. Alastair John Naisbitt King Deputy Brian David Francis Mooney</i>	a State Governor <i>Citizen and Blacksmith Citizen and Common Councillor</i>	Hidalgo, Mexico
<b>Andrew Fishwick</b>  <i>Neville John Watson Wallace Vincent</i>	a Hospitality Company Chief Executive Officer <i>Citizen and Fletcher Citizen and Cook</i>	Primrose Hill, London
<b>Lyndsey Catherine Gallagher</b>  <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	a Chief Operations Director of a Construction Company  <i>Citizen and Fletcher</i>	Kingswood, Surrey
<b>Tracy Nicola Garrad</b>  <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	an Insurance Company Chief Executive Officer  <i>Citizen and Fletcher</i>	Aylesbury Vale, Buckinghamshire
<b>Perry James Charles Godwin</b> <i>Michael Peter Cawston Colin Trevor Gurnett</i>	a Network Traffic Controller <i>Citizen and Tyler and Bricklayer Citizen and Wheelwright</i>	Bromley, Kent



<b>Father Alexander Francis Hill</b> <i>William Macconnol</i> <i>Kenneth Frederick Blundell</i>	a Priest <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Gold &amp; Silver Wyre Drawer</i>	West Byfleet, Surrey
<b>Daoud Omar Himmo</b> <i>Ivor Macklin</i> <i>Peter Rupert David Wood</i>	a Property Developer <i>Citizen and Painter Stainer</i> <i>Citizen and Feltmaker</i>	Purley, Surrey
<b>Clara Nancy Amelia Hutter</b> <i>Philip Woodhouse, Deputy</i> <i>Andrew Campbell McMillian</i>	a Student <i>Citizen and Grocer</i>	Epsom, Surrey
<b>Lawrence John Hutter</b> <i>Deputy Philip Woodhouse</i> <i>Andrew Campbell McMillian</i>	a Management Consultant <i>Citizen and Grocer</i> <i>Citizen and Fletcher</i>	Epsom, Surrey
<b>Luc Jacques Henry Hutter</b> <i>Deputy Philip Woodhouse</i> <i>Andrew Campbell McMillian</i>	a Student <i>Citizen and Grocer</i> <i>Citizen and Fletcher</i>	Epsom, Surrey
<b>Philippa Hutter</b> <i>Deputy Philip Woodhouse</i> <i>Andrew Campbell McMillian</i>	a Housewife <i>Citizen and Grocer</i> <i>Citizen and Fletcher</i>	Epsom, Surrey
<b>Hayford Osabemwanta Iduoriyekemwen</b> <i>Sir Clive Martin, OBE, TD, DL</i>  <i>Dame Catherine Fiona Woolf, DBE</i>	a Software Engineer  <i>Citizen and Stationer and Newspaper Maker</i> <i>Citizen and Solicitor</i>	Canning Town, London
<b>Kevork Kapikyan</b> <i>Edward Gradosielski, BEM</i> <i>John Edward Ratcliff, CBE</i>	an Entertainer <i>Citizen and Wax Chandler</i> <i>Citizen and Carman</i>	Nazeing, Essex
<b>Keri Lloyd</b> <i>Marianne Bernadette Fredericks, CC</i> <i>Ald. Emma Edhem</i>	a Police Officer <i>Citizen and Baker</i>  <i>Citizen and Woolman</i>	Bilbrook, South Staffordshire
<b>Frederico Macedo Paes Barreto Pessoa</b> <i>Antonio Masella</i> <i>Michael Osborne</i>	a Quantative Analyst  <i>Citizen and Mason</i> <i>Citizen and Basketmaker</i>	Bromley, Kent
<b>Philippa Ann Marsden</b> <i>Robert James Ingham Clark</i> <i>Jeremy Paul Mayhew</i>	a Councillor <i>Citizen and Clothworker</i> <i>Citizen and Loriner</i>	Crosskeys, Gwent, Wales
<b>Sir Anthony Peter McCoy, MBE, OBE, Kt.</b> <i>The Rt. Hon The Lord Mayor</i> <i>Amanda Josephine Keaveny</i>	a Jockey (retired)  <i>Citizen and Fletcher</i>	Lambourn Woodlands, Berkshire
<b>Chanelle Mary McCoy</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Amanda Josephine Keaveny</i>	a Healthcare Chief Executive Officer  <i>Citizen and Fletcher</i>	Lambourn Woodlands, Berkshire

<b>Edward John Patrick McGillycuddy</b> <i>The Rt. Hon The Lord Mayor Vincent Dignam</i>	a Construction Company Chief Executive Officer  <i>Citizen and Carman</i>	Berkhamsted, Hertfordshire
<b>Dipi Kaur McKernan</b> <i>The Rt. Hon The Lord Mayor Amanda Josephine Keaveny</i>	a Banker  <i>Citizen and Fletcher</i>	Melton Constable, Norfolk
<b>Nathan Ryan Raistlin Merrison-Fielder</b> <i>David Benjamin Morris Ronald Alexander Cruickshank</i>	a Project Manager  <i>Citizen and Solicitor Citizen and Management Consultant</i>	Milton Keynes, Buckinghamshire
<b>Alexander Richard Milne</b> <i>The Rt. Hon The Lord Mayor Ald. Susan Carol Langley, OBE</i>	a Diplomat  <i>Citizen and Insurer</i>	Windsor, Berkshire
<b>David Leslie Moss</b> <i>Andrew Campbell McMillian Deputy Philip Woodhouse</i>	a Sales Manager <i>Citizen and Fletcher Citizen and Grocer</i>	Weybridge, Surrey
<b>James Elliot Moss</b> <i>Andrew Campbell McMillian Deputy Philip Woodhouse</i>	an Investment Banker <i>Citizen and Fletcher Citizen and Grocer</i>	Weybridge, Surrey
<b>Mandy Suzanne Moss</b> <i>Andrew Campbell McMillian Deputy Philip Woodhouse</i>	an Administrator <i>Citizen and Fletcher Citizen and Grocer</i>	Weybridge, Surrey
<b>Nirupa Patel</b> <i>Alexander Barr, CC Ald. Prem Babu Goyal, OBE</i>	an Internal Auditor <i>Citizen and Ironmonger Citizen and Goldsmith</i>	Mitcham, Surrey
<b>Thomas Emslie Pickering</b>  <i>John Knox Arthur Anthony Hawley</i>	a Property and Services Company Director <i>Citizen and Blacksmith Citizen and Blacksmith</i>	Richmond, Surrey
<b>Randal Keith Quarles</b> <i>Catherine Sidony McGuinness Christopher Michael Hayward, CC</i>	a Banker <i>Citizen and Solicitor Citizen and Pattenmaker</i>	Salt Lake City, Utah, USA
<b>Timothy John Reason</b> <i>Phillip Edward Powell  Irene Fraser Pollock (nee Gilchrist)</i>	a Police Reserve Support Manager <i>Citizen and Stationer &amp; Newspaper Maker Citizen and Stationer &amp; Newspaper Maker</i>	Welling, Kent
<b>Mark Stuart Redknap</b> <i>Andrew John Thomson Clive Alexander Capel</i>	a Publican <i>Citizen and Draper Citizen and Joiner</i>	Weybridge, Surrey
<b>Adwet Sharma</b> <i>John Welch Robert Andrews</i>	an Account Manager <i>Citizen and Pattenmaker Citizen and Gold &amp; Silver Wyre Drawer</i>	Mississauga, Ontario, Canada

<b>Barry John Sheerman, MP</b> <i>Catherine Sidony McGuinness</i> <i>Jonathan Martin Averbs</i>	a Member of Parliament <i>Citizen and Solicitor</i> <i>Citizen and Fletcher</i>	Blackheath, London
<b>Dr James Steinhardt</b> <i>Michael Ernest Garrett, MBE</i> <i>John Robert Cowie</i>	a General Practitioner <i>Citizen and Water Conservator</i> <i>Citizen and Scientific Instrument Maker</i>	Ashtead, Surrey
<b>Hayley Christine Thomas</b> <i>Robert James Ingham Clark</i> <i>Jeremy Paul Mayhew</i>	a Charity Worker <i>Citizen and Clothworker</i> <i>Citizen and Loriner</i>	Blackwood, Gwent, Wales
<b>Kate Louise Esther Tobin</b> <i>Vincent Dignam</i> <i>John Paul Tobin</i>	a Student <i>Citizen and Carman</i> <i>Citizen and Carman</i>	Sidcup, Kent
<b>Count Paolo Vandelli Bulgarelli</b> <i>Ann-Marie Jefferys</i> <i>Anne Elizabeth Holden</i>	an Export Sales Manager <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Modena, Italy
<b>Paul Lee Williams</b> <i>Ann-Marie Jefferys</i> <i>Anne Elizabeth Holden</i>	an Engine-tuner Company Director <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Burgess Hill, West Sussex
<b>Ho Man Arther Wu</b> <i>Ald. Timothy McNally</i> <i>Yisha Xue</i>	a Student <i>Citizen and Glazier</i> <i>Citizen and Glazier</i>	Staines-upon-Thames, Surrey
<b>Nigel John Flanagan</b> <i>Sir Michael Snyder, Deputy</i> <i>Alexander Barr, CC</i>	a London Ambulance Paramedic <i>Citizen and Needle-maker</i> <i>Citizen and Ironmonger</i>	Lingfield, Surrey

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## Motion –

*by Alderman Timothy Hailes, J.P.*

*To be presented on Thursday, 21<sup>st</sup> April 2022*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

**Motion:-**

“This Honourable Court notes and reaffirms its support for the Transport Strategy (adopted in May 2019) including the prioritisation of the needs of people walking - especially considering the imminent and very welcome opening of the new Elizabeth Line.

This Honourable Court notes that numerous traffic orders have accumulated over time in The City of London - including some dating back to the original 'Ring of Steel'.

This Honourable Court notes that adequate and plurality of transport access into The City will be essential to the recovery of the economy post the COVID pandemic as well as achieving our ambitious goals for the delivery of "Destination City".

This Honourable Court notes that wheelchair users, people with mobility issues (including the visually impaired) and the socially vulnerable face particular transport challenges - especially late at night - and that licensed Hackney carriages provide a uniquely flexible, environmentally friendly, fully accessible, safe and trusted form of transportation.

**THIS HONOURABLE COURT THEREFORE RESOLVES:-**

That the Planning & Transportation Committee be required to draw up a report justifying all temporary or other traffic orders currently in force in The City of London setting out their specific justification (whether on the basis of safety or otherwise) and making proposals for their review and any proposed repeal, amendment or retention, in each case, to be presented to this Honourable Court no later than September 2022 for further consideration.

That, notwithstanding the above report, the Planning & Transport Committee be required to draw up and present a draft traffic order no later than the June meeting of this Honourable Court specifically permitting E-W and W-E access to Bank Junction for licensed Hackney Carriages at all times, seven days a week. That, subject to approval for commencement of the statutory order-making process by this Honourable Court, any relevant statutory consultation process be undertaken and the decision on whether to make the order following feedback be reserved to this Honourable Court.”

*Signatories to the Motion, pursuant to Standing Order 12(3):-*

*Alderman Tim Hailes (Mover)*

Caroline Addy

Deputy Rehana Ameer

Brendan Barns

Deputy Christopher Boden

Deputy Mark Bostock

James Bromiley-Davis

Tim Butcher

Deputy Michael Cassidy

Alderman Emma Edhem

Deputy John Fletcher

John Foley

Alderman John Garbutt

Alderman Prem Goyal

Jason Groves

Deputy Madush Gupta

Ann Holmes

Alderman Robert Howard

Alderman Robert Hughes-Penney

Wendy Hyde

Alderman Alastair King

Alderwoman Sue Langley

Deputy Edward Lord

*Ruby Sayed (Seconder)*

Alderman Ian Luder

Alderman & Sheriff Nicholas Lyons

Alderman Michael Mainelli

Alderman Bronek Masojada

Timothy McNally

Wendy Mead

Deputy Andrien Meyers

Benjamin Murphy

Judith Pleasance

Deputy Henry Pollard

Henrika Priest

Deputy Nighat Qureishi

Alderman the Baroness Scotland

Alethea Silk

Sir Michael Snyder

Mandeep Thandi

Deputy James Thomson

James Tumbridge

William Upton

Ceri Wilkins

Dawn Wright

## Report – City Remembrancer

### Measures introduced into Parliament which may have an effect on the work and services provided by the City Corporation

*To be presented on 21<sup>st</sup> April 2022*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

#### **Statutory Instruments**

#### **Date in force**

**The Russia (Sanctions) (EU Exit) (Amendment) (No. 2) Regulations 2022 No. 194** 1st March 2022

These Regulations are made under the Sanctions and Anti-Money Laundering Act 2018. They add new financial sanctions to existing regulations from 2019, to extend the prohibitions on dealing with certain financial instruments and providing loans and credit to a broader range of transferable securities, money market instruments, loans and credit. The regulations also introduce further restrictions on banking relationships and processing of sterling payments. The Regulations provide for exceptions to and licensing powers in relation to these prohibitions, allowing a period for persons affected to arrange their affairs to comply.

**The Russia (Sanctions) (EU Exit) (Amendment) (No. 5) Regulations 2022 No. 205** 1st March 2022

These Regulations are also made under the Sanctions and Anti-Money Laundering Act 2018, to add new financial sanctions to regulations from 2019. These Regulations insert a restriction on the provision of financial services for the purposes of foreign exchange reserve and asset management involving the Central Bank of the Russian Federation, the National Wealth Fund of the Russian Federation, the Ministry of Finance of the Russian Federation, or persons acting on behalf of the same. The Regulations also insert licensing grounds relating to these new provisions.

The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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